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1994



ollis, New Hampshire



Fred Gemmill

1994
Annual
Report



ANNUAL REPORT

for the Town of

HOLLIS

NEW HAMPSHIRE

For the year

NINETEEN HUNDRED AND NINETY FOUR



ANNUAL REPORTS

of the

OFFICERS AND COMMITTEES

of the Town of

Hollis, N.H.

For The Year Ending December 31, 1994

with Report of

HOLLIS SCHOOL DISTRICT

and

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

DEDICATION

FREDERICK Q. GEMMILL

The Town of Hollis was most fortunate when Fred and Dorothy Gemmill, together with their three children, moved here in 1968 from Long Island. Fred's dedication to town government has been a boon to both the town and the schools and we are pleased to honor him with this dedication of the 1994 Town Report.

Fred was the only child of Nina and Erle Gemmill and spent the first 20 years of his life in Salina, Kansas. In the summer the family enjoyed their camp on Grand Lake in Colorado – a custom Fred and his family continue to this day.

A graduate of the University of Kansas, Fred took his graduate studies in Electrical Engineering at MIT and was employed by Sperry-Rand on Long Island for many years.

When the Gemmills moved to Hollis in 1968 Fred went to work for Sanders and stayed there until his retirement in 1982. Sadly his Dot passed away in 1987 but he was fortunate enough to get to know Virginia Staehle and in March 1990 they were married.

Fred embodies much that is unique about Hollis. His community spirit, work ethic, and ability to solve problems no matter how complex are legend. His integrity is a guide for us all to emulate. Together with his genial demeanor, we are all enriched by knowing him.

Many committees and boards have received the benefit of Fred's presence:

Planning Board – 1972 until 1979. Served as secretary and Chairman.

Budget Committee – 1971 to 1974; 1991 to 1992 as Chairman.

Selectman – 1979 to 1985

Town Treasurer – 1985 to 1990

As you can see, this is a most prodigious gentleman who helps many. The tax maps were started by Fred, Jeff Smith and Austin Chandler. Fred's exhaustive knowledge of the boundaries of the town and the composite picture of most of the land in the town is of unending help to all who work on town committees or in the town hall. When any of the town hall personnel have a problem with a lot the comment is made: "Call Fred Gemmill" and soon Fred will come in with copious notes and historical knowledge of the land in question.

At the age of 74 Fred became a licensed land surveyor. He has also perambulated the bounds of Hollis, knows where all the town forest land is. We could go on and on.

There are not enough adjectives to state all the things that Fred Gemmill has done through the years. Last summer he celebrated his 80th birthday by backpacking in the Grand Lake, Colorado area near his camp. Fred is an outdoorsman, conservationist, economist, musician (sings a zesty tenor).

Fred's two sons have followed in their father's footsteps and are involved in research and development. Fred, Jr. is a chemist and Dr. Robert Gemmill is involved with cancer research. Unfortunately, the Gemmill's daughter, Katy, died of cystic fibrosis at the age of 17. Twin boys also died from cystic fibrosis while the family lived on Long Island.

It would not be fitting to end this dedication without mentioning some of Fred's favorite people – his granddaughters; one of whom attends Harvard University at the present time.

We wish Fred and Virginia many years of health and happiness and are pleased to be able to honor Fred Gemmill for all his years of devotion to the Town of Hollis.

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TOWN HALL OFFICES AND HOURS

SELECTMEN'S OFFICE

Administrative Assistant
to the Selectmen:

Louise R. King

Secretary:

Brenda K. Morse

Hours:

8 A.M. to 3 P.M.

Telephone:

465-2780 – 465-2209

TAX COLLECTOR

Barbara Townsend

Hours:

Monday, Tuesday, Wednesday, Friday

8 A.M. to 12 Noon

Telephone:

465-7987

ASSESSING OFFICE

Catharine Hallsworth

Hours:

Monday, Wednesday, Thursday, Friday

8 A.M. to 3 P.M.

Closed Tuesday

Telephone:

465-7987

TOWN CLERK

Nancy Jambard

Hours:

Monday, Wednesday, Friday

8 A.M. to 1 P.M.

Monday Evenings &

1st and 3rd Tuesday Evenings

7 P.M. to 9 P.M.

1st Saturday 8 A.M. to 11 A.M.

Telephone:

465-2064

BUILDING INSPECTOR

Richard C. Jones

Hours:

Monday through Friday

8 A.M. to 12 Noon

Inspections: 1 P.M. - 5 P.M.

Inspections must be called in 24 Hrs.
before day of inspection

Telephone:

465-2514

PLANNING OFFICE

Virginia Mills, Assistant Planner

Hours:

Monday through Friday

8 A.M. to 3 P.M.

Telephone:

465-3446

TOWN ADMINISTRATION
March 1994 - March 1995

SELECTMEN, ASSESSORS, OVERSEERS OF THE POOR

Eleanor H. Whittemore, Chairman

Thomas Hildreth

Richard Walker

ADMINISTRATIVE ASSISTANT TO THE SELECTMEN

Louise R. King

TOWN CLERK

Nancy B. Jambard

DEPUTY TOWN CLERK

Rebecca Crowther

TAX COLLECTOR

Barbara Townsend

DEPUTY TAX COLLECTOR

Catharine Hallsworth

TOWN HALL PERSONNEL DIRECTOR
DIRECTOR OF PUBLIC WORKS

Arthur G. LeBlanc

POLICE CHIEF

Richard H. Darling

FIRE CHIEF

Edward Chamberlain

COMMUNICATIONS/DISPATCH CENTER

Russell Ux

ASSESSOR

Karen Marchant

ASSESSING ASSISTANT

Catharine Hallsworth

TOWN HALL SECRETARY

Brenda K. Morse

WELFARE ADMINISTRATOR

Christine Turner

FIRE WARDS

F. Donald McCoy 1996

Edward Chamberlain 1995

George Burton 1997

PLANNER

Heidi Dexter

ASSISTANT PLANNER

Virginia Mills

BUILDING INSPECTOR

Richard C. Jones

REPRESENTATIVES

Susan B. Durham

George Wright

SUPERVISORS OF THE CHECKLIST

Kathryn Hardy 1998

Lydia L. Schellenberg 1996

Julia L. McCoy 2000

TRUSTEES OF THE TRUST FUND

Richard Birch 1997

John C. Sheridan 1996

John A. Lumbard 1995

TREASURER

David R. Heath

TOWN ACCOUNTANT

Mary Anne Smith

MODERATOR

James W. Squires

NASHUA REGIONAL PLANNING

Daniel McManus 1997

Ann Caldwell 1995

TOWN ENVIRONMENTAL SPECIALIST

Steven Serian

EMERGENCY MANAGEMENT DIRECTOR

Edward Chamberlain

HEALTH OFFICER

Richard C. Jones

DOG OFFICER

Jayne Reed

LIBRARY TRUSTEES

Betsy Hornik, Chairperson 1995
(resigned 1994)

Jessica "Jan" Squires 1995

Susan F. Howes 1996

Diane Hoyt 1997

J. Howard Bigelow, Jr. 1997

Norma B. Woods 1996

Catharine W. Hallsworth 1996

Sumner Roper 1995

TOWN BUDGET COMMITTEE

Frank Whittemore 1995

David Golden 1996

Morton E. Goulder 1996

William Pasko 1997

Jeffrey J. Teel 1997

Lorin Rydstrom 1995

PLANNING BOARD

Richard Walker, Ex-Officio

James Belanger, Chairman 1997

Ann Caldwell 1995

Aram P. Marderosian 1995

Edwin A. Makepeace, Jr. 1995

Carl Hills 1997

John J. Singer, Alt. 1997

Diane Jennings, Alt. 1997

Nanci Mitchell, Alt. 1996

Gerald Walsh, Alt. 1995

Heidi Dexter, Planner

Virginia Mills, Asst. Planner

Arthur LeBlanc, Public Works Director

HISTORIC DISTRICT

SIGN BOARD COMMITTEE

Thomas Hildreth, Ex-Officio

Arthur Lyford, Chairman 1995

Marilyn Wehrle 1997

Tim Desclos 1997

Lynn Simonfy 1996

Thomas Jambard 1996

Joseph A. Dube 1995

Richard C. Jones, Bldg. Inspector

BOARD OF ADJUSTMENT

Ralph Nicosia-Rusin, Chairman 1996
William Pasko, Vice-chairman 1995
Phyllis Turner-Aston 1996
Roger Parsons 1995
Daniel McManus 1997
Martha Davis, Alt. 1995
John Andruszkiewicz, Alt. 1997
Brian Major, Alt. 1996
Ruth Clark, Alt. 1996 (resigned 1994)
Brenda K. Morse, Staff

Richard Jones, Bldg. Inspector

FOREST COMMITTEE

Arthur Woods 1995
George R. "Bill" Burton 1997
Steven P. Briggs 1996

Edward Chamberlain 1996
Craig H. Birch 1997
Gary E. Chamberlain 1995

RECREATION COMMISSION

Cheryl J. Beaudry, Chairman 1996
Matthew M. Kleeman, Co-Chairman 1995
Steve Luce 1996

Roger Cayer 1996
William Choquette 1997
Rebecca Parsons 1995

CEMETERY COMMISSION

Jeffrey L. Snow, Chairman 1996
Nancy Bell 1997

James A. Seager 1995
Owen O'Neil 1997

Kathy Albee 1997
Brenda K. Morse, Staff

CONSERVATION COMMISSION

David Orde, Co-Chairman 1997
Craig H. Birch, Co-Chairman 1995
Vaughan Pitman 1997
Mary Killian 1996
Peter C. Baker 1996

William Hall, Jr. 1997
Richard Brown, 1996
John Lumbard, Alt. 1996
Stephen Kolinko, Alt. 1995

LONG RANGE PLANNING COMMITTEE (LRPC)

Richard Walker, Chairman
Candace Dochstader
Martha Davis
Thomas Stawasz
Michael Beebe

Heidi Dexter
Mario Martinello
Donald Smith
David Golden
Louise R. King, Secretary

CAPITAL IMPROVEMENTS PROGRAM (CIP)

Heidi Dexter, Chairman
Richard Walker
Kathleen Pasko
Lorin Rydstrom

David Golden
Arthur LeBlanc
Arthur Lyford
Louise R. King, Secretary

SOUHEGAN REGIONAL LANDFILL

Donald W. Smith 1997

Arthur LeBlanc 1995

BUILDING CODE BOARD OF APPEALS

Roger Parsons, Chairman
Richard A. Brown
Paul F. Hayner
Richard C. Jones, Building Inspector

Donald Smith
Richard Casale
David Caldwell

TRANSPORTATION ADVISORY BOARD

Eleanor Whittemore, Chairman
Bob Cormier
Tim Desclos
Ed Lehoullier
Heidi Dexter, Staff

Diane Jennings
Susan Ledbetter
Elizabeth Drisko
Mort Goulder
Arthur LeBlanc, Staff

SELECTMEN'S REPORT 1994

For the third year in a row there was a change in the membership of the Board of Selectmen. This always means that it takes a little time to begin developing new projects and progressing with those already started. However, I think in reading this report you will find many accomplishments have been made by the Board this year.

1994 did see the town's section of the tax rate reduced. There were two reasons this was accomplished, working to keep the budget level and the increased evaluation because of new construction, mainly of single family homes.

Last March at the Annual meeting, you voted to finish off the "Old Fire House", the building attached to the Town Hall, into a meeting room. This was accomplished because of the dedication of some of the individuals in Hollis. For those of you who have not been inside this is an easily accessible room that will seat approximately one hundred people, with an efficiency kitchen. As is often the case when working on an older building there was more that needed to be done than anticipated, but we are proud of the appearance of this room and encourage the citizens of Hollis to utilize it. Indeed it makes a fine room for meetings and hearings. Hopefully you will vote to finish off the outside of the building with a new handicapped ramp and entrance into the old planning office area. The completion of the outside will greatly enhance the appearance of the outside of the building, and will add to the charm of the center of the town. We have been trying to think of how we could help the HOLLIS RESIDENTS as we take care of the needs with in the town. We think that this room is one way this has been accomplished.

A new telephone system has been purchased and is in place which has enough lines and options to be usable for a number of years. Another area we have put money and staff time into is upgrading the computers. We have purchased new software, so it is licensed to the town of Hollis, and have employed, on a part time basis, someone to work with the employees, so they will be able to utilize their computers. We have also purchased a new piece of hardware for a person who was using her own computer to do town work. The budget for 1995 has more money in it for computer upgrades and continuation of the training process. When all of this is in place, it should make your trips to the town hall more productive. Information will be more readily available, in an understandable format with many options accessible.

The new ambulance has been purchased. There were costs for equipment that we had not budgeted for, but were purchased with money from the Ambulance Auxiliary. This piece of equipment gives the attendants more working space while patients are in transit to the hospital. We are pleased to have this new vehicle for the Hollis citizens. We have an

excellent squad of volunteers who are on call at all hours to be available to assist the community. As a town we should all appreciate all the time and effort they put into this service. A BIG THANK YOU TO THE AMBULANCE SQUAD FROM THE TOWN OF HOLLIS.

A new Transportation Advisory Board has been appointed. This board is working with the planning board and other land use boards to set some criteria and priorities in town for road construction. They are recommending that we start upgrading Wheeler Road this year and this is in this year's budget. This group of volunteers will be an on going board as they look to the future transportation needs, vehicle, bicycle, and walking.

A committee has been established, volunteers, to plan for the 250th Anniversary of the Incorporation of the town of Hollis, which took place in 1746. Watch for information for the plans to develop, and if you would like to be involved, please call the Town Hall.

FUTURE PLANS: Many of you are aware of the ELDERLY HOUSING project that is in preliminary stages of development. This type of project is one many residents have asked about in recent years and will be beneficial to many of our Hollis residents.

Sidewalks for the center of town are a project that is being worked on by several committees within the community. Hopefully, there will be information for you about this in next year's budget. They would enhance the center of the community, giving people a safe place to walk.

We are also discussing a session on futuring for the town. There is a project available for the town to utilize called "CIVIC PROFILE". An individual from the University of New Hampshire would come into town and facilitate group discussions to help us identify future needs of Hollis. We will be looking to have the assistance of many Hollis residents in this process, and anticipate many will respond to participate.

We would like to take this opportunity to say THANK YOU to all of the personnel of the town of Hollis, the Policemen, Firemen, Communications staff, members of the Public Works Department, and last but not least the staff in Town Hall. We are fortunate to have a dedicated group of people in our employ who are ready and willing to serve the citizens of the town. Your desire to assist the citizens of the town, is helpful to the citizens as well as to the Board of Selectmen.

The Selectmen wish to end this report with a BIG THANK YOU TO EACH AND EVERY VOLUNTEER WITHIN THE TOWN. WITHOUT YOU WE COULD NOT FUNCTION AS A COMMUNITY, YOU ARE THE GROUP THAT MAKE HOLLIS — HOLLIS.

Board of Selectmen
Eleanor Whittemore
Thomas Hildreth
Richard Walker

THE STATE OF NEW HAMPSHIRE

THE POLLS WILL BE OPEN FROM 7:00 A.M. TO 7:00 P.M.

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Hollis Fire Station, Glenice Drive in said Hollis on Tuesday, the fourteenth day of March, next at 7:00 of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. To conduct other business by official ballot.

Given under our hands and seal, this 27th day of February, in the year of our Lord nineteen hundred and ninety-five.

Eleanor H. Whittemore
Thomas W. Hildreth
Richard A. Walker
Selectmen of Hollis

A true copy of Warrant—Attest:

Eleanor H. Whittemore
Thomas W. Hildreth
Richard A. Walker
Selectmen of Hollis

THE STATE OF NEW HAMPSHIRE

To the Inhabitants of the Town of Hollis in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Walters Auditorium in said Hollis on Wednesday evening, the fifteenth day of March next at 7:30 of the clock in the evening, to act upon the following subjects:

1. To see if the Town will vote to raise and appropriate the sum of \$1,550,000 for the purchase of a tract of land of approximately 100 acres with frontage on Route 122, known as the Hackett property (Buttonwood Farms) and professional service fees and any items incident to and/or necessary for said purchase, and said sum to be in addition to any federal, state, or private funds made available therefor, and to authorize the issuance of not more than \$1,550,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the Board of Selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon and term to maturity thereof or take any other action relative thereto. The Selectmen and the Hollis Budget Committee recommend this appropriation. (A 2/3 ballot vote required.) Note: Action on this warrant article is contingent on the results of the Hollis/Brookline Cooperative School District's vote on the new high school and on the Hollis School District's vote on the purchase of the same property.

2. To hear reports of Selectmen and other Town Officers and Committees.

3. To see if the town will vote to authorize the Conservation Commission to retain the unexpended portion of its previous appropriations in accordance with the procedures set forth in RSA 36-A:5, or take any other action relative thereto.

4. To see if the town will vote to authorize the board of selectmen to accept, on behalf of the town, gifts, legacies, and devises made to the town in trust for any public purpose, as permitted by RSA 31:19 or take any other action relative thereto.

5. To see if the town will vote to authorize the board of selectmen to accept gifts of personal property which may be offered to the town for any public purpose, pursuant to RSA 31:95-e. The selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property. This authorization will remain in effect until rescinded by a vote of the municipal meeting, or take any other action relative thereto.

6. To see if the town will vote to delegate to the selectmen the authority to accept dedicated streets. The selectmen may only accept a street which has first been approved by the planning board as part of a

subdivision plat or site plan or street plat. Also, the street must have been "dedicated" by the landowner, meaning the landowner has indicated some intent to have the town take over the road. The selectmen must also hold a public hearing on the proposed acceptance before voting or take any other action relative thereto.

7. To see if the town, under RSA 289:6, will vote to have a 5 member board of cemetery trustees, or take any other action relative thereto.

8. To see if the town will vote to authorize the Hollis Fire Department, pursuant to RSA 154:24, to go to the aid of another city, town, village or fire district within or without the state, for the purpose of extinguishing fires, rendering other emergency assistance or performing any details as requested, therein or take any other action relative thereto.

9. To see if the town will vote to authorize the selectmen to execute any and all documents in order to convey any tracts or portion thereof necessary to amend a conveyance to the Town of property known as Map 34, Lot 16, which conveyance was made by Morton E. Goulder to the Town of Hollis on December 21, 1986, due to the fact that said conveyance unintentionally included property that the grantor did not intend to convey and unintentionally excluded property that the grantor did intend to convey. This authorization will permit the selectmen to execute documents necessary to reconvey the property and reacquire the properly intended premises in their discretion and upon terms and conditions as they deem most appropriate, or take any other action relative thereto.

10. Shall we, pursuant to RSA 72:43-h, modify optional adjusted elderly exemptions from property tax? The optional exemptions, based on assessed value, for qualified taxpayers shall be as follows: for a person 65 years of age up to 75 years, \$75,000; for a person 75 years of age up to 80 years, \$85,000; for a person 80 years of age or older, \$95,000. To qualify, the person must have been a New Hampshire resident for at least 5 years; own the real estate individually or jointly, or if the real estate is owned by his spouse, they must have been married for at least 5 years. In addition, the taxpayer must have a net income of less than \$15,000 or, if married, a combined net income of less than \$20,000; and own net assets not in excess of \$30,000 excluding the value of the person's residence. The Selectmen and the Budget Committee recommend this appropriation.

11. We the people signed below request the annual town meeting of Hollis be held on the first Saturday of March in order for a larger turn out to attend, and vote. We request the meetings start at 9 a.m. and conduct all business pertaining to the town that are on the warrant. (By petition).

12. We the undersigned request the town of Hollis place on the Hollis town warrant. Any vote on an article requiring appropriation of more than \$50,000. By Ballot on Election Day. (By Petition)

13. To see if the town will vote to raise and appropriate the sum of \$65,000 for the proposed renovation to the handicap ramp and new front

entrance to the town hall, or take any other action relative thereto. The selectmen and the budget committee recommend this appropriation.

14. To see if the town will vote to raise and appropriate the sum of \$150,000 for the purpose of road rebuilding, or take any other action relative thereto. The selectmen and the budget committee recommend this appropriation.

15. To see if the town will vote to raise and appropriate \$67,000 to purchase a new dump truck and to authorize the withdrawal of \$40,695.00 plus accumulated interest to date of withdrawal, from the Dump Truck III Capital Reserve Fund, the balance of \$26,000 to be raised by taxation, or take any other action relative thereto. The selectmen and the budget committee recommend this appropriation.

16. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same.

Given under our hands and seal, this 27th day of February, in the year of our Lord nineteen hundred and ninety-five.

Eleanor Whittemore
Thomas M. Hildreth
Richard Walker
Selectmen of Hollis

A true copy of Warrant – Attest:

Eleanor Whittemore
Thomas M. Hildreth
Richard Walker
Selectmen of Hollis

BUDGET OF THE TOWN OF HOLLIS

PURPOSE OF APPROPRIATION (RSA 31:4)	W.A. No.	Actual Appropriations Prior Year	Actual Expenditures Prior Year	Selectmen's Recommended Budget	Budget Committee	
					Recommended Ensuing Fiscal Year	Not Recommended
GENERAL GOVERNMENT						
Executive		\$136,094	\$ 99,393	\$158,730	\$158,730	
Elec., Reg., & Vital Stat.		20,425	22,467	26,265	26,265	
Financial Administration		110,484	98,279	111,486	111,486	
Legal Expense		30,000	77,587	50,000	50,000	
Personnel Administration		312,145	260,538	270,700	270,700	
Planning and Zoning		82,931	85,461	91,734	91,734	
General Government Bldg.		87,661	87,004	74,441	74,441	
Cemeteries		8,151	4,230	19,801	19,801	
Insurance		163,242	166,581	150,347	150,347	
Advertising and Reg. Assoc.		2,272	2,272	2,539	2,539	
PUBLIC SAFETY						
Police		428,898	433,381	440,220	440,220	
Communications		148,613	152,953	152,213	152,213	
Fire and Ambulance		138,348	138,071	148,236	148,236	
Building Inspection		56,594	55,338	62,344	62,344	
Emergency Management		500	353	500	500	
Radio Maint. Cont.		12,950	12,948	12,950	12,950	

PURPOSE OF APPROPRIATION (RSA 31:4)	W.A. No.	Actual Appropriations Prior Year	Actual Expenditures Prior Year	Selectmen's Recommended Budget	Budget Committee	
					Recommended Ensuing Fiscal Year	Not Recommended
HIGHWAYS AND STREETS						
Highways and Streets		306,539	262,342	261,300	261,300	
Street Lighting		14,500	16,839	16,500	16,500	
Road Rebuilding		394,875	344,266	490,419	490,419	
SANITATION						
Solid Waste Collection		72,942	78,440	75,375	75,375	
Solid Waste Disposal		163,104	163,105	181,364	181,364	
HEALTH						
Pest Control		17,193	17,270	17,779	17,779	
Health Agencies and Hospitals		17,935	17,398	18,536	18,536	
WELFARE						
Direct Assistance		11,300	8,374	10,650	10,650	
CULTURE AND RECREATION						
Parks and Recreation		89,505	38,998	39,605	39,605	
Library		70,063	70,063	75,207	75,207	
Patriotic Purposes		1,000	620	2,000	2,000	

PURPOSE OF APPROPRIATION (RSA 31:4)	W.A. No.	Actual Appropriations Prior Year	Actual Expenditures Prior Year	Selectmen's Recommended Budget	Budget Committee	
					Recommended Ensuing Fiscal Year	Not Recommended
CONSERVATION						
Conservation Commission		-0-	-0-	30,000	30,000	
DEBT SERVICE						
Princ.-Long Term Bonds & Notes	1	90,000	90,000	1,635,000	1,635,000	
Int.-Long Term Bonds & Notes		26,118	25,439	44,762	44,762	
Interest Short Term Notes		20,000	-0-	20,000	20,000	
CAPITAL OUTLAY						
Land and Improvements	1	452,000	2,568			
Mach., Veh., & Equip.	12	50,000	50,642	67,000	67,000	
Buildings	14	74,834	53,310	70,000	70,000	
OPERATING TRANSFERS OUT						
To Capital Reserve Fund	15	63,000	63,000	-0-	-0-	
TOTAL APPROPRIATIONS		<u>\$3,674,216</u>	<u>\$2,999,530</u>	<u>\$4,828,003</u>	<u>\$4,828,003</u>	

SOURCE OF REVENUE	W.A. No.	Estimated Revenues Prior Year	Actual Revenues Prior Year	Selectmen's Budget Ensnuing Fiscal Year	Estimated Revenues Ensnuing Year Year
TAXES					
Land Use Change Taxes		\$ 35,000	\$ 101,990	\$ 80,000	
Yield Taxes		5,000	8,548	5,000	
Interest & Penalties on Delinquent Taxes		200,000	87,700	80,000	
LICENSES, PERMITS AND FEES					
Business Licenses and Permits		25	25	25	
Motor Vehicle Permit fees		600,000	693,805	640,000	
Building Permits		60,000	78,621	70,000	
Other Licenses, Permits & Fees		15,000	15,818	15,000	
FROM STATE					
Shared Revenue		64,673	64,673	50,000	
Highway Block Grant		117,875	117,875	123,919	
State & Federal Forest Land Reimbursement		37	37	37	
Other (Including Railroad Tax)		20	27	25	
CHARGES FOR SERVICES					
Income from Departments, Souhegan Settlement		60,000	77,118	65,000	
Other Charges, Brookline Dispatch, Cable		37,750	37,928	39,000	

SOURCE OF REVENUE	W.A. No.	Estimated Revenues Prior Year	Actual Revenues Prior Year	Selectmen's Budget Ensuing Fiscal Year	Estimated Revenues Ensuing Year
MISCELLANEOUS REVENUES					
Sales of Municipal Property		2,000	4,800	2,000	
Interest on Investments		45,000	85,194	90,000	
Other, Long-Term Seller Finance Hardy Land	1	450,000	450,000		
INTERFUND OPERATING TRANSFERS IN					
Capital Reserve Fund	12,13,14	107,066	109,774	42,000	
Trust and Agency Funds		5,000	2,084	3,500	
OTHER FINANCING SOURCES					
Proc. from Long Term Notes & Bonds				1,550,000	
General Fund Balance					
Fund Bal. Remaining to Reduce Taxes		300,000	300,000	300,000	
TOTAL REVENUES AND CREDITS		<u>\$2,104,446</u>	<u>\$2,236,017</u>	<u>\$3,155,506</u>	
Total Appropriations			\$4,828,003		
Less: Amount of Estimated Revenues, Exclusive of Property Taxes			\$3,155,506		
Amount of Taxes to be Raised (Exclusive of School and County Taxes)			\$1,672,497		

**SUPPLEMENTAL SCHEDULE – MBA
(RSA 32:18, 19, & 32:21)
Fiscal Year Ending December 1994**

**VERSION #1
Rev. 1993**

	RECOMMENDED AMOUNT
1. Total RECOMMENDED by Budget Comm.	\$4,828,003
LESS EXCLUSIONS:	
2. Principle: Long-Term Bonds & Notes	1,635,000
3. Interest: Long-Term Bonds & Notes	44,762
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	-0-
5. Mandatory Assessments	-0-
6. TOTAL EXCLUSIONS (Sum of rows 2-5)	1,679,762
7. AMOUNT RECOMMENDED LESS RECOMMENDED EXCLUSION AMOUNTS (Line 1 Less Line 6)	3,148,241
8. Line 7 times 10%	314,824

THIS IS THE MAXIMUM ALLOWABLE INCREASE OTHER THAN
COLLECTIVE BARGAINING ITEMS

**MELANSON, GREENWOOD
& COMPANY, P.A.**

CERTIFIED PUBLIC ACCOUNTANTS

To the Board of Selectmen
Town of Hollis
Hollis, New Hampshire

We have audited the financial statements of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 1993, and have issued our report thereon dated February 24, 1994. As part of our audit, we made a study and evaluation of the Town's system of internal accounting control to the extent we considered necessary to evaluate the system as required by generally accepted auditing standards. Under these standards, the purpose of such evaluations are to establish a basis for reliance on the system of internal accounting control in determining the nature, timing, and extent of other auditing procedures that are necessary for expressing an opinion on the financial statements.

The management of the Town of Hollis, New Hampshire is responsible for establishing and maintaining a system of internal accounting control. In fulfilling this responsibility, estimates and judgments by them are required to assess the expected benefits and related costs of control procedures. The objectives of such a system are to provide reasonable but not absolute assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with required authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles.

Because of inherent limitations in any system of internal accounting control, errors or irregularities may still occur without being detected. Also, projection of any evaluation of the system to future periods is subject to the risks that procedures may become inadequate because of changes in conditions or that the degree of compliance with the procedures may deteriorate.

Our study and evaluation was not designed for the purpose of expressing an opinion on the internal accounting control and would not necessarily disclose all weaknesses in the system.

However, as a result of our study and evaluation, and in an effort to be of assistance to the Town, we are submitting for your consideration comments and recommendations intended to improve operations and internal accounting control.

After you have had an opportunity to consider our comments and recommendations, we would be pleased to discuss them with you.

Melanson, Greenwood + Company

Nashua, New Hampshire
February 24, 1994

1. Account for Tax Receivable Accounts in General Ledger

Currently the Town does not account for tax receivable accounts in the general ledger. Instead, tax collections are reported as revenue as collected, and there is no tracking of receivable balances.

In order to improve control over taxes, we recommend the Town Accountant account for tax receivable activity in the general ledger. This will provide an improved "checks and balances" system between the Tax Collector, Assessor, and Town Accountant. In addition to reporting receipts, other activity such as tax commitments, abatements, refunds, and liens would be reported. The resulting receivable balance should be reconciled with the Tax Collector's records on a monthly basis. This will provide additional assurance of the accuracy of both the Town Accountant's and Tax Collector's records. It will also provide management with current information regarding the current status of tax collections, abatements, and receivable balances.

We understand the Town Accountant will begin accounting for tax receivables in 1994.

2. Monitor Revenue Budget

Although the Town does a very good job of monitoring actual expenditures against the budget, there is currently no formal monitoring of actual receipts against estimated receipts. The Town's computer generated revenue report is capable of comparing actual receipts against the budget, but this function is not used. This increases the risk that revenue deficits could occur and go undetected until year end.

We recommend the Town create a revenue budget consistent with the actual revenue accounts that are now used. The budgeted revenue amounts should be posted to the computer system in order to utilize the automatic variance analysis function. The revenue reports should be analyzed monthly to identify unexpected trends and variances. This will allow the Town to recognize potential revenue deficits before they occur and take corrective action immediately. It may also provide an opportunity to identify potential errors and irregularities that require additional investigation.

3. Improve Segregation of Duties

Because of the limited size of the Town's administrative staff, it is very difficult to provide an adequate segregation of duties. A segregation of duties assures that no single employee controls all aspects of a transaction, thereby creating an opportunity for errors/irregularities to occur and go undetected. Currently, the Accountant maintains the general ledger, deposits receipts, and reconciles the checking account.

The Town has taken action to partially compensate for this lack of segregation of duties. For example, the Selectmen's Administrative Assistant prepares the voucher and the Treasurer reviews the monthly bank reconciliations.

In light of the upcoming turnover of the Treasurer position, we recommend that, if feasible, the Town consider making the Treasurer responsible for the monthly bank reconciliations. Also, after deposit, the Town Accountant should continue to return the validated deposit ticket to the Administrative Assistant for review.

If it is not feasible for the Treasurer to reconcile the checking account, we recommend the Treasurer compare deposits in the bank statement to the Administrative Assistant's receipt records to be sure they agree. These actions will provide additional assurance that the Town's receipts are secure.

4. Formalize Controls Over Departmental Receipts

The Town does not currently have any formal uniform policies and procedures for departments to follow to properly account for, and remit miscellaneous receipts. This increases the risk of errors and irregularities occurring and going undetected.

We recommend the Town establish formal policies and procedures for handling departmental receipts. Issues to be considered include:

- maintaining a pre-numbered receipt book
- maintaining a log of receipts
- maintaining an audit trail over remittances to the Administrative Assistant
- establishing policies for frequency of remittances
- coding of account numbers on turnover sheets
- security of cash on hand during operating hours and overnight
- policies prohibiting cashing of personal checks with Town receipts

We further recommend that the Town Accountant perform periodic "internal audits" of the various departments to assure compliance with the policies and procedures.

**MELANSON, GREENWOOD
& COMPANY, P.A.**

CERTIFIED PUBLIC ACCOUNTANTS

INDEPENDENT AUDITORS' REPORT

Board of Selectmen
Town of Hollis, New Hampshire

We have audited the accompanying general purpose financial statements of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 1993 as listed in the table of contents. These financial statements are the responsibility of the Town's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Town does not maintain a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

As described in Note 1 (F), the Town recognizes property tax revenues on the accrual basis in the General Fund, which is not in conformity with generally accepted accounting principles. Generally accepted accounting principles require recognition of property taxes on the modified accrual basis. Town officials believe that application of this accounting principle would give a misleading impression of the Town's ability to meet its current and future obligations.

In our opinion, except for the effects of the omission of a statement of general fixed assets as discussed in the third paragraph and the recognition of property taxes on the accrual basis discussed in the fourth paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Town of Hollis, New Hampshire, as of December 31, 1993, and the results of its operations, and cash flows for the Nonexpendable Trust Funds for the year then ended in conformity with generally accepted accounting principles.

The information in the Schedule of Federal Financial Assistance appearing on page 18 is presented for purposes of additional analysis and is not a required part of the general purpose financial statements. The information in this schedule has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in our opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.

Melanson, Greenwood & Company

Nashua, New Hampshire
February 24, 1994

TOWN OF HOLLIS, NEW HAMPSHIRE
Combined Balance Sheet - All Fund Types
and Account Group

December 31, 1993

	Government Fund Type	Fiduciary Fund Types	Account Group General Long- Term Debt	Totals (Memorandum Only)
	General	Trust		
ASSETS				
Cash and cash investments	\$ 3,928,509	\$ 667,429	\$ -	\$ 4,595,938
Marketable securities	-	542,306	-	542,306
Taxes receivable, net	990,137	-	-	990,137
Amount to be provided for payment of judgment	-	-	125,000	125,000
Amount to be provided for retirement of general long-term debt	-	-	355,000	355,000
Total Assets	<u>\$ 4,918,646</u>	<u>\$ 1,209,735</u>	<u>\$ 480,000</u>	<u>\$ 6,608,381</u>
LIABILITIES AND FUND EQUITY				
Liabilities:				
Vouchers payable	\$ 20,226	\$ -	\$ -	\$ 20,226
Accrued payroll	28,408	-	-	28,408
Due to school districts	3,717,861	-	-	3,717,861
Other liabilities	72,879	-	-	72,879
Judgment payable	-	-	125,000	125,000
General obligation bonds payable	-	-	355,000	355,000
Total Liabilities	<u>3,839,374</u>	<u>-</u>	<u>480,000</u>	<u>4,319,374</u>
Fund Equity:				
Fund Balances:				
Reserved for endowments	-	542,306	-	542,306
Reserved for continuing appropriation	42,070	-	-	42,070
Reserved - other	4,237	-	-	4,237
Unreserved	1,032,965	667,429	-	1,700,394
Total Fund Equity	<u>1,079,272</u>	<u>1,209,735</u>	<u>-</u>	<u>2,289,007</u>
Total Liabilities and Fund Equity	<u>\$ 4,918,646</u>	<u>\$ 1,209,735</u>	<u>\$ 480,000</u>	<u>\$ 6,608,381</u>

The notes to the financial statements
are an integral part of this statement.

Combined Statement of Revenues, Expenditures and
Changes in Fund Balances - All Governmental
Fund Types and Expendable Trust Funds

For the Year Ended December 31, 1993

	Governmental Fund Types		Fiduciary Fund Type		Totals
	General	Capital Project	Expendable Trust		(Memorandum Only)
Revenues:					
Taxes	\$ 10,410,792	\$ -	\$ -		\$ 10,410,792
Licenses, permits, and fees	681,385	-	-		681,385
Intergovernmental	284,365	25,000	-		309,365
Departmental	112,190	-	-		112,190
Interest	50,988	1,854	-		52,842
Miscellaneous	13,460	-	73,721		87,181
Total Revenues	11,553,180	26,854	93,408		11,673,442
Expenditures:					
Current:					
General government	904,841	-	-		904,841
Protection of persons and property	778,960	-	-		778,960
Highway and street	906,448	-	-		906,448
Health, and welfare	51,193	-	-		51,193
Library and recreation	33,227	-	84,194		117,421
Debt service	56,914	-	-		56,914
County assessments	924,237	-	-		924,237
School District assessments	7,423,205	-	-		7,423,205
Capital outlay	65,004	287,859	36,664		389,527
Miscellaneous	-	-	19,847		19,847
Total Expenditures	11,144,029	287,859	140,705		11,572,593
Excess of Revenues Over (Under) Expenditures	409,151	(261,005)	(47,297)		100,849
Other Financing Sources (Uses):					
Operating transfers in	65,004	-	131,411		196,415
Operating transfers out	(131,411)	-	(65,004)		(196,415)
Total Other Financing Sources (Uses)	(66,407)	-	66,407		-
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	342,744	(261,005)	19,110		100,849
Fund Balance - January 1, 1993	736,528	261,005	648,319		1,645,852
Fund Balance - December 31, 1993	\$ 1,079,272	\$ -	\$ 667,429		\$ 1,746,701

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Revenues and Other Sources,
and Expenditures and Other Uses -
Budget and Actual - General Fund

For the Year Ended December 31, 1993

	<u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
Revenues and Other Sources:			
Taxes	\$ 10,003,262	\$ 10,410,790	\$ 407,528
Licenses, permits and fees	615,100	681,385	66,285
Intergovernmental	283,133	284,365	1,232
Departmental	96,800	112,190	15,390
Interest	40,000	50,988	10,988
Miscellaneous	10,000	13,462	3,462
Transfers - in	60,000	65,004	5,004
Other sources (fund balance)	<u>300,000</u>	<u>300,000</u>	<u>-</u>
Total Revenues and			
Other Sources	11,408,295	11,918,184	509,889
Expenditures and Other Uses:			
Current:			
General government	969,347	908,139	61,208
Protection of persons			
and property	779,887	781,960	(2,073)
Highways and streets	930,176	916,448	13,728
Health and welfare	46,862	49,740	(2,878)
Recreation	66,205	56,567	9,638
Capital outlay	60,000	65,004	(5,004)
Debt service	76,914	56,914	20,000
Assessments	8,347,493	8,347,442	51
Transfers - out	<u>131,411</u>	<u>131,411</u>	<u>-</u>
Total Expenditures and			
Other Uses	<u>11,408,295</u>	<u>11,313,625</u>	<u>94,670</u>
Excess of Revenues and Other			
Sources Over (Under) Expenditures			
and Other Uses	\$ <u>-</u>	\$ <u>604,559</u>	\$ <u>604,559</u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Revenues, Expenses and Changes in Fund Balance
All Non-Expendable Trust Funds

For the Year Ended December 31, 1993

Operating Revenues:	
Miscellaneous revenues	\$ 66,510
Miscellaneous expenses	<u>37,859</u>
Net Income	28,651
Fund Balance, January 1, 1993	<u>513,655</u>
Fund Balance, December 31, 1993	<u>\$ 542,306</u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Statement of Cash Flows
All Non-Expendable Trust Funds

For the Year Ended December 31, 1993

Net income	\$ 28,651
Cash, January 1, 1993	<u>513,655</u>
Cash, December 31, 1993	<u>\$ 542,306</u>

The notes to the financial statements
are an integral part of this statement.

TOWN OF HOLLIS, NEW HAMPSHIRE

Notes to Financial Statements

1. Summary of Significant Accounting Policies

The accounting policies of the Town of Hollis as reflected in the accompanying financial statements for the year ended December 31, 1993 conform to generally accepted accounting principles for local government units, except as indicated hereinafter.

The Town of Hollis, New Hampshire (the Town), for financial reporting purposes, includes all funds and account groups relevant to its operations. The combined financial statements, presented herein, do not include agencies which are not controlled by the Town.

The more significant accounting policies of the Town are summarized below:

(A) Fund Accounting

For reporting purposes, the financial activities of the Town are accounted for through the use of several funds and a long-term debt group of accounts. Each fund is a separate accounting entity with self-balancing accounts. The following types of funds and account groups are used by the Town:

Governmental Funds

The General Fund is used to account for all financial activities of the Town, except those required to be accounted for in another fund. Most revenues and expenditures of a general governmental nature are accounted for in this fund.

Capital Projects Funds are used to account for financial resources to be used for the acquisition, construction or improvement of major capital facilities. Such resources are derived principally from proceeds of general obligation bond issues and from federal and state grants.

Fiduciary Funds

Trust Funds are used to account for assets held by the Town in a trustee capacity. These include expendable trust funds, and non-expendable trust funds. Expendable trust funds allow for both the principal and earnings to be spent for particular purposes, whereas non-expendable trust funds allow only the earnings to be spent. The Town maintains the following expendable trust funds:

- Cemetery Trust
- Library
- Conservation Commission
- Capital Reserve
- Nichols Expendable Trust
- Jewett Lane

In addition, the Town maintains the following non-expendable trust funds:

- Common Trust Funds:
 - High School
 - Library
 - Public Welfare
 - Cemetery
 - Nichols Fund

Account Groups

General Long-Term Debt Group of Accounts - to account for the unmatured principal on long-term general obligation indebtedness.

(B) Basis of Accounting

The accrual basis of accounting is used for property taxes and the Town's nonexpendable trust funds. The modified accrual method of accounting is used for all other governmental fund types and expendable trust funds. Under the modified accrual method, revenues are recorded when susceptible to accrual (i.e., measurable and available to finance the Town's operations) and expenditures, other than interest on long-term debt, are recorded when the liability is incurred.

(C) Fixed Assets

Property, plant and equipment acquired or constructed for general government services are recorded as expenditures in the fund incurring the expenditure. Generally accepted accounting principles require that such assets be accounted for in a "general fixed assets group of accounts". The Town does not maintain such an account group.

(D) Budgetary Data

General budget policies

The Town's budget is originally prepared by the Selectmen's Administrative Assistant with the cooperation of the various department heads. It is then submitted to the Budget Committee, in accordance with the Municipal Budget Law. After reviewing the budget, the Committee holds a public hearing for discussion.

The final version of the budget is then submitted for approval at the annual Town meeting. After the budget is approved at the Town meeting, it is compiled on the statement of appropriation and sent to the State in order to establish the property tax rate.

The Selectmen cannot increase the total of the approved budget, however, they have the power to reclassify its components when necessary:-

(E) Assets, Liabilities and Fund Equity

Cash Investments

Cash investments consist primarily of money market accounts and other short-term liquid investments.

Marketable Securities

Investments in marketable securities are carried at cost. At December 31, 1993, the market value of these investments approximated \$596,536.

Vouchers Payable

Vouchers payable consists of all unpaid bills at December 31, 1993. These were all paid in January, 1994.

Due to School District

The total school district assessments for the period July 1, 1993 through June 30, 1994 were \$7,423,256. The school districts are paid in monthly installments. As of December 31, 1993, a total of \$3,705,395 was paid, leaving a balance of \$3,717,861 to be paid through June 30, 1994.

Fund Equity Reserved for Continuing Appropriations

This account represents the unexpended appropriations for specific expenses. (See detail at footnote 2 (C)).

Fund Equity Reserved for Endowments

This represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose, however, it may be invested and the earnings transferred to other funds to be spent.

(F) Revenues, Expenditures and Transfers

Property Taxes

Property Tax Calendar

The following is a summary of the property tax calendar used for the 1993 property tax levy:

May, 1993:

First half tax bills are mailed to taxpayers equal to one-half of the prior year tax.

June, 1993:

First half tax bills are due.

October, 1993:

The tax rate for the tax year April 1, 1992 through March 31, 1993 was determined by the New Hampshire Department of Revenue. After the rate was set, the warrant was prepared and the bills were sent to the taxpayers.

December, 1993:

Tax payments were due. All delinquent accounts after this date were charged 12% interest.

February, 1994:

Notices were sent to all taxpayers with delinquent accounts.

April, 1994:

Date of tax lien procedure. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are lienied by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%.

Property Tax Revenue Recognition

Property tax revenue equals the total actual tax commitment less abatements and refunds of property taxes for the period of January 1, 1993 through December 31, 1993. This method of recognition is contrary to generally accepted accounting principles which requires property tax revenue be recognized on the modified accrual basis of accounting. Town officials believe that the application of the modified accrual basis of accounting would give a misleading impression of the Town's ability to meet its current and future obligations.

Taxes Collected for Others

The Town collects property taxes for the Hollis School District and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

An analysis of the 1993 property tax levy is presented below:

	<u>Amount Levied</u>	<u>Tax Rate</u>
Town of Hollis	\$ 1,943,619	\$ 4.23
Hollis School District	7,332,348	15.95
Hillsborough County	<u>919,079</u>	<u>2.00</u>
Total	\$ <u>10,195,046</u>	\$ <u>22.18</u>

Vacation, Sick Leave and Other Compensated Absences

Town employees are entitled to 6 days personal leave with pay. At the end of each year, unused personal days are redeemed according to a set schedule. Employees earn vacation as they provide services. At the end of each year, the unused earned vacation time lapses.

The cost of vacation and sick leave benefits is accounted for as an operating expenditure when paid. At December 31, 1993 there were approximately 20 employees covered by the above provisions.

Interfund Transactions

The accompanying financial statements reflect numerous transactions between the various funds. These transactions represent operating transfers and do not constitute revenues nor expenditures of the funds.

(G) Total Columns on Combined Statements

Total columns on the combined statements are captioned "Memorandum Only" to indicate that they are presented only to facilitate financial analysis. Data in these columns do not present financial position, results of operations or changes in financial position in conformity with generally accepted accounting principles. Such data is also not comparable to a consolidation. Interfund eliminations have not been made in the aggregation of this data.

2. Detail Notes on All Funds and Account Groups

(A) Assets

Collateralization of Cash Balances

The carrying amount of the Town's deposits with financial institutions was \$4,595,938 and the bank balance was \$4,636,740. The bank balance is categorized as follows:

Amount collateralized or insured by the FDIC and FSLIC	\$ 553,553
Amount collateralized with securities held by the pledging institution in the Town's name	3,933,177
Uncollateralized	<u>150,010</u>
Total Bank Balance	<u>\$ 4,636,740</u>

Investments

The Trust Fund investments are categorized as either (1) insured or registered or for which the securities are held by the government or its agent in the government's name, (2) uninsured and unregistered for which the securities are held by the broker's or dealer's trust department or agent in the government's name or (3) uninsured and unregistered for which the securities are held by the broker or dealer, or by its trust department or agent but not in the government's name.

	<u>Category</u>			<u>Carrying Value</u>	<u>Market Value</u>
	<u>1</u>	<u>2</u>	<u>3</u>		
U.S. Government Securities	\$ -	\$ 124,795	\$ -	\$ 124,795	\$ 124,843
Stocks	-	247,024	-	247,024	295,694
Bonds	<u>-</u>	<u>170,487</u>	<u>-</u>	<u>170,487</u>	<u>175,999</u>
Total	\$ <u>-</u>	\$ <u>542,306</u>	\$ <u>-</u>	\$ <u>542,306</u>	\$ <u>596,536</u>

Taxes receivable

Taxes receivable consists of the following classifications:

Property taxes:

1993 levy \$ 760,090

Unredeemed taxes:

1992 levy 194,680

1991 levy 72,450

1990 levy 7,025

1989 and prior 5,150

Yield tax 742

Allowance for abatements (50,000)

Total taxes receivable, net \$ 990,137

(B) Liabilities

Pension plan obligations

All full-time employees of the Town are covered under the State of New Hampshire Retirement System. Contributions are deducted at rates according to employment category.

The Town's contribution for normal costs of the plan is based upon an actuarial valuation of the entire State. Since the actuarial valuation is performed on the entire State plan, the amount, if any, of the excess of vested benefits over pension fund assets for the Town of Hollis is not available. The Town does not have a liability for past service costs. The Town's expense for the year for the State plan was \$30,450. Additional pension disclosures, required by generally accepted accounting principles, were not available for presentation.

General Obligation Bond Payable

The Town has an outstanding bond payable issued in June 1987. The bond is payable over twenty years with the interest rate varying (5.40% to 8.25%). The principal payment will be \$30,000 in 1994 and \$25,000 per year for the subsequent thirteen years.

Balance December 31, 1992	\$ 385,000
Maturing principal payment	(<u>30,000</u>)
Balance December 31, 1993	\$ <u>355,000</u>

(C) Fund Equity

Reserved for continuing appropriations

The following is a summary of general fund appropriations and reserves to be carried forward to 1994:

Fire Department - water holes	\$ 2,000
Fire Department - new hoses	1,000
DPW - road rebuilding	10,000
Buildings & grounds - repairs clocktower	2,000
Buildings & grounds - repair animal shelter	2,500
Parks & playgrounds - build Cassidy Hill Road	<u>24,570</u>
Total	<u>\$ 42,070</u>

(D) Budget Basis of Accounting

The budget appearing on page 5 of the financial statements consists of the balances from the approved statement of appropriations.

The actual revenues and expenditures were adjusted to reflect the same basis of accounting as the budget. The following is a summary of adjustments made to the actual revenues and expenditures:

	<u>Revenues and Other Sources</u>	<u>Expenditures and Other Uses</u>
As reported on page 4 of the accompanying financial statements	\$ 11,618,184	\$ 11,275,440
To record use of fund balances	300,000	-
To book prior year appropriation carryforwards	-	(3,885)
To book current year appropriation carryforwards	<u>-</u>	<u>42,070</u>
As reported on page 5 of the accompanying financial statements	\$ <u>11,918,184</u>	\$ <u>11,313,625</u>

(E) Judgment Payable

In February of 1993, the Town received a decision from Hillsborough County Superior Court on an ongoing case. However, settlement discussions are continuing with the Town's insurance company and the plaintiffs, and the Town intends to appeal if a satisfactory settlement cannot be reached. The judgment amount is estimated to be between \$125,000 and \$433,000 plus accrued interest.

TOWN OF HOLLIS, NEW HAMPSHIRE
Schedule of Federal Financial Assistance
For the Year Ended December 31, 1993

<u>Federal Grantor Program Title</u>	<u>Federal CFDA Number</u>	<u>Federal Expenditures</u>
<u>U.S. Department of Education</u>		
Passed Through State Department of Cultural Affairs/		
Division of Libraries		
Library Services and Construction		
Act Title II Grant	-	\$ <u>25,000</u>
Total		\$ <u>25,000</u>

See Independent Auditors' report.

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
STRUCTURE RELATED MATTERS NOTED IN A FINANCIAL
STATEMENT AUDIT CONDUCTED IN ACCORDANCE
WITH GOVERNMENT AUDITING STANDARDS

To the Board of Selectmen
Town of Hollis, New Hampshire

We have audited the financial statement of Town of Hollis for the year ended December 31, 1993, and have issued our report thereon dated February 24, 1994.

We conducted our audit in accordance with generally accepted auditing standards and Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular- 128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

In planning and performing our audit of the financial statements of Town of Hollis, New Hampshire for the year ended December 31, 1993, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide assurance on the internal control structure.

The management of the Town of Hollis, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures. The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, and that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of financial statements in accordance with generally accepted accounting principles. Because of inherent limitations in any internal control structure, errors or irregularities may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

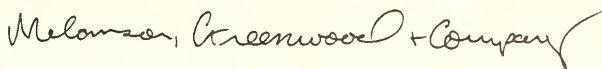
For the purpose of this report, we have classified the significant internal control structure policies and procedures in the following categories:

- Treasury / financing
- Revenues / receipts
- Purchases / disbursements
- External financial reporting

For all of the control categories listed above, we obtained an understanding of the design of relevant policies and procedures and whether they have been placed in operation, and we assessed control risk. Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of one or more of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

However, we noted certain matters involving the internal controls structure and its operation that we have reported to the management of the Town of Hollis in a separate letter dated February 24, 1994.

This report is intended for the information of the Board of Selectmen, management, and all applicable State and Federal Agencies. This restriction is not intended to limit the distribution of this report, which is a matter of public record.



Nashua, New Hampshire
February 24, 1994

SINGLE AUDIT REPORT ON THE INTERNAL
CONTROL STRUCTURE USED IN ADMINISTERING
FEDERAL FINANCIAL ASSISTANCE PROGRAMS

To the Board of Selectmen
Town of Hollis, New Hampshire

We have audited the general purpose financial statements of the Town of Hollis, New Hampshire for the year ended December 31, 1993, and have issued our report thereon dated February 24, 1994.

We conducted our audit in accordance with generally accepted auditing standards; Government Auditing Standards, issued by the Comptroller General of the United States; and Office of Management and Budget (OMB) Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the general purpose financial statements are free of material misstatement.

In planning and performing our audit for the year ended December 31, 1993, we considered the Town's internal control structure in order to determine our auditing procedures for the purpose of expressing our opinion on the Town's general purpose financial statements and not to provide assurance on the internal control structure. This report addresses our consideration of internal control structure policies and procedures relevant to compliance with requirements applicable to federal financial assistance programs. We have addressed policies and procedures relevant to our audit of the general purpose financial statements in a separate report dated February 24, 1994.

The management of Town of Hollis, New Hampshire is responsible for establishing and maintaining an internal control structure. In fulfilling this responsibility, estimates and judgments by management are required to assess the expected benefits and related costs of internal control structure policies and procedures.

The objectives of an internal control structure are to provide management with reasonable, but not absolute, assurance that assets are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly to permit the preparation of general purpose financial statements in accordance with generally accepted accounting principles, and that federal financial assistance programs are managed in compliance with applicable laws and regulations.

Because of inherent limitations in any internal control structure, errors, irregularities, or instances of noncompliance may nevertheless occur and not be detected. Also, projection of any evaluation of the structure to future periods is subject to the risk that procedures may become inadequate because of changes in conditions or that the effectiveness of the design and operation of policies and procedures may deteriorate.

For the purpose of this report, we have classified the significant internal control structure policies and procedures used in administering federal financial assistance programs in the following categories:

ACCOUNTING CONTROLS:

- Treasury / financing
- Revenues / receipts
- Purchases / disbursements
- External financial reporting

ADMINISTRATIVE CONTROLS OVER FEDERAL PROGRAMS

GENERAL REQUIREMENTS

- Political activity
- Davis-Bacon Act
- Civil rights
- Cash management
- Relocation assistance and real property acquisition
- Federal financial reports
- Allowable costs/cost principles
- Drug-Free Workplace Act
- Administrative requirements

SPECIFIC REQUIREMENTS

- Types of service
- Eligibility
- Matching level of effort
- Reporting
- Cost allocation
- Special requirements

For all of the applicable internal control structure categories listed above, we obtained an understanding of the design of relevant policies and procedures and determined whether they have been placed in operation, and we assessed control risk.

During the year ended December 31, 1993, the Town of Hollis, New Hampshire expended 100% of its total federal financial assistance under the following nonmajor federal financial assistance programs:

Library Services and Construction Act
Title II Grant

We performed tests of controls, as required by OMB Circular A-128, to evaluate the effectiveness of the design and operation of internal control structure policies and procedures that we have considered relevant to preventing or detecting material noncompliance with specific requirements, general requirements, and requirements governing claims for advances and reimbursements and amounts claimed or used for matching that are applicable to the aforementioned federal programs. Our procedures were less in scope than would be necessary to render an opinion on these internal control structure policies and procedures. Accordingly, we do not express such an opinion.

Our consideration of the internal control structure would not necessarily disclose all matters in the internal control structure that might be material weaknesses under standards established by the American Institute of Certified Public Accountants. A material weakness is a reportable condition in which the design or operation of the specific internal control structure elements does not reduce to a relatively low level the risk that errors or irregularities in amounts that would be material in relation to the general purpose financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control structure and its operation that we consider to be material weaknesses as defined above.

We noted, however, other matters involving the internal control structure and its operation that we have reported to the management of the Town of Hollis, New Hampshire in a separate letter dated February 24, 1994.

This report is intended for the information of the Board of Selectmen, management, and all applicable state and federal agencies. This restriction is not intended to limit the distribution of this report, which upon acceptance is a matter of public record.

Melanson, Greenwood & Company

Nashua, New Hampshire
February 24, 1994

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH
LAWS AND REGULATIONS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS

To the Board of Selectmen
Town of Hollis, New Hampshire

We have audited the financial statements of the Town of Hollis, New Hampshire as of and for the year ended December 31, 1993, and have issued our report thereon dated February 24, 1994.

We conducted our audit in accordance with generally accepted auditing standards, Government Auditing Standards, issued by the Comptroller General of the United States, and the provisions of Office of Management and Budget Circular A-128, "Audits of State and Local Governments". Those standards and OMB Circular A-128 require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

Compliance with laws, regulations, contracts, and grants applicable to the Town of Hollis, New Hampshire is the responsibility of the Town's management. As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the Town's compliance with certain provisions of laws, regulations, contracts, and grants. However, our objective was not to provide an opinion on overall compliance with such provisions. Accordingly, we do not express such opinion.

The results of our tests indicate that, with respect to the items tested, the Town of Hollis complied, in all material respects, with the provisions referred to in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Town of Hollis had not complied, in all material respects, with those provisions.

This report is intended for the information of the Board of Selectmen, management, and all applicable State and Federal Agencies. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Melanson, Greenwood & Company ✓

Nashua, New Hampshire
February 24, 1994

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH THE GENERAL REQUIREMENTS APPLICABLE TO
FEDERAL FINANCIAL ASSISTANCE PROGRAMS

To the Board of Selectmen
Town of Hollis, New Hampshire

We have audited the financial statements of the Town of Hollis, New Hampshire, as of and for the year ended December 31, 1993, and have issued our report thereon dated February 24, 1994.

We have applied procedures to test the Town's compliance with the following requirements applicable to its federal financial assistance program, which is identified in the schedule of federal financial assistance, for the year ended December 31, 1993: political activity, Davis-Bacon act, civil rights, cash management, federal financial reports, allowable costs/cost principles, drug-free workplace act, and administrative requirements.

Our procedures were limited to the applicable procedures described in the Office of Management and Budget's "Compliance Supplement for Single Audits of State and Local Governments". Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town's compliance with the requirements listed in the preceding paragraph. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the second paragraph of this report. With respect to items not tested, nothing came to our attention that caused us to believe that the Town, had not complied, in all material respects, with those requirements. However, we identified certain immaterial weaknesses which are described on page 28.

This report is intended for the information of the Board of Selectmen, management, and all applicable State and Federal agencies. However, this report is a matter of public record and its distribution is not limited.

W. Benson, Freemanwood & Company

Nashua, New Hampshire
February 24, 1994

TOWN OF HOLLIS, NEW HAMPSHIRE

Schedule of Compliance Findings

Civil Rights Policy

The Town of Hollis was unable to locate a formal Civil Rights policy, as required by recipients of Federal funds. The policy should prohibit discrimination on the grounds of race, color, national origin, age or handicap.

We recommend the Town establish a formal Civil Rights Policy. The policy should be communicated to all employees, and to potential employees in job advertisements.

Drug-Free Workplace Policy

The Town of Hollis has not adopted a formal Drug-Free Workplace Policy. Federal law requires that recipients of Federal funds adopt and publish a formal drug-free workplace policy statement and an ongoing drug-free awareness program.

We recommend the Town formally adopt a drug-free policy and establish a drug-free awareness program.

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE
WITH SPECIFIC REQUIREMENTS APPLICABLE TO NONMAJOR
FEDERAL FINANCIAL ASSISTANCE PROGRAMS

To the Board of Selectmen
Town of Hollis, New Hampshire

In connection with our audit of December 31, 1993 general purpose financial statements of the Town of Hollis, New Hampshire, and with our consideration of the Town's internal control structure used to administer federal financial assistance programs, as required by Office of Management and Budget Circular A-128, "Audits of State and Local Governments", we selected certain transactions applicable to its nonmajor federal financial assistance program for the year ended December 31, 1993.

As required by OMB Circular A-128, we have performed auditing procedures to test compliance with the requirements governing types of services allowed or unallowed; eligibility; and matching, level of effort; that are applicable to those transactions. Our procedures were substantially less in scope than an audit, the objective of which is the expression of an opinion on the Town of Hollis, New Hampshire's compliance with these requirements. Accordingly, we do not express such an opinion.

With respect to the items tested, the results of those procedures disclosed no material instances of noncompliance with the requirements listed in the preceding paragraph. With respect to items not tested, nothing came to our attention that caused us to believe that the Town of Hollis, New Hampshire, had not complied, in all material respects, with those requirements.

This report is intended for the information of the Board of Selectmen, management, and all applicable state and federal agencies. This restriction is not intended to limit the distribution of this report, which is a matter of public record.

Melanson, Greenwood + Company

Nashua, New Hampshire
February 24, 1994

TAX COLLECTOR'S REPORT
FOR THE MUNICIPALITY OF HOLLIS — YEAR ENDING DEC. 31, 1994
—DR.—

	** LEVIES OF **		
	1994	1993	1992
Uncollected Taxes—Beg. of Year:			
Property Taxes	—	\$760,090.01	—
Land Use Change	—	—	—
Yield Taxes	—	—	\$741.10
Taxes Committed—This Year:			
Property Taxes	\$11,156,375.00	—	—
Land Use Change	121,465.00	12,080.00	—
Yield Taxes	975.59	11,693.43	—
Overpayment:			
Property Taxes	23,907.70	1,183.35	—
Land Use Change	—	—	—
Yield Taxes	—	—	—
Interest Collected on Delinquent Tax Costs Collected	50,301.10	2.70	73.69
	4,387.79		15.00
TOTAL DEBITS	<u>\$11,357,412.18</u>	<u>\$785,049.49</u>	<u>\$829.79</u>

TAX COLLECTOR'S REPORT
FOR THE MUNICIPALITY OF HOLLISS — YEAR ENDING DEC. 31, 1994
—CR.—

	** LEVIES OF **	
	1993	1992
Remitted to Treasurer During FY:		
Property Taxes	\$10,389,738.16	—
Land Use Change	83,600.00	—
Yield Taxes	975.59	\$741.10
Interest	50,301.10	73.69
Costs	4,387.79	15.00
Abatements Made:		
Property Taxes	6,375.00	—
Land Use Change	—	—
Yield Taxes	—	—
Taxes Deeded to Municipality	1,909.00	—
Uncollected Taxes—End of Year:		
Property Taxes	782,260.54	—
Land Use Change	37,865.00	—
Yield Taxes	—	—
	<u>3,147.72</u>	<u>—</u>
TOTAL CREDITS	<u>\$11,357,412.18</u>	<u>\$829.79</u>

Respectfully submitted,
Barbara C. Townsend
Tax Collector

TAX COLLECTOR'S REPORT
FOR THE MUNICIPALITY OF HOLLISS — YEAR ENDING DEC. 31, 1994
—DR.—

**** LEVIES OF ****

	1993	1992	1991	Prior
Unredeemed Liens				
Balance at Beg. of Fiscal Year	—	\$194,679.96	\$72,449.97	\$12,175.63
Liens Executed During Fiscal Year	\$313,785.50	—	—	—
Interest Collected After Lien Execution	6,144.20	22,489.91	23,831.04	1,242.23
Costs Collected After Lien	675.00	667.50	916.50	73.00
TOTAL DEBITS	<u>\$320,604.70</u>	<u>\$217,837.37</u>	<u>\$97,197.51</u>	<u>\$13,490.86</u>

—CR.—

Remittance to Treasurer:				
Redemptions	\$117,030.65	\$112,687.06	\$65,109.41	\$2,024.90
Interest	6,144.20	22,489.91	23,831.04	1,242.23
Costs	675.00	667.50	916.50	73.00
Abatements of Unredeemed Taxes	363.37	—	—	—
Liens Deducted To Municipality	4,003.15	3,995.91	2,222.74	—
Unredeemed Liens Balance End of Year	192,388.33	77,996.99	5,117.82	10,150.73
TOTAL CREDITS	<u>\$320,604.70</u>	<u>\$217,837.37</u>	<u>\$97,197.51</u>	<u>\$13,490.86</u>

***Treasurer's Report
to
The Town of Hollis***

The balance of Cash and Cash Equivalents for the Town of Hollis General Fund as of December 31, 1994 was \$4,248,400. The implementation of twice per year taxes in 1993 continued to provide adequate cash flow to the Town sufficient enough to avoid short-term borrowing. The Town had ample idle cash during the year which was invested in overnight and other short-term instruments that resulted in interest earnings of \$85,200 for 1994 compared with \$50,900 in 1993. The increase in earnings was due to higher investment yields along with higher average investment balances.

In accordance with the 1994 Town Meeting, the Town purchased a certain parcel of land for Town use. The purchase price was \$450,000 with \$60,000 paid at closing and the remainder to be paid over six years at \$60,000 per year, plus interest at five percent. The 1995 Budget contains the amount of \$79,501 for this purpose.

During 1994, the Town purchased from the Tax Collector \$318,800 in delinquent taxes and accruals, down from \$490,900 in 1993 and \$692,400 in 1992. At December 31, 1994, the amount of unpaid taxes was \$782,300, \$192,400, and \$93,300 for 1994, 1993, and 1992 and prior, respectively, which was a total delinquent tax balance of \$1,068,000. The delinquent tax balance increased during 1994 by \$28,600 compared to the balance of \$1,039,400 at December 31, 1993.

David R. Heath, Treasurer

STATEMENT OF BONDED DEBT
TOWN OF HOLLIS, NH
SHOWING ANNUAL MATURITIES OF
OUTSTANDING BONDS

Police Station (Bonds 1987)

Original Amount \$535,000

Year of Maturity	Amount	Year of Maturity	Amount
		2001	\$25,000
1995	\$25,000	2002	\$25,000
1996	\$25,000	2003	\$25,000
1997	\$25,000	2004	\$25,000
1998	\$25,000	2005	\$25,000
1999	\$25,000	2006	\$25,000
2000	\$25,000	2007	\$25,000
			<u>\$325,000</u>

REVISED 1990

David R. Heath
Treasurer

DEPARTMENT OF REVENUE ADMINISTRATION

Municipal Services Division

Concord, N.H. 03302-1122

1994 Tax Rate Calculation

Town of Hollis

**Tax
Rates**

Appropriations	3,674,216		
Less: Revenues	2,104,446		
Less: Shared Revenues	10,624		
Add: Overlay	304,509		
War Service Credits	<u>43,241</u>		
Net Town Appropriation		1,906,896	
Special Adjustment		<u>0</u>	
Approved Town/City Tax Effort		1,906,896	
Municipal Tax Rate			4.07

—School Portion—

Due to Local School	4,015,895		
Due to Regional School	4,381,736		
Less: Shared Revenues	<u>84,789</u>		
Net School Appropriation		8,312,842	
Special Adjustment		<u>0</u>	
Approved School(s) Tax Effort		8,312,842	
School(s) Tax Rate			17.77

—County Portion—

Due to County	987,233		
Less: Shared Revenues	<u>4,811</u>		
Net County Appropriation		982,422	
Special Adjustment		<u>0</u>	
Approved County Tax Effort		982,422	
County Tax Rate			<u>2.10</u>
Combined Tax Rate			23.94

Total Property Taxes Assessed 11,202,160

—Commitment Analysis—

Total Property Taxes Assessed	11,202,160
Less: War Service Credits	(43,241)
Add: Village District Commitment(s)	<u>0</u>
Total Property Tax Commitment	<u><u>11,158,919</u></u>

—Proof of Rate—

Net Assessed Valuation	Tax Rate	Assessment
467,926,472	23.94	11,202,160

1995 Bond Requirement

Treasurer:	159,000	Tax Collector:	146,000
Town Clerk:	44,000	Trustees of Trust Funds:	152,000

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1873	MARY S FARLEY	HIGH SCHOOL	COMMON TR	23,342.67	0.00	(1,428.80)	128.42	22,042.29	10.45		1,171.27	108.59	387.54	182.59
1884	SAMUEL T WORCESTER	HIGH SCHOOL	COMMON TR	2,891.29	0.00	(176.97)	15.91	2,730.23	1.28		145.08	13.45	109.93	22.98
1916	LUCY E WORCESTER	HIGH SCHOOL	COMMON TR	1,358.51	0.00	(83.15)	7.47	1,282.83	0.61		68.17	6.32	51.65	10.81
1916	SARAH A WORCESTER	HIGH SCHOOL	COMMON TR	1,358.51	0.00	(83.15)	7.47	1,282.83	0.61		68.17	6.32	51.65	10.81
1917	FRANKLIN WORCESTER	HIGH SCHOOL	COMMON TR	62,801.83	0.00	(3,844.08)	345.50	59,303.25	28.15		3,151.22	292.16	2,387.87	495.34
1932	CLARA E CUTTER	HIGH SCHOOL	COMMON TR	1,222.94	0.00	(74.86)	6.73	1,154.81	0.54		61.36	5.69	46.50	9.71
1944	EMMA F VAN DYKE	HIGH SCHOOL	COMMON TR	7,333.74	0.00	(448.90)	40.35	6,925.19	3.29		367.99	34.12	278.84	58.32
1956	MARY F WILSON	HIGH SCHOOL	COMMON TR	4,891.75	0.00	(299.42)	26.91	4,619.24	2.19		245.45	22.76	186.00	38.88
1957	HENRY A WILSON	HIGH SCHOOL	COMMON TR	4,890.31	0.00	(299.33)	26.90	4,617.88	2.19		245.38	22.75	185.94	38.88
1967	LUCINDA F READ	HIGH SCHOOL	COMMON TR	1,055.24	0.00	(64.59)	5.81	995.46	0.48		52.95	4.91	40.12	8.40
	SUB-TOTAL			111,146.80	0.00	(6,803.25)	611.47	104,955.02	49.80		5,577.04	517.07	4,226.04	883.73
1980	RUTH E WHEELER	HOME ECONOMICS	COMMON TR	19,253.86	0.00	(1,178.52)	105.92	18,181.26	8.56		966.11	89.57	732.07	153.03
1988	JANE BALLARD MEMORIAL	ARTIST PROGRAM	COMMON TR	25,277.54	872.85	(1,547.23)	139.06	24,742.22	86.88		1,268.36	117.59	872.85	364.80
	TOTAL HIGH SCHOOL FUNDS			155,678.22	872.85	(9,529.00)	856.45	147,878.52	145.24		7,811.51	724.23	5,930.96	1,401.56
1984	EVELYN RICE TRUST	SCHOOL SYSTEM	COMMON TR	1,867.28	0.00	(114.30)	10.27	1,767.25	0.83		93.70	8.69	71.00	14.84
1984	CP & LE BROWN	SCHOOL SYSTEM	COMMON TR	1,867.28	0.00	(114.30)	10.27	1,767.25	0.83		93.70	8.69	70.99	14.85
	TOTAL SCHOOL SYSTEM			3,734.56	0.00	(228.60)	20.54	3,526.50	1.67		187.40	17.38	141.99	29.70
1917	SARAH A WORCESTER	HOLLIS LIBRARY	COMMON TR	679.22	0.00	(41.57)	3.74	641.39	0.30		34.08	3.16	25.83	5.39
1917	FRANKLIN WORCESTER	HOLLIS LIBRARY	COMMON TR	12,403.62	0.00	(759.22)	68.24	11,712.64	5.49		622.38	57.70	471.61	98.56
1918	CHARLES M STRATTON	HOLLIS LIBRARY	COMMON TR	244.63	0.00	(14.97)	1.35	231.01	0.10		12.27	1.14	9.30	1.93
1927	LILLIAN WORCESTER	HOLLIS LIBRARY	COMMON TR	884.72	0.00	(34.15)	4.87	833.44	0.41		44.39	4.12	33.64	7.04
1931	JH & SP CUTTER MEM	HOLLIS LIBRARY	COMMON TR	391.36	0.00	(23.96)	2.15	369.55	0.18		19.64	1.82	14.88	3.12
1932	CLARA CUTTER	HOLLIS LIBRARY	COMMON TR	1,222.98	0.00	(74.86)	6.73	1,154.85	0.55		61.37	5.69	46.50	9.73
1939	JOSEPH P PARKER	HOLLIS LIBRARY	COMMON TR	1,222.98	0.00	(74.86)	6.73	1,154.85	0.55		61.37	5.69	46.50	9.73
1944	EMMA VAN DYKE	HOLLIS LIBRARY	COMMON TR	7,333.75	0.00	(448.90)	40.35	6,925.20	3.26		367.99	34.12	278.85	58.28
1950	RUTH C GOODWIN	HOLLIS LIBRARY	COMMON TR	1,222.96	0.00	(74.86)	6.73	1,154.83	0.55		61.36	5.69	46.50	9.72
1955	SILAS N SPAULDING	HOLLIS LIBRARY	COMMON TR	733.81	0.00	(44.92)	4.04	692.93	0.34		36.52	3.41	27.90	5.85

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1956	MARY F WILSON	HOLLIS LIBRARY	COMMON TR		2,445.89	0.00	(149.71)	13.46	2,309.64	1.08		122.73	11.38	93.00	19.43
1957	HENRY A WILSON	HOLLIS LIBRARY	COMMON TR		4,890.35	0.00	(299.34)	26.90	4,617.91	2.17		245.38	22.75	185.94	38.86
1963	ETTA M FLAGG	HOLLIS LIBRARY	COMMON TR		1,216.78	0.00	(74.48)	6.69	1,148.99	0.54		61.05	5.66	46.26	9.67
1967	LUCINDA F READ	HOLLIS LIBRARY	COMMON TR		1,055.23	0.00	(64.59)	5.81	996.45	0.47		52.95	4.91	40.12	8.39
1974	LEILA PARKER	HOLLIS LIBRARY	COMMON TR		494.77	0.00	(90.28)	2.72	467.21	0.22		24.83	2.30	18.31	3.94
1980	DANIEL H GOODWIN	HOLLIS LIBRARY	COMMON TR		1,922.94	0.00	(117.70)	10.58	1,815.82	0.86		96.49	8.95	73.11	15.29
1987	N & P CONIARS	HOLLIS LIBRARY	COMMON TR		8,982.40	0.00	(549.81)	49.42	8,482.01	3.99		450.71	41.79	341.54	71.37
	SUB-TOTAL				47,348.40	0.00	(2,898.18)	260.51	44,710.73	21.06		2,375.81	220.28	1,800.29	376.30
1980	CHARLES ZYLONIS	LITHUANIAN	COMMON TR		48,596.02	0.00	(2,974.55)	267.35	45,888.82	21.61		2,438.41	226.07	1,847.73	386.22
	TOTAL LIBRARY FUNDS				95,944.42	0.00	(5,872.73)	527.86	90,599.55	42.67		4,814.22	446.35	3,648.02	762.52
1894	TO	GIFTS/PERPETUAL													
1984	CEMETERY FUNDS	CARE CEMETERY	COMMON TR		79,770.55	0.00	(4,882.71)	438.88	75,326.72	88.63		4,002.55	371.77	3,033.05	686.36
1985	THELMA K. POLLARD	COMMON TR	COMMON TR		485.46	0.00	(29.71)	2.67	458.42	0.55		24.36	2.26	18.46	4.19
1985	MARTHA O BYERS	COMMON TR	COMMON TR		242.72	0.00	(14.86)	1.34	229.20	0.27		12.18	1.13	9.23	2.09
1985	FREDERICK A &	COMMON TR	COMMON TR		121.36	0.00	(7.43)	0.67	114.60	0.14		6.09	0.56	4.61	1.06
1985	EDWARD ANDERSON	COMMON TR	COMMON TR		242.72	0.00	(14.86)	1.34	229.20	0.27		12.18	1.13	9.23	2.09
1985	KEITH W MERRILL &	COMMON TR	COMMON TR		121.36	0.00	(7.43)	0.67	114.60	0.14		6.09	0.56	4.61	1.06
1985	MEREDITH M FAIT	COMMON TR	COMMON TR		485.46	0.00	(29.71)	2.67	458.42	0.55		24.36	2.26	18.46	4.19
1985	M JOSEPHINE STILES	COMMON TR	COMMON TR		242.72	0.00	(14.86)	1.34	229.20	0.27		12.18	1.13	9.23	2.09
1985	GSP/GEORGE SPRAGUE	COMMON TR	COMMON TR		485.46	0.00	(29.71)	2.67	458.42	0.55		24.36	2.26	18.46	4.19
1985	LUENE L SCHOFEN	COMMON TR	COMMON TR		242.72	0.00	(14.86)	1.34	229.20	0.27		12.18	1.13	9.23	2.09
1985	STEPHEN CHARTIER	COMMON TR	COMMON TR		485.46	0.00	(29.71)	2.67	458.42	0.55		24.36	2.26	18.46	4.19
1985	ARTHUR & MARY JANE VEIGA	COMMON TR	COMMON TR		485.46	0.00	(29.71)	2.67	458.42	0.55		24.36	2.26	18.46	4.19
1985	MARY D WILLIAMS	COMMON TR	COMMON TR		121.36	0.00	(7.43)	0.67	114.60	0.14		6.09	0.56	4.61	1.06
1986	CHARLES & FRANCINE L HOWE	COMMON TR	COMMON TR		442.41	0.00	(27.08)	2.43	417.76	0.50		22.20	2.06	16.82	3.82
1986	FRANCIS W & BARBARA WOOD	COMMON TR	COMMON TR		442.41	0.00	(27.08)	2.43	417.76	0.50		22.20	2.06	16.82	3.82
1986	CHARLES M & SYLVIA RAYMOND	COMMON TR	COMMON TR		884.82	0.00	(54.16)	4.87	835.53	0.99		44.40	4.12	33.64	7.63

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1986	LEO & EVELYN LUTZ		COMMON TR	442.41	0.00	(27.08)	2.43	417.76	0.50		22.20	2.06	16.82	3.82
1986	SHEILA RICHARDSON		COMMON TR	442.41	0.00	(27.08)	2.43	417.76	0.50		22.20	2.06	16.82	3.82
1986	BERNICE FROST		COMMON TR	884.82	0.00	(54.16)	4.87	835.53	0.99		44.40	4.12	33.64	7.63
1986	ELIZABETH WOODS		COMMON TR	331.81	0.00	(20.31)	1.83	313.33	0.42		16.65	1.54	12.62	2.91
1986	BETTY JANE MURRAY		COMMON TR	442.41	0.00	(27.08)	2.43	417.76	0.50		22.20	2.06	16.82	3.82
1986	LLOYD MACK		COMMON TR	110.61	0.00	(6.77)	0.61	104.45	0.13		5.55	0.51	4.21	0.96
1986	DANIEL W FAWCETT		COMMON TR	110.61	0.00	(6.77)	0.61	104.45	0.13		5.55	0.51	4.21	0.96
1987	HAROLD R & DOROTHY WARREN		COMMON TR	170.17	0.00	(10.42)	0.94	160.69	0.19		8.54	0.79	6.47	1.47
1987	GEORGE & RUTH CLARK		COMMON TR	85.07	0.00	(5.21)	0.47	80.33	0.10		4.27	0.40	3.23	0.74
1987	CHARLES E AND NANCY L BELL		COMMON TR	340.31	0.00	(20.83)	1.87	321.35	0.38		17.08	1.58	12.94	2.94
1987	LAWRENCE & CAROLYN LINGLEY		COMMON TR	170.17	0.00	(10.42)	0.94	160.69	0.19		8.54	0.79	6.47	1.47
1987	RALPH & KATHRYN HARDY		COMMON TR	255.25	0.00	(15.62)	1.40	241.03	0.29		12.81	1.19	9.70	2.21
1987	BERTRAND H & JACQUELINE W SOMMER		COMMON TR	340.31	0.00	(20.83)	1.87	321.35	0.38		17.08	1.58	12.94	2.94
1987	PAUL & KAREN BOSQUET		COMMON TR	340.31	0.00	(20.83)	1.87	321.35	0.38		17.08	1.58	12.94	2.94
1987	RICHARD A & DEBRA L HARDY		COMMON TR	340.31	0.00	(20.83)	1.87	321.35	0.38		17.08	1.58	12.94	2.94
1987	JOSEPH W & BARBARA S ROCK		COMMON TR	340.31	0.00	(20.83)	1.87	321.35	0.38		17.08	1.58	12.94	2.94
1987	RICHARD E DUNCAN		COMMON TR	85.07	0.00	(5.21)	0.47	80.33	0.10		4.27	0.40	3.23	0.74
1987	LOUIS A & EUNICE B OVENS		COMMON TR	680.63	0.00	(41.66)	3.74	642.71	0.76		34.15	3.17	25.88	5.86
1987	KATHLEEN F FOWLER		COMMON TR	255.25	0.00	(15.62)	1.40	241.03	0.29		12.81	1.19	9.70	2.21
1988	EDMUND LILEY		COMMON TR	74.14	0.00	(4.54)	0.41	70.01	0.08		3.72	0.34	2.82	0.64
1988	KENNETH R & BEATRICE J BENNETT		COMMON TR	444.86	0.00	(27.23)	2.45	420.08	0.50		22.32	2.07	16.91	3.84
1988	CHARLES C. JR. & LUCIE B BEEBE		COMMON TR	296.59	0.00	(18.15)	1.63	280.07	0.32		14.88	1.38	11.28	2.54
1988	RICHARD J BEARCE		COMMON TR	593.63	0.00	(36.34)	3.27	560.56	0.67		29.79	2.76	22.57	5.13
1989	LEON D., JR. & MARTHA W. DAVIS		COMMON TR	296.12	0.00	(18.13)	1.63	279.62	0.33		14.86	1.38	11.26	2.55
1989	JUDITH J. KELLEY		COMMON TR	296.12	0.00	(18.13)	1.63	279.62	0.33		14.86	1.38	11.26	2.55
1989	PAUL & JANET FIMBEL		COMMON TR	296.12	0.00	(18.13)	1.63	279.62	0.33		14.86	1.38	11.26	2.55
1989	HELEN M. WALTERS		COMMON TR	74.04	0.00	(4.53)	0.41	69.92	0.08		3.72	0.34	2.82	0.64
1989	MARILYN WEHRE		COMMON TR	148.07	0.00	(9.06)	0.81	139.82	0.18		7.43	0.69	5.63	1.29
1989	ARTHUR WHITTY		COMMON TR	296.12	0.00	(18.13)	1.63	279.62	0.33		14.86	1.38	11.26	2.55
1989	LYDIA SCHELLENBERG		COMMON TR	148.07	0.00	(9.06)	0.81	139.82	0.18		7.43	0.69	5.63	1.29
1989	ELIZABETH G. & RICHARD B. DRISKO		COMMON TR	296.12	0.00	(18.13)	1.63	279.62	0.33		14.86	1.38	11.26	2.55

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	%	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
1989	BARBARA SPAULDING HATFIELD		COMMON TR		592.26	0.00	(36.25)	3.26	559.27	0.66		29.72	2.76	22.52	5.10
1990	HOWARD & JOAN COLE		COMMON TR		282.30	0.00	(17.28)	1.55	266.57	0.32		14.17	1.31	10.73	2.45
1990	LORIMER GRAVES		COMMON TR		282.30	0.00	(17.28)	1.55	266.57	0.32		14.17	1.31	10.73	2.45
1990	DONALD JACOBS		COMMON TR		282.30	0.00	(17.28)	1.55	266.57	0.32		14.17	1.31	10.73	2.45
1990	ANNE M. JACOBS		COMMON TR		282.30	0.00	(17.28)	1.55	266.57	0.32		14.17	1.31	10.73	2.45
1990	JASON CROOK		COMMON TR		282.30	0.00	(17.28)	1.55	266.57	0.32		14.17	1.31	10.73	2.45
1990	JOSEY McMILLAN		COMMON TR		564.58	0.00	(34.56)	3.11	533.13	0.63		28.33	2.63	21.47	4.86
1990	DANA GOODWIN		COMMON TR		282.30	0.00	(17.28)	1.55	266.57	0.32		14.17	1.31	10.73	2.45
1990	REGINALD CHAMBERLAIN		COMMON TR		282.30	0.00	(17.28)	1.55	266.57	0.32		14.17	1.31	10.73	2.45
1990	RODMAN L. LEAVELL		COMMON TR		282.30	0.00	(17.28)	1.55	266.57	0.32		14.17	1.31	10.73	2.45
1991	CELESTE RACINE		COMMON TR		139.67	0.00	(8.55)	0.77	131.89	0.06		7.01	0.65	5.31	1.11
1991	GEORGE WRIGHT		COMMON TR		279.33	0.00	(17.10)	1.54	263.77	0.13		14.02	1.30	10.62	2.23
1991	ROBERT GIDDENS		COMMON TR		139.67	0.00	(8.55)	0.77	131.89	0.06		7.01	0.65	5.31	1.11
1991	DOROTHY COLSON		COMMON TR		279.33	0.00	(17.10)	1.54	263.77	0.13		14.02	1.30	10.62	2.23
1991	DAVID WHEELER		COMMON TR		69.84	0.00	(4.27)	0.38	65.95	0.03		3.50	0.32	2.66	0.55
1991	DALE BREWER		COMMON TR		69.84	0.00	(4.27)	0.38	65.95	0.03		3.50	0.32	2.66	0.55
1991	TOWN OF HOLLIS		COMMON TR		279.33	0.00	(17.10)	1.54	263.77	0.13		14.02	1.30	10.62	2.23
1992	FRANK HOFFMAN		COMMON TR		271.65	0.00	(16.63)	1.49	256.51	0.00		13.63	1.26	10.33	2.04
1992	STEVEN SACHERSKI		COMMON TR		271.65	0.00	(16.63)	1.49	256.51	0.00		13.63	1.26	10.33	2.04
1992	DANIEL LORDEN		COMMON TR		271.65	0.00	(16.63)	1.49	256.51	0.00		13.63	1.26	10.33	2.04
1992	RAYMOND LORDEN, SR.		COMMON TR		271.65	0.00	(16.63)	1.49	256.51	0.00		13.63	1.26	10.33	2.04
1992	RAYMOND LORDEN, JR.		COMMON TR		271.65	0.00	(16.63)	1.49	256.51	0.00		13.63	1.26	10.33	2.04
1992	BRADFORD WILD		COMMON TR		271.65	0.00	(16.63)	1.49	256.51	0.00		13.63	1.26	10.33	2.04
1993	LEO BALLOU		COMMON TR		0.00	130.00	(7.96)	0.72	122.76	0.00		6.52	1.21	4.94	0.37
1993	THOMAS MCCARTNEY		COMMON TR		0.00	260.00	(15.91)	1.43	245.52	0.00		13.05	1.21	9.89	1.95
1993	RALPH MORES		COMMON TR		0.00	260.00	(15.91)	1.43	245.52	0.00		13.05	1.21	9.89	1.95
1993	REV. JOHN TERRY		COMMON TR		0.00	260.00	(15.91)	1.43	245.52	0.00		13.05	1.21	9.89	1.95
	SUB-TOTAL				101,032.85	910.00	(6,184.20)	555.82	96,314.47	109.95		5,069.54	469.98	3,841.47	868.04
1973	VIOLA BROCKLEBANK	EAST CEMETERY	COMMON TR		3,831.01	0.00	(334.49)	21.08	3,617.60	1.71		192.23	17.82	145.67	30.45

Town of Hollis Annual MS-10 Report 12/31/94

DATE OF CREATION	NAME OF TRUST FUND	PURPOSE OF TRUST FUND	HOW INVESTED	BALANCE BEGINNING OF YEAR	NEW FUNDS CREATED	GAINS OR (LOSSES) SALE OF SECURITIES	CAPITAL GAIN DIVIDENDS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	%	INCOME RECEIVED	EXPENSES DURING YEAR	EXPENDED	BALANCE END OF YEAR
TOTAL CEMETERY FUNDS														
				104,863.86	910.00	(6,418.69)	576.90	99,932.07	111.67		5,261.77	487.80	3,987.14	898.50
1906	JESSIE RIDEOUT	PUBLIC WELFARE	COMMON TR	1,368.32	0.00	(83.75)	7.53	1,292.10	0.61		66.66	6.37	52.03	10.87
1934	DELIA M SMITH	PUBLIC WELFARE	COMMON TR	244.63	0.00	(14.97)	1.35	231.01	0.10		12.27	1.14	9.30	1.93
1951	CHARLES H FARLEY	PUBLIC WELFARE	COMMON TR	2,445.58	0.00	(149.69)	13.45	2,309.34	1.09		122.71	11.38	92.98	19.44
	TOTAL PUBLIC WELFARE FUNDS			4,058.53	0.00	(248.41)	22.33	3,832.45	1.79		203.64	18.89	154.31	32.23
1984	NICHOLS FIELD HORSE RING	RECREATION	COMMON TR	1,853.82	0.00	(113.47)	10.20	1,750.55	0.82		93.02	8.62	70.49	14.75
SUB-TOTAL GENERAL FUNDS														
				366,133.40	1,782.85	(22,410.90)	2,014.28	347,519.63	303.86		18,371.56	1,703.27	13,832.91	3,139.24
1989	CHARLES J. NICHOLS FUND	INDIVIDUAL		175,832.55	2,890.51	114.00	0.00	178,837.06	36.39		12,903.15	1,323.26	11,562.06	54.22
TOTALS														
				541,965.95	4,673.36	(22,296.90)	2,014.28	526,356.69	340.25		31,274.71	3,026.53	25,394.97	3,193.46

SHARES OR UNITS	DESCRIPTION OF INVESTMENT	BALANCE BEG OF YEAR	PURCHASES	PROCEEDS FROM SALES	GAINS OR LOSSES	BALANCE END OF YEAR	BALANCE BEG OF YEAR	INCOME DURING YEAR	INCOME EXPENDED	BALANCE END OF YEAR
GENERAL FUND										
35000	US TREASURY NOTE 4.25% 10/31/94	34,803.13	0.00	35,000.00	196.87	0.00	0.00	1,487.50		
50000	US TREASURY BILLS 5/4/95	0.00	48,619.83	0.00	0.00	48,619.83	0.00			
45000	US TREASURY BILLS 5/4/95	0.00	43,746.00	0.00	0.00	43,746.00	0.00			
50000	COCA COLA 7.75% 2/15/96	0.00	52,933.00	0.00	0.00	52,933.00	0.00	1980.56		
800	ALLEGHENY POWER SYSTEMS INC	16,470.00	0.00	0.00	0.00	16,470.00	0.00	1,312.00		
200	AMERICAN HOME PRODUCTS	2,586.30	0.00	0.00	0.00	2,586.30	0.00	588.00		
280	BELLSOUTH	5,213.10	0.00	0.00	0.00	5,213.10	0.00	772.80		
350	DUKE POWER	3,668.74	0.00	0.00	0.00	3,668.74	0.00	672.00		
200	EXXON	2,570.84	0.00	0.00	0.00	2,570.84	0.00	582.00		
200	GENERAL ELECTRIC CO	7,125.00	0.00	0.00	0.00	7,125.00	0.00	288.00		
100	LOCKHEED CORP	4,237.50	0.00	0.00	0.00	4,237.50	0.00	224.00		
600	POTOMAC ELECTRIC POWER	14,289.00	0.00	0.00	0.00	14,289.00	0.00	996.00		
0	T ROWE PRICE ADI RATE GOVT BOND FUND	50,000.00	0.00	46,146.05	(3,853.95)	0.00	0.00	2,100.73		
0	SCUDDER INTERNATIONAL BOND FUND	50,000.00	0.00	45,809.25	(4,190.75)	0.00	0.00	1,382.34		
580,532	SCUDDER INTERNATIONAL FUND	20,000.00	0.00	0.00	0.00	20,000.00	0.00	0.00		
0	VAN ECK SHORT TERM WORLD INC FUND	50,000.00	0.00	35,436.93	(14,563.07)	0.00	0.00	726.45		
1134,616	VANGUARD/ WELLINGTON FUND	20,865.11	0.00	0.00	0.00	20,865.11	0.00	998.45		
	FEDERATED SHORT-TERM GOVERNMENTS	84,304.68	0.00	79,109.47	0.00	5,195.21	0.00	1,152.38		
	1992 CEMETERY CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00			
	SUB TOTAL GENERAL FUND	366,133.40	145,298.83	241,501.70	(22,410.90)	247,519.63	303.86	15,263.21	15,536.18	30.89
	CONTRIBUTION TO NH FIDP FUND	0.00	100,000.00	0.00	0.00	100,000.00		3,108.35		
	GRAND TOTAL GENERAL FUND	366,133.40	245,298.83	241,501.70	(22,410.90)	347,519.63	303.86	18,371.56	15,536.18	3,139.24
NICHOLS FUND										
15000	BELLSOUTH TEL 5.875% 1/15/09	0.00	14,175.00	0.00	0.00	14,175.00		376.98		
50000	GENERAL TEL OF MIDWEST 8.125% 7/01/07	45,722.50	0.00	0.00	0.00	45,722.50		4,062.50		
30000	CHESAPEAKE & POTOMAC 6.75% 5/01/08	29,718.60	0.00	0.00	0.00	29,718.60		2,025.00		
30000	NEW JERSEY BELL TEL 7.25% 3/01/23	30,000.00	0.00	0.00	0.00	30,000.00		2,175.00		
50000	ILLINOIS BELL TEL CO 7.25% 3/15/24	50,984.50	0.00	0.00	0.00	50,984.50		3625		
15000	BELL SOUTH TELECOM 6.75% 10/15/23	14,061.00	0.00	14,175.00	114.00	0.00		326.25		
	FEDERATED SHORT TERM GOVTS	5,345.95	2,890.51	0.00	0.00	8,236.46		312.42		
	TOTAL NICHOLS FUND	175,832.55	17,065.51	14,175.00	114.00	178,837.06	36.39	12,903.15	12,885.32	54.22
	GRAND TOTAL	541,965.95	262,364.34	255,676.70	(22,296.90)	526,356.69	340.25	31,274.71	28,421.50	3,193.46

NAME OF BANK: FLEET BANK-NH
FEES PAID: 1,026.53 FROM INCOME YES

REPORT OF THE TRUST FUNDS																
TOWN OF HOLIS, New Hampshire Capital Reserve Account Fiscal Year 1994 As of December 31, 1994				PRINCIPAL					INCOME			Grand Total				
				Date Of Creation	Purpose Of Trust Fund	How Invested	%	Balance Beginning Year	New Funds Created	Cash Gains Or (Losses)	Withdrawals		Balance End Year	Income During Year %	Amount	Expended During Year
1973	Front End Loader		Various		38,000.00	0.00	0.00	0.00	0.00	38,000.00	24,708.38		2,795.99	0.00	27,504.37	65,504.37
1976	Fire Truck		"		83,925.94	35,000.00	0.00	0.00	0.00	118,925.94	8,038.75		5,142.35	0.00	13,181.10	132,107.04
1979	Ambulance (As of 8/31/94)		"		25,000.00	0.00	0.00	(25,000.00)	0.00	0.00	7,231.89		642.48	(7,874.37)	0.00	0.00
1979	Grader		"		39,800.00	9,000.00	0.00	0.00	0.00	48,800.00	15,796.25		2,746.81	0.00	18,543.06	67,343.06
1979	Rescue Van		"		25,000.00	10,000.00	0.00	0.00	0.00	35,000.00	10,193.44		1,866.86	0.00	12,060.30	47,060.30
1979	Garage (As of 11/15/94)		"		28,000.00	0.00	0.00	(28,000.00)	0.00	0.00	29,045.67		1,575.11	(30,620.78)	0.00	0.00
1984	Truck 4 Wheel Drive		"		9,000.00	0.00	0.00	0.00	0.00	9,000.00	4,246.42		590.62	0.00	4,837.04	13,837.04
1985	Dump Truck #2		"		0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00
1985	Dump Truck #3		"		28,000.00	0.00	0.00	0.00	0.00	28,000.00	12,695.16		1,814.48	0.00	14,509.64	42,509.64
1985	Town Hall (AS of 11/15/94)		"		10,000.00	0.00	0.00	(10,000.00)	0.00	0.00	7,788.12		491.15	(8,279.27)	0.00	0.00
1986	Recreation Laad		"		7,500.00	0.00	0.00	0.00	0.00	7,500.00	4,126.87		518.41	0.00	4,645.28	12,145.28
1986	Cemetery Laad		"		10,000.00	0.00	0.00	0.00	0.00	10,000.00	5,281.53		681.37	0.00	5,962.90	15,962.90
1987	Tennis Courts		"		25,000.00	0.00	0.00	0.00	0.00	25,000.00	11,356.44		1,621.04	0.00	12,977.48	37,977.48
1994	Ladder Truck (As of 6/30/94)		"		0.00	4,000.00	0.00	0.00	0.00	4,000.00	0.00		119.07	0.00	119.07	4,119.07
1994	Flint Road Restoration (6/30/94)		"		0.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00		148.85	0.00	148.85	5,148.85
For The Purposes J. C. Shulman					\$329,225.94	\$63,000.00	\$0.00	(\$63,000.00)	\$329,225.94	\$140,508.92			\$20,754.59	(\$46,774.42)	\$114,489.09	\$443,715.03

TOWN OF HOLLIS, NEW HAMPSHIRE

Comparative Statement of Appropriations and Expenditures
For Year Ending December 31, 1994 (Unaudited)

TITLE	Budget	Expenditures	Unexpended Balance	Over- Drafts
General Government				
Town Office Expenses	\$215,808	\$170,997	\$44,811	
Tax Collector Expenses	30,770	26,675	4,095	
Town Clerk Expenses	18,825	20,065		\$1,240
Planning and Zoning	82,931	85,461		2,530
Legal Council	30,000	77,587		47,587
Cemeteries	8,151	4,230	3,921	
Town Bldgs & Grounds	87,661	87,004	657	
Election & Registration	1,600	2,402		802
General Govt. Total	<u>\$475,746</u>	<u>\$474,421</u>	<u>\$53,484</u>	<u>\$52,159</u>
Public Safety				
Police Dept.	428,898	433,380		4,482
Communications	149,113	153,305		4,192
Radio Maint. Contract	12,950	12,948	2	
Fire Dept.	138,348	138,071	277	
Building & Septic Inspector	56,594	55,337	1,257	
Public Safety Total	<u>785,903</u>	<u>793,041</u>	<u>1,536</u>	<u>8,674</u>
Highways, Streets & Bridges				
Road Rebuilding	394,875	344,266	50,609	
Street Lighting	14,500	16,839		2,339
Highway Administration	306,539	262,341	44,198	
Hwy. Streets & Bridges Total	<u>715,914</u>	<u>623,446</u>	<u>94,807</u>	<u>2,339</u>
Sanitation				
Solid Waste Disposal	163,104	163,105		
Town Dumps	72,942	78,441		5,499
Sanitation Total	<u>236,046</u>	<u>241,546</u>	<u>0</u>	<u>5,499</u>
Health				
Health Department	17,935	17,468	467	
Animal Control	17,193	17,270		77
Health Total	<u>35,128</u>	<u>34,738</u>	<u>467</u>	<u>77</u>
General Assistance				
Public Welfare	11,000	8,621	2,379	
Mediation Program	300		300	
General Assistance Total	<u>11,300</u>	<u>8,621</u>	<u>2,679</u>	<u>0</u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Comparative Statement of Appropriations and Expenditures
For Year Ending December 31, 1994 (Unaudited)

- continued -

TITLE	Budget	Expenditures	Unexpended Balance	Over- Drafts
Cultural and Recreation				
Recreation	36,900	29,352	7,548	
Library	70,063	70,063		
Parks and Playground	52,605	9,648	42,957	
Patriotic Purposes	1,000	620	380	
Cultural & Recreation Total	<u>160,568</u>	<u>109,683</u>	<u>50,885</u>	<u>0</u>
Debt Service	<u>136,118</u>	<u>115,439</u>	<u>20,679</u>	
Capital Outlay	<u>576,834</u>	<u>106,521</u>	<u>470,313</u>	
Capital Reserve	<u>63,000</u>	<u>63,000</u>		
Insurance	<u>163,242</u>	<u>166,581</u>		<u>3,339</u>
Employee Benefits				
Unemployment Compensation	3,000	0	3,000	
Life & Disability	19,000	15,583	3,417	
NHMA Health Ins Trust	85,238	73,303	11,935	
Matthew Thornton Plan	79,975	66,638	13,337	
Social Security (Town)	63,155	50,395	12,760	
Social Security Medicare	17,536	14,778	2,758	
NH Retirement (Town)	31,141	28,581	2,560	
Dental Plan	13,100	11,260	1,840	
Employee Benefits Total	<u>312,145</u>	<u>260,538</u>	<u>51,607</u>	<u>0</u>
Miscellaneous				
Municipal Assoc.	2,272	2,272		
Grand Total	<u>\$3,674,216</u>	<u>\$2,999,847</u>	<u>\$746,457</u>	<u>\$72,087</u>

TOWN OF HOLLIS, NEW HAMPSHIRE

Comparative Statement of Appropriations and Expenditures
For Year Ending December 31, 1994 (Unaudited)

<u>SOURCE OF REVENUE</u>	<u>Budgeted Revenue</u>	<u>Actual Revenue</u>	<u>Budget Deficit</u>	<u>Budget Excess</u>
Taxes				
Interest & Costs	\$200,000	\$109,672	\$90,328	
Land Use	35,000	145,238		\$110,238
Yield Tax	5,000	552	4,448	
Over Payments		(27)	27	
Total Taxes	<u>240,000</u>	<u>255,435</u>	<u>94,803</u>	<u>110,238</u>
Intergovernmental Revenues				
Shared Revenues	64,673	133,608		68,935
Forest Land/Railroad	57	64		7
Highway Block Grant	117,875	117,875		
Total Intergovernment	<u>182,605</u>	<u>251,547</u>	<u>0</u>	<u>68,942</u>
Licenses & Permits				
Town Clerk	600,000	709,623		109,623
Building & Septic Inspectors	75,025	78,645		3,620
Total Permits	<u>675,025</u>	<u>788,268</u>	<u>0</u>	<u>113,243</u>
Charges For Departmental Service				
Total Departmental	<u>97,750</u>	<u>114,662</u>	<u>0</u>	<u>16,912</u>
Miscellaneous Revenues				
Interest Income	45,000	85,194		40,194
Sale Town Property	2,000	4,800		2,800
Trust Fund Interest	5,000	2,084	2,916	
Total Miscellaneous	<u>52,000</u>	<u>92,078</u>	<u>2,916</u>	<u>42,994</u>
Other Financing Sources				
Proceeds of Bonds and Long Term Notes	450,000	450,000		
Withdrawal from Capital Reserve (Library/Gifts)	107,066	109,775		2,709
Fund Balance	300,000	300,000		
Total Other Sources	<u>857,066</u>	<u>859,775</u>	<u>0</u>	<u>2,709</u>
GRAND TOTAL	<u>\$2,104,446</u>	<u>\$2,361,765</u>	<u>\$97,719</u>	<u>\$355,038</u>

**TOWN CLERK
JANUARY 1, 1994 THROUGH DECEMBER 31, 1994**

Dog Licenses

Received for:

1095	1994 Licenses	<u>\$7,796.50</u>
	Total	\$7,796.50
79	Dog Fines @\$15.00	<u>\$1,185.00</u>
	Total	\$8,981.50
Paid to David Heath, Treasurer		\$8,981.50

Automobile Registrations

Received for 7,265 Automobile Permits — Total	\$693,805.00
Paid to David Heath, Treasurer	\$693,805.00

Miscellaneous Collections

Received for 9 Filing Fees = 7@\$1.00 = \$7.00	
2@\$2.00 = \$4.00	\$ 11.00
Received for 38 Marriage Licenses for State @\$38.00 =	\$ 1,444.00
Received for 40 DC-MC-BC for State @\$6.00 = \$240.00	
Received for 41 DC-MC-BC for State @\$3.00 = \$123.00 =	\$ 363.00
Received for Boat Permits	\$ 1,884.19
Received for 2 Bounced Checks @\$10.00	\$ 20.00
Received for Municipal Fees	<u>\$ 5,328.00</u>
Total	\$ 9,050.19
Paid to David Heath, Treasurer	\$ 9,050.19

Other Revenues Collected

Received for Titles, Marriage Licenses, Death Certificates, Marriage Certificates, Birth Certificates, UCC and Dredge and Fills	<u>\$ 6,126.41</u>
Total	\$ 6,126.41
Paid to David Heath, Treasurer	\$ 6,126.41

Respectfully submitted,
Nancy B. Jambard
Town Clerk

**THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION**

Ms Eleanor Whittemore, Chairman of Selectmen
7 Monument Square
Hollis, NH 03049

Dear Ms Whittemore

The following is a notice showing the amounts of State Highway Block Grant Aid that may be available to your City/Town in 1995. The January and April payments are set amounts and should not change. The April payment is adjusted to reflect the actual State gas tax revenues and motor vehicle fees collected in fiscal year 1994. The July and October payments are based on estimated revenues and could possibly change.

State Highway Block Grant Aid available to HOLLIS during calendar year 1995 is estimated as follows:

HIGHWAY BLOCK GRANT AID

Chapter 235 of the Revised Statutes Annotated, as amended, provides Block Grant Aid payments for the maintenance, construction, and reconstruction of Class IV & V Highways.

January 1995 Payment:	\$22,560.49
April 1995 Payment:	\$29,342.17
July 1995 Payment:	\$36,008.16
October 1995 Payment:	\$36,008.16
Total:	<u>\$123,918.98</u>

If there are any questions concerning the State Aid Programs, please contact this office.

If your City/Town is interested in raising funds for construction or reconstruction of Class I, II, and III Highways, matching state funds on a limited basis may be available. For further information please contact my office.

Sincerely,

Robert T. Barry, Administrator
Bureau of Municipal Highways

Bureau of Municipal Highways
Room 111, Tel: 271-2107

HOLLIS FIRE DEPARTMENT – 1994

False alarms are still the greatest number of calls we have — 70 this year. I would urge everyone to help us by keeping their systems in good working order.

Although our total number of calls were down this year, the calls that we had were more time consuming than last year, therefore more costly. Last year there were only two structure fires and this year there have been five structure fires with one going to a second alarm.

A first alarm calls all Hollis units plus one mutual aid unit to cover our station. A second alarm call brings mutual aid units to the scene of the emergency as well as cover units to our station.

The fire department is the first responder and is responsible for all hazardous materials incidence. Hazardous material is a growing concern throughout the area. The mutual aid district is in the process of setting up a hazardous materials response team. This team will consist of firefighters from each town in the area. Each town will be assessed a small amount of money each year to help finance this team. At this time, it would be cost prohibitive for a town to try to maintain its own hazardous material team.

We are striving to keep up with the latest fire safety and protection codes that pertain to fire personnel and equipment. This year we have purchased personal alert safety system devices (PASS) for each breathing apparatus that we have. These units are battery powered and will sound an alarm if a firefighter gets into trouble while fighting a fire. These units are in compliance with NFPA 1500 and NFPA 1982 of the Fire Protection Codes. Eventually each member of the department will have one of these units.

We are updating our protective clothing and equipment as needed. These items are also required to meet NFPA standards.

Other activities that keep your local firefighters busy include inspections, education and training, fire and emergency preplanning, mass casualty education programs, and working with our emergency management team to better our response time and techniques. Most of our training is done on nights or weekends with no compensation to any of our personnel.

As always, we appreciate the support of the town and the Hollis Firemen's Association.

Respectfully submitted,

Edward A. Chamberlain, Chief

HOLLIS FIRE DEPARTMENT **CALL LOAD – 1994**

Fire Department:

Appliance Fire	1
Balloon Crash / False	1
Brush/Grass Fire	8
Check Extinguished Fire	1
Check an Odor	5
Chimney Fire	4
Electrical Fire	5
Fire Alarm (False)	70
Fuel Spill	4
Hazardous Materials Incident	1
Illegal Burn	6
Lightning Strike	2
Motor Vehicle Accident	27
Mutual Aid: Given	27
Received	11
Oil Burner Malfunction	2
Plane Crash	1
Propane Leak	1
Propane Tank Fire	1
Re-Kindle	1
Roof Vent Fire	1
Service Call	11
Smoke Check (Brush)	11
Smoke in a Building	4
Structure Fire: 1st Alarm	4
2nd Alarm	1
Transformer Fire	1
Vehicle Fire	4
Water Problem/Flooded Basement	2
Wires Down/Arcing	3

TOTAL CALLS 1994: 210

TOTAL MUTUAL AID RECEIVED: 11

TOTAL CALLS FOR FIRE SERVICE: 221

Ambulance:

Medical Emergencies	73
Motor Vehicle Accidents	30
Misc	91

TOTAL CALLS 1994: 194

TOTAL PATIENTS TREATED: 155

1994 AMBULANCE SQUAD REPORT

In March, the townspeople voted approval of \$50,000.00 for a badly needed new ambulance. After examining and test driving several models, we ordered a 1994 modular type Ford diesel Medtec ambulance. The purchase price was \$51,389.00. As the town didn't have quite enough to cover the total cost, the Hollis Firemen's Association donated the balance toward the final cost. We took delivery of the vehicle the first week of September and promptly proceeded to provide driver training for all the members of the squad. We are very happy with the ambulance and feel we can provide even better patient care in it.

The old 1985 ambulance has been taken out of service and will be put up for auction in the spring.

During the past year we responded to 194 calls which are broken down as follows:

Motor Vehicle Accidents:	30
Medical Emergencies:	73
Miscellaneous	91
(falls, broken bones, stand-by at structure fires, etc.)	

Our members have been busy with trainings this year. We have two new EMT's, and one of our men is waiting to officially hear that he is now an EMT-I (can start intravenous fluids, if necessary). We also have three new volunteers anxiously waiting the beginning of their EMT class and an EMT about to start his EMT-I course. This doesn't mean, however, that we do not need more people. We do! There is no experience necessary, just a willingness to learn and be a part of a group of individuals who care and want to help where we can. If you would like to know more about the Ambulance Squad, please feel free to contact Jeanne Cleveland or Lt. Kevin Reilly at the fire station.

I would also like to take this opportunity to thank the men and women on the Ambulance Squad for all the dedication, support, and time that they give. No matter what time of the day, day of the year, or weather, they are willing to stop what they are doing to come to the aid of someone who needs medical assistance.

Respectfully submitted,

Jeanne Cleveland
Captain

REPORT OF TOWN FOREST FIRE WARDEN AND STATE FOREST RANGER

In calendar year 1994, our three (3) leading causes for fires were No Permit, Children and Rekindles of fires where the fire was not properly extinguished.

Violations of RSA 224:27 11, the fire permit law, and the other burning laws of the State of New Hampshire are misdemeanors punishable by fines of up to \$2,000 and/or a year in jail. Violators are also liable for all fire suppression costs.

To aid your Forest Fire Warden, Fire Department and State Forest Fire Officials, contact your local Warden or Fire Department to find out if a permit is required. This also helps to prevent unnecessary response to a controlled burn.

Fire Statistics	1994	Average 1990-1993
Number of Fires Reported to State for Cost Share Payment	283	443
Acres Burned	217	246
Suppression cost = \$90,000+		

Fires Reported by Lookout Towers (1994)

Fires Reported	588
Assists to Other Towers	363
Visitors	21,309

Fires Reported by Detection Aircraft 89

Local communities and the State share the cost of suppression on a 50/50 basis. The State of New Hampshire operates 15 fire towers and 3 contract aircraft patrols. This early detection and reports from citizens aid the quick response from the local fire departments.

“REMEMBER, ONLY YOU CAN PREVENT FOREST FIRES!”

Bryan C. Nowell, Forest Ranger
Edward Chamberlain, Forest Fire Warden

HOLLIS TOWN FOREST REPORT

There was not much activity on the Town Forest in 1994 aside from the normal recreational use of the property.

The Potato Hollow Road was brushed out by Bill Burton and Ted Chamberlain during the summer. The Hildreth Trust used the road from Patch Road to Parker Pond as access for their timber harvesting. They are using it again in 1995 for a month or two.

A firewood improvement harvest was done to the North of the Dunklee Pond Pit by Mark Seager during the summer months. This should provide suitable conditions for white pine to become established, and for the better quality hardwoods to grow at a greater rate. The browse from stump sprouts will be beneficial for the deer in the forest.

Howard Parkhurst was occupied with matters at home; thus, he was only able to thin 4 cords of firewood on the Dunklee Road in 1994.

A timber sale was marked and put out to bid on the east side of the Gould Road in December of 1994. The high bidder was Bingham Lumber of Brookline, NH. The actual harvest will not take place until summer 1995.

The corners of the Town Forest along the Braasch subdivision on Baxter Lane are being set in early 1995.

As always, we encourage everyone to take a walk through the Town Forest. It is a special area with a long history of forest management. New trail maps are available at the Town Hall in Brenda's office.

Respectfully submitted:

Craig Birch
Steve Briggs
Bill Burton
Ted Chamberlain
Gary Chamberlain
Arthur Woods

HOLLIS POLICE DEPARTMENT

The Town of Hollis made national news during this past year, as one of our most prominent family's teenage daughter was kidnapped and held for ransom for two days. Our department was thrust into the midst of probably what will be the most difficult and widely publicized case of any through our entire careers. Long after the case had been solved, after the girl had returned home safely, the ransom had been recovered, and the perpetrators put in jail, I received a letter from a Hollis businessman relating the following facts.

The businessman had been to a dinner/speech type affair in Boston, and the guest speaker was the Agent-in-Charge of the Boston office of the F.B.I. During his speech, he recapped the Hollis kidnapping case and told the audience that he and his staff had been overwhelmed by the professionalism and the capabilities of the local police department in Hollis, New Hampshire. He expressed his admiration for us and for the way that we performed during a very difficult and stressful three day period.

I tell this story with a great deal of pride for our department as a whole, and for all of the individual people who make up our "team". You as citizens of the Town of Hollis can take comfort in the fact that your police department is highly trained, well equipped and anxious to serve you in whatever ways that you may need us.

Respectfully submitted,
Richard H. Darling
Chief of Police

SUMMARY OF POLICE ACTIVITY

	1994	1990	1991	1992	1993
Requests for Service	3,720	4,154	4,299	3,932	3,556
Response to Alarms	491	586	559	342	532
Motor Vehicle Accidents					
Without Injury	134	133	144	158	111
With Injury	25	19	17	21	7
With Fatality	0	0	1	0	0
Burglaries	23	32	37	21	20
Thefts	114	71	91	157	91
Rape/Sexual Assault	5	4	4	8	1
Narcotics Investigation	68	70	91	83	73
Assaults	19	20	9	11	8
Domestic Violence	37	53	90	86	50
Runaways/Missing Persons	21	12	22	35	29
Alcohol Related Offenses					
D.W.I.	59	34	40	49	19
Possession/Juvenile	87	78	86	80	70
Transportation/Juvenile	77	23	35	36	31
Protective Custody/Juvenile	63	48	39	57	52
Arrests					
Felonies	49	57	58	60	41
Misdemeanors	246	160	187	182	199
Violations	901	779	843	944	576
Juveniles	116	136	130	126	121

PUBLIC WORKS DEPARTMENT

The Department of Public Works had a very difficult winter from January through April of 1994. We survived the "winter of 94" with a minimum of problems even though we experienced a total of twenty nine (29) call-outs during the calendar year, over and above our normal work days.

This past year we processed a total of 718 work orders which is up from 607 from the previous year. This tells us that you, the public and the taxpayers; are responding to our request for any problems to be reported to us at (465-2246) so that we can schedule responses depending on their importance and availability of staff. Please remember to leave your name, telephone number and location of the problem when calling our office.

The DPW did extensive work on Rideout Road to improve the drainage problem. The upgrade started at Hannah Drive with two new catch basins which were connected to an underground pipe prior to Sumner Lane. At this site, detention basins were installed on both sides of the road to slow the flow of water. In other problem areas, we installed catch basins to collect the run-off. The roadside ditches were cleaned and reshaped along the entire length of the gravel portion of the road. This project will be re-evaluated in the spring.

Three thousand six hundred (3,600) feet of fire access road was built from South Merrimack Road to Mooar Hill Road to be used only for emergency vehicles. This work encompassed cutting trees, clearing stumps, blasting ledge, excavation of topsoil and ledge, and installation of culverts and gravel. The gates and finish work will be completed in the spring of 1995.

At the request of the Veterans of Foreign Wars (VFW) a light was installed in Monument Square to illuminate the American Flag.

The Colonial Garden Club of Hollis paid for the installation of four (4) low-wattage lights on a dusk-to-dawn sensor to illuminate the monument. Water was also added to better care for the plants on the common.

Roadside mowing has changed during the past two (2) years. We now have access to a mulching mower that reduces the roadside growth to a compost which eliminates unsightly dead brush on the roadside. However, it is a slower process and as a result, we dropped to seventy seven (77) miles completed this year.

The remainder of our report is dedicated to a letter written by Richard Brown of the Hollis Solid Waste Committee. We feel it contains many important points as we struggle with trash disposal and its mounting costs and continue our transition toward more efficient recycling.

During the past year, several improvements have been made at the Hollis Transfer Station. Bin capacity has been increased for corrugated cardboard, co-mingle containers and trash. Tanks for used motor oil are

now housed in a shelter. These changes have been made to handle refuse in a more efficient manner. The value of some scrap materials has increased. The newspapers are now being sold to a scrap dealer at \$15.00 to \$30.00 per ton. In order to sell our 25 tons per month at a good price, we must provide paper free of contaminants. Phone books may be put in the newspaper bin, but not other bound books or magazines. The glossy advertising sheets belong in the separate bin for magazines. The salvage company will take newspaper in paper grocery bags which they segregate. The paper must not be tied or in plastic bags.

A few minutes of preparation at home prevents headaches at the Transfer Station and we all benefit by reduced costs. The "co-mingle" bins for food, beverage and cleaning product containers seem to attract a wide variety of contaminants. Some items may be marked to indicate they are recyclable but that does not mean that our contractor will accept them. Many glass items are not acceptable: light bulbs, window glass, dinnerware, pyrex and crockery are not made into new glass. Plastics to be excluded are flower pots, toys, styrofoam and nylon. The recycling contractor does not want tropicana brand gallon jugs due to its composition. The same applies to wide mouth containers like yogurt, and butter and cheese tubs.

You can save storage space at home and shipping costs of loaded bins by compacting the metal and plastic items. Those plastic gallon jugs and soft drink containers are easy to compress by standing on them.

After Christmas, there will be more cardboard than normal. Colored printing on one side of the corrugated cardboard is accepted but please try to pull off plastic tapes. Compaction of cardboard is important — Please flatten boxes. Recycling is not the only way to lighten the trash volume. Christmas decorations can be saved to re-use next year and as for the Christmas Tree — watch for an opportunity to have it shredded to make mulch.



I would like to take this opportunity to thank the residents of Hollis, Town Employees, Contractors, and Volunteers for their assistance and cooperation in 1994.

Respectfully submitted,

Arthur G. LeBlanc
Public Works Director

COMMUNICATIONS CENTER

1994 was a busy and productive year for the Communications Center. A considerable amount of time was spent working on enhanced 911, which is scheduled to begin statewide on July 1, 1995. To prepare for the arrival, Communications Center staff, assisted by Rebecca Crowther of the DPW, have worked diligently to assure that our street names and numbering coincide with the new system standards. Luckily, only a few streets are affected, and residents have been helpful in clearing up these discrepancies. The new system will resolve a long-standing problem in communities like Hollis where multiple telephone exchanges exist. Most residents regard our three different exchanges as an inconvenience, but to Emergency Services it is a nightmare. Take for instance, a Hollis resident of Pine Hill Road in the Nashua exchange dials 911 and requests an Ambulance. The call, coming from the Nashua exchange, is answered by Nashua. If your Hollis house number coincides with a house number on Pine Hill Road in Nashua, the Ambulance you requested will most likely be sent to the wrong house. Under the new system, all 911 calls will go to a central location and will then be re-routed to the proper jurisdiction.

The Town was presented with a proposal this year by United States Cellular seeking to construct a tower on Birch Hill. Part of the proposal included an offer for Hollis to use space on the tower for Emergency Services free of charge. The Tower was subsequently approved by the ZBA and the Planning Board. During 1995, we plan to license and design a system utilizing the Birch Hill site and bring forward a two-year implementation plan at Town Meeting in 1996. The Birch Hill site will solve a long-standing problem with our existing radio system. For years, the Communications Center has had problems communicating with Emergency equipment in the south and northwest corners of Town. This proposal was sort of a "blessing in disguise" for us, because we have been unable to locate a site to place an antenna that was cost effective. When figuring in site work, utilities and emergency power, the cost was beyond what Hollis could afford.

I would like to thank the residents and individual Departments that we serve for their continued support.

Respectfully submitted,
Russell S. Ux
Director of Communications

HOLLIS BUILDING DEPARTMENT

The Hollis Building Department issued Six Hundred Twenty Six (626) permits for the year 1994. Of these, Seventy (70) permits were issued for New Single Family Homes (SFR), the largest number of new home construction since 1986. This represents over a fifteen percent (15%) increase in new home construction when compared to 1993.

All Construction activity has grown substantially over the past two years. If the level of construction activity were to continue at this current rate, the town may soon exceed its regional projected maximum yearly growth index level. This coming year the Planning staff with the help of the NRPC office will reevaluate the town's and regional acceptable growth rate.

This year also marked the beginning of a new attitude in commercial activity with the rehabilitation of two town restaurants. The Hatch – formerly McManns and the Country Kitchen – formerly the Village Cookery. The Village Market Place has initiated some interior renovations with the hope of attracting new tenants.

The Town Hall Renovation Project is nearing completion and will add another large meeting room that will include two new handicap restrooms and will be completely accessible to the physically impaired.

CONSTRUCTION ACTIVITY FOR 1994

RESIDENTIAL	1994	1993	1992
SFR	70	59	57
Foundation	10	9	6
Additions	17	24	18
Renovations	7	30	18
Barns	6	10	4
Garages	4	9	11
Porches	8	8	14
Decks	11	17	22
Repair	5	2	5
Demolition	2	3	2
Roof	—	1	—
Sheds/Storage	13	12	11
Mobile Home	1	1	2
Swimming Pool	Inground	6	7
	Above	3	4
Chimney	2	3	2
Woodstove	1	2	4

SEPARATE PERMITS

Electrical	145	130	107
Mechanical	119	87	67
Plumbing	102	84	74
Permit Applications	19	12	4
Accessory Dwelling Units	2	5	—
Temporary Quarters	1	—	2
Certificate of Occupancy	3	—	1

TOWN OF HOLLIS

Town Property	1	2	1
School District	3	1	2

COMMERCIAL

Business/Office (NEW)	—	—	—
Tenant Fit-up	7	2	6
Retail Store	—	2	2
Storage	1	1	1
Additions	1	5	1
Renovations/Remodel	6	3	3
Signs	7	7	7
Electrical	22	13	13
Mechanical	12	3	3
Plumbing	10	3	3

TOTAL PERMITS	626	559	486
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Monthly distribution of Single Family Residence (SFR) permits:

Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
1	4	5	9	11	10	6	7	7	1	2	7

Respectfully submitted,

Richard C. Jones
Building Inspector

ANIMAL CONTROL DEPARTMENT

1994 brought on a good year for the animal control department. We were not as busy with the wildlife and rabies problems as in 1993. We did not take any wildlife to the Concord State labs to be tested. We did have to take a few wild cats to be tested. The cats were caught wild and tried to be tamed. The helpful people that were trying to tame these cats were bitten and since the cats were wild and didn't have any rabies vaccinations, they had to be tested. All the tests came back negative.

The animal control department has received more than a few calls from concerned people, reference the stray cat problem. There is no leash law or licensing law on cats in the Town of Hollis or the State of New Hampshire. Without such a law passed, the Animal Control officers are not allowed to pick up any "stray" cats. The state claims that there is no such thing as a stray cat. When a cat is picked up it is taken to the Humane Society and usually euthanized. It seems people don't like to adopt an adult cat as much as a kitten. The adult cats suffer for this. We are trying to correct this problem for the future.

Sadly we saw a decrease in the amount of dogs adopted out this year also. We had only 17 adoptions. The rest of the homeless animals were taken to the Humane Societies.

We hope to have a better year in 1995 for all the homeless animals, dogs & cats.

Dogs at large	188	Service calls	25
Nuisance	96	Lost cats	45
Lost dogs	100	Found cats	18
Impounded dogs	68	Injured cats	14
Injured dogs	15	Wildlife	34
Attack on domestic animals	6	Domestic nuisance	16
Adoptions	17	Found dogs	8
Cruelty	8	Other	9
Dog bites	14	Raccoon bites	0
Cat bites	1	Human Exposure	0
Unlicensed dogs	228	Total	910

**SCHEDULE OF TOWN PROPERTY
AS OF DECEMBER 31, 1994**

DESCRIPTION	VALUE
Town Hall, Lands and Buildings	\$700,000.00
Furniture and Equipment	100,000.00
Libraries, Lands and Buildings	661,890.00
Furniture and Equipment	268,603.00
Police Department, Land and Buildings	600,000.00
Equipment	65,000.00
Fire Department, Land and Buildings	400,000.00
Personal Property	10,000.00
Highway Department, Land and Buildings	160,000.00
Personal Property	15,000.00
Always Ready Engine Company	
Building	50,400.00
Personal Property	100.00
Nichols Field Shelter Building	38,000.00
Salt Shed Building	10,000.00
Dog Shelter Building	8,500.00
Nartoff Road/Flint Pond Building	53,000.00
Parks, Commons, Playgrounds, other town lands, 365 acres	3,599,000.00
Hollis Schools, Lands, Buildings	
Equipment, 20 acres	3,983,100.00
Hollis/Brookline Cooperative, 17 acres	2,828,300.00
Town Forest, 456 acres	738,600.00
Hildreth and Birch, L/O Fire Department	10,000.00
Conservation Commission Land, 275 acres	1,467,235.00
All Other Property and Equipment:	
Civil Defense Equipment	4,000.00
	\$15,770,728.00

PLANNING BOARD

Our long-time chairman, Dr. John Singer, stepped down and now acts as our advisor while serving as an alternate member. "Jack" is possibly the longest serving member of our town's planning board, and certainly has our most recent history fresh in his mind. This community owes a debt of gratitude to Jack for leading us through the building boom, the slow down and the vexing problems brought about by the changes. Jack has given of his time and expertise for the good of the community. Were there an honor roll of exemplary citizens, Jack's name would certainly belong on it.

The planning board has undergone some major changes in 1994 which have taxed its abilities and brought the members into contact with new issues. In 1994 our Nashua Regional Planning Commission (NRPC) planner, Mark Archambault, was replaced by Heidi Dexter. Diane Jennings was appointed by the Board of Selectmen to serve as their representative. The planning board reviewed plans ranging in diversity from small two-lot subdivisions to major projects yielding as many as 25 lots.

1994 was the first full year working with the new HOSPD (Hollis Open Space Planned Development) ordinance passed by the town. This ordinance has received differing reviews from planners, as well as developers, in the community. It has, however, provided for large tracts of open land that will never be developed, which was the main reason behind its passage. One "glitch" we have encountered in working with this new ordinance is choosing the most appropriate way for the town, through the Board of Selectmen or Conservation Commission, to take ownership of the open land. We are working towards a successful resolution of this important issue.

Planning Board members attended seminars and training sessions throughout the year to better prepare themselves to serve the community. The board is currently attempting to reorganize so that it spends less time reviewing subdivision plans and more time doing progressive community planning. The Master Plan, Long Range Planning Committee, Capital Improvements Program and other crucial tools of the Planning Board need constant attention and guidance. The Planning Board needs to get more involved in overseeing the future of the town while considering a broad spectrum of issues. It cannot do this if its efforts are wholly concentrated on plan review. In that effort, the performance of the board's staff will play a major role and the support of that expanded effort by the Board of Selectmen will become critical.

The NRPC is a good resource to draw from for our town planning, and is currently being utilized by our board. We must keep in mind, however, that this organization serves many Nashua area communities, and has a broader vision than the focus of any single community. The Planning Board and staff are in a position to direct the town's future to an extent not imagined by many citizens. The decisions made today guide the development direction of tomorrow. You, the citizens of this commu-

nity, need to have input on this board, and the mix of members absolutely must remain representative of the entire population of the community. This does not lend itself to an elected body, as has been suggested in past years, but can only be guaranteed through a thoughtful appointment structure. You, as citizens, need to not only volunteer to serve on a board, but also to let your selectmen (the appointing body) know who you want to serve on that board. An unsuccessful attempt has been made in the past to achieve board diversity. Our appointed boards and committees should, for example, have one member representing particular areas of experience such as real estate, engineering, accounting, etc. Once this methodology of making appointments has been implemented, replacements should fall into line with the same background as the person being replaced, or at least representing one of the areas not covered by the existing membership. Without some effort in this area, our boards will stagnate. This may be an exaggeration, but should serve to put the point across.

The following is a list of project approvals by month:

Month	Name	Project	# of lots
Jan.	Jennings/Glendale	Lot line reloc./Louise Dr.	N/A
	Rose Realty Trust	HOSPD/Pine Hill Rd.	10
Feb.	Lingley	Subdiv./Wright Rd.	2
Mar.	Menard	Lot consol./Proctor Hill Rd.	N/A
Apr.	Anderson	Subdiv./Wheeler Rd.	4
	Lesko	Subdiv./Farley Rd.	2
June	Surwell	Plot plan/Ranger Rd.	N/A
	Carvelli	Blood Road	2
	Lorden	S. Merrimack Rd.	2
	Eicher	Site Plan/Silver Lake Rd.	N/A
	Bucknam	Lot line reloc./Pepperell Rd.	N/A
	Merritt	Pepperell Rd.	2
July	N.E. Country Pies	Site Plan (Cond. App.)	N/A
		Merrimack Rd.	5
	Greenway Valley R.T.	Subdiv./Mooar Hill Rd.	5
Sept.	Adamyk Const.	Site Plan/Ash St.	N/A
	Morgan Ryan R.T.	Subdiv./Wright Rd.	2
Nov.	Marvel	HOSPD/Twiss Ln. (Cond. App.)	13
	McKenna	HOSPD/Farley Rd. (Cond. App.)	25
	Hollis Line Machine	Site Plan	N/A
	Ballou	Subdiv./S. Merrimack Rd.	6
	Fontaine	Lot line reloc./Hannah Dr.	N/A

Jim Belanger, Chairman
1994-1995

HOME HEALTH & HOSPICE CARE HOLLIS SERVICES

- 1) **Home Care Program** – These are the Visiting Nurses, Physical, Speech and Occupational Therapists and Home Health Aides that care for those recovering from illnesses and hospitalization. Hollis Town Funds are used to pay for medically-necessary services for those who have no insurance and cannot afford to pay. Usually these are families who work and earn just enough to disqualify themselves from state aid.
- 2) **Hospice Program** – Provides Nurses, Social Workers, Home Health Aides, Spiritual Care and volunteers to patients who are dying and their families. The focus is to enable patients to stay in their homes as long as possible. When cure is not possible, pain control and supportive care are the goal. Town funds support this program for those in Hollis who have no way to pay.
- 3) **Child Care Program** – This includes child health maintenance, immunizations, nutritional counseling and dental care for low-income Hollis children. Most of these children, who are at or below the poverty level, have no other source of care. We regularly find children 3-4 years old who have received no medical care or immunization because of financial constraints. This program is partially funded (30%) by the State. The rest must come from Town and United Way funds.
- 4) **Dental Program** – This program, designed to provide free dental exams, fluoride treatments and x-rays for low-income children aged 3-6, was shut down by the state in July of 1990 due to budget cuts. We are working hard to continue this vital service to our children through our own fund raising, United Way and Town Funds.
- 5) **Homemaking Program** – This is a service for Hollis' low-income elderly and disabled residents. It is designed to give clients enough home-making help and support with shopping and meal preparation to enable them to stay independent in their own homes and out of an institution. It is also partially funded through the State (60%), but Town Funds, United Way and clients themselves are needed to keep the program alive.
- 6) **Grief Support Groups** – These are programs for all ages, from preschoolers to adults, to help them cope with the death of a loved one or family member.
- 7) **Neighbor-to-Neighbor Clinic** – A primary care clinic for low-income uninsured residents, held once a week in Nashua, staffed by volunteer physicians, nurses, technicians and clerical helpers.

HHHC also provides free or minimal-cost clinics for adults. Blood pressure, sugar testing and flu shots are some of the services provided. We also have office hours available for those who are unable to attend regularly-scheduled clinics.

HOLLIS CONSERVATION COMMISSION

The Hollis Conservation Commission exists to preserve and protect the water, wetland, and other natural resources of Hollis. This report of our 1994 activity includes:

- Land purchases and conservation easements
- Continuing stewardship
- Outreach and events
- Membership

• Land Purchases and Conservation Easements

In March, we voted to give our entire 1994 appropriation toward the town's purchase of the fields across from Nichols Field.

In August, we obtained a donated conservation easement from Ms Pearl Rideout, a 28-acre field on Route 130 at Rideout Road. We thank Ms Rideout for donating this easement to the town.

In November, we purchased a small lot on the Worcester Mill Pond from Ms Pearl Rideout. This 8-acre parcel fronts on the pond and abuts land owned by Beaver Brook Association.

• Continuing Stewardship

Flint Brook Project. This year we started to revise and upgrade our management plan with the help of volunteer George Travers.

Flint Pond Citizen's Advisory Committee. A member of the commission is on this committee, which is overseeing the federal and state study of Flint Pond as a potential recreational resource. In April, we coauthored the group's progress report and presented it to the selectmen. Phase One of this project continues, with many funding delays at the state and federal level. The Phase 1 completion report was due in the fall of this year, but has not been presented to the committee.

Wetlands Board Applications. We investigated eight Wetlands Board Applications (commonly known as dredge and fill permits) to ensure that these projects did not negatively impact local wetlands. In addition, with the Town Clerk, we wrote the procedures for small-impact wetlands board applications for those permits that can qualify for an "expedited" approval. The procedures are now available at the Town Hall.

• Outreach and Events

Education. In April, one member went to speak to the combined third grade classes about cleaning up an illegal dump on the Nashua river waterfront near Runnels Bridge and to answer other questions the students had about conservation. Through the joint effort of the third grade and the

commission, we were able to induce the landowner to put up gates on his property to prevent further dumping.

Also, in October, three members went to the Hollis High School to talk with the Environmental Science and Journalism classes about what the HCC does to protect natural resources.

Adopt A Road. We continue to develop this program, in which local groups or individuals volunteer to keep portions of roadways clear of trash. In return, a small sign is put by the roadway, announcing the group (or the individuals) who have adopted the road.

Boy Scout Eagle Project. We aided the Eagle Project of Nat Cram. This project included finding and blazing the boundaries of our lots that make up the Flint Brook Project. We thank Nat for his work.

Trails. We donated funds to the town's Trails Committee so they could have money to produce a GIS data layer (and a resultant map) of the trails in Hollis.

Nashua River Watershed Association. One member was on the steering committee for the NRWA's new 20-year vision. In addition we provided Hollis conservation data and goals to the NRWA for their evolving plans.

• Membership

Changes. We accepted with regret the resignation of David Orde. The selectmen appointed Bill Hall, Jr. to the commission as an alternate and (at our request) raised Steve Kolinko from alternate to full member.

Training and Development. In October, we sent a member to the annual meeting of the New Hampshire Association of Conservation Commissions (NHACC) in Concord, NH.

Officers. The officers of the commission were elected in June. They are: Craig Birch, chairman; Vaughan Pitman, treasurer; and Peter Baker, secretary.

The commission thanks its supporters and the volunteer individuals and organizations that help us do our work for the town of Hollis.

Craig Birch, chairman
Vaughan Pitman, treasurer
Peter Baker, secretary
Dick Brown, alternate
Tom Dufresne, alternate
Bill Hall, Jr., alternate
Frank Holt
Mary Killian
Steve Kolinko
John Lumbard

CEMETERY COMMISSION

The Hollis Cemetery Commission held monthly meetings throughout the year and conducted inspections of each burial ground over the summer months.

This year the maintenance of the cemeteries was subbed out with good results. The commission was happy with the over all appearance of the grounds during inspections.

The problem of vandalism at the Pine Hill Cemetery around Halloween continues. Fortunately this year, with the cooperation of the Hollis Police Department, the potential for destruction was stopped. Over the Halloween weekend a total of 55 persons were turned away from the cemetery by police. Three additional people were arrested for Criminal Trespass. No vandalism occurred over this period.

The commission has received an anonymous gift of Ten Thousand Dollars to be used for the embellishment of the North Cemetery on Silver Lake Rd. We plan to start expending this during 1995.

There were 34 lots sold this year, and 15 interments performed.

Respectfully submitted,

Jeffrey L. Snow, Chairman
Kathy Albee
Nancy Bell
Owen O'Neil
James Seager

HOLLIS SOCIAL LIBRARY

A continued increase in demand for library services, both for recreational reading and reference information, has kept the Hollis Social Library a vibrant and essential tool to the Hollis community in 1994. As the statistics that follow illustrate, public use of the library continues unabated:

- Cardholders have increased 60% since 1990; 17% this year alone
- Circulation has increased 40% since 1990; 14% this year
- Visits to the library have increased 47% since 1990

While this heavy usage presents a challenge for our staff and volunteers to keep up with, it means we citizens are taking advantage of the wise investment we have made in the Library over the years.

Augmenting traditional library services (loaning books, magazines and audio-visual material) special programs provide variety and focus. This year these programs have included:

- a series of three adult book discussions sponsored by the Friends of the Library and the New Hampshire Council for the Humanities
- a weekly children's story hour
- a summer children's reading program on mysteries entitled "*Go Under Cover with Books*"
- a Tea Party based on the *American Girl* series of books

The library is taking initial steps towards automating services. A majority of the collection was bar-coded this year, and we started the process of constructing a database of holdings including full citations. The completion of this process is a prerequisite for establishing an automated circulation and public-access catalog system, which is a goal for the library. Additionally, the library has been cooperating with the *HollisNet* initiative, and hopes to be included in future-year networking and information exchange.

The library continues to benefit from a variety of donations, both of time and money, without which our ability to function would be greatly reduced. Among the major sources are:

- Friends of the Hollis Library. Provides funding for books and programs, sponsors museum passes for public use. Membership is open to anyone with an interest in the library (contact Sheila Roper).
- Volunteer Corps. A group of volunteers augments our paid staff with in excess of 1200 hours of donated time shelving books, processing new acquisitions, and staffing the circulation desk. If you have a few hours a month to offer, please let one of the library staff members know.
- Goulder Grant. A generous grant by Claire and Morton Goulder provides additional books and audio-visual materials for the library.

During this year we bid adieu to a staff member, Janet Brann, and welcomed a new staff member, Nanci Mitchell. Nanci joins Library Assistants Betty Fyfe and Claire Kelly, Children's Librarian Sibyl Cushman, and Library Director Janet Sherwood. This dedicated staff ably serves library patrons and provides a varied and interesting library program to the community. Their dedication, ingenuity and fine work are greatly appreciated.

With regret, Hollis and its library lost a dedicated supporter and friend this year, Betsy Hornik. Betsy and her family were involved in many aspects of Hollis life, not the least of which was the Hollis Social Library. Without Betsy's perseverance, the new addition might well not exist. For this, and the other major contributions she and her family have had, we remember them, thank them, and wish them good luck in their new endeavors in Cambridge.

As the library approaches the millennium, the Trustees have decided to establish a five-year plan. This plan is designed to consolidate goals as seen by the Trustees, Staff, and Public into a coherent, executable blueprint. The plan will address a number of areas including facility needs, hours, automation needs (including automated circulation and catalog, reference sources, access to the Information Highway, public access to computers), and staff and collection goals. Your inputs to the plan, or comments on the plan once it is released are welcomed.

Howard Bigelow, Chairman
Cathy Hallsworth
Susan Howes
Diane Hoyt
Sumner Roper
Jan Squires
Norma Woods

HOLLIS SOCIAL LIBRARY
1994

Circulation	1990	1992	1994
Adult Fiction	10,337	10,676	12,166
Adult Nonfiction	3,353	4,650	5,578
Periodicals	2,436	2,869	1,405
Juvenile Fiction	13,115	15,392	18,834
Juvenile Nonfiction	2,309	2,479	3,443
Audios	0	309	731
Videos	130	501	938
Totals	31,680	36,846	43,095
Acquisitions	975	859	906
Withdrawals	309	283	596
Interlibrary Loan			
Loaned	121	148	132
Borrowed	420	400	429
Attendance in Building	14,000	17,100	20,700
Cardholders	2,357	2,996	3,736

HISTORIC DISTRICT COMMISSION/SIGN BOARD

The Historic District Commission/Sign Board has spent the year reviewing applications for construction and renovation within the Historic District as well as sign applications for businesses in Hollis as a whole. The Board has implemented the new sign ordinance and has been helping businesses and community groups to understand and comply with the new ordinance.

The Historic District Commission has also begun work to gain recognition for the Hollis Historic District and earn registration in the National Register of Historic Divisions. It is coordinating efforts with the Historical Society, the schools, the NRPC and other interested organizations to achieve this status.

A community sign or series of community signs is also being considered for the town. The purpose of the sign(s) is to promote Hollis' civic beauty and pride. A community events directory sign is being considered as a way to support local organizations in their efforts to promote their events and to alleviate the proliferation of non-compliant and unsafe temporary signs.

Lynne Simonfy
Secretary

ZONING BOARD OF ADJUSTMENT

For many years, zoning boards of adjustment have played an important, but little noticed, role in the development of New Hampshire communities.

The first rudimentary land use controls date back at least several thousand years, but the modern concept of zoning began early in the twentieth century. As our nation and its cities grew in size and complexity, it became apparent that haphazard growth and mixing of industry, commerce, and housing were resulting in a loss of land values. Several major cities and towns began experimenting with ordinances that restricted the use of land by districts or zones; other cities were quick to follow. More recently, smaller cities and towns have enacted zoning ordinances and maps, recognizing that their health and welfare depends on protection against ill considered and indiscriminate use of land.

As states passed enabling legislation granting communities authority to zone, they also required that the local ordinance provide for a board of adjustment with defined powers and duties. Because this legislation presented new concepts, questions of constitutionality were raised. The United States Supreme Court ruled that enactment and enforcement of zoning laws was a proper application of the police powers that reside in the individual states. Because municipalities are created by the state, the cities and towns have power to act only in accordance with state permitting legislation.

For this reason, the powers granted to a zoning board of adjustment must be consistent with enabling legislation. The New Hampshire Supreme Court has stated " . . . the board of adjustment is an essential cog in the entire scheme of a zoning ordinance, and that lacking it, the ordinance before us is invalid as a zoning ordinance." *Jaffrey V. Heffernan* 104 NH 249, 1972.

Every zoning ordinance shall be adopted in accordance with the requirements of RSA: 674:18. Zoning ordinances shall be designed:

- (a) To lessen congestion in the streets;
- (b) To secure safety from fires, panic and other dangers;
- (c) To promote health and the general welfare;
- (d) To provide adequate light and air;
- (e) To prevent the overcrowding of land;
- (f) To avoid undue concentration of population;
- (g) To facilitate the adequate provision of transportation, solid waste facilities, water, sewage, schools, parks, child day care; and
- (h) To assure proper use of natural resources and other public requirements.

Every zoning ordinance shall be made with reasonable consideration to, among other things, the character of the area involved and its peculiar suitability for particular uses, as well as with a view to conserving the value of buildings and encouraging the most appropriate use of land throughout the municipality.

In 1994 the following cases were decided by the Hollis ZBA:

	Total Applications	Granted	Denied
VARIANCES			
Setback Wavers	III	I	II
Non-conforming Uses	III		III
Signs			
SPECIAL EXCEPTION			
Recreation Uses	II		II
Home Occupation	III	III	I
ADU	I	I	
Non-conforming Uses	III		III
ADMINISTRATIVE APPEALS	III	II	II
GRAND TOTALS	20	7	13

Respectfully submitted,

Brenda K. Morse, Secretary
Hollis Zoning Board of Adjustment

CHARLES J. NICHOLS FUND

FINANCIAL REPORT 1994

The present membership on the Governing Committee of the Nichols Fund, established in 1985 and amended May 10, 1989 consists of: Mary Jane Merritt, Chairperson, representing the Hollis Colonial Garden Club; Richard B. Drisko, Congregational Church of Hollis; Cheryl Beaudry, Matt Kleeman Town of Hollis Recreation Commission; Shirley Cohen, Beaverbrook Association and Thomas Hildreth, Selectmen's representative.

MONEY MARKET ACCOUNT

Ending Balance 12/31/93		\$ 4,488.65
Receipts:		
Interest Earned	\$ 112.41	
Nichols Trust Payments	\$8,164.32	
Transfer In - Passbook Account	\$4,000.00	
Gift - Private donation	\$3,086.02	
		\$15,362.75
Payments:		
Wards Landscaping	(\$13,343.58)	
Paul Ouellette Irrigation	(\$250.00)	
Bank Service Fee	(\$40.00)	
		(\$13,633.58)
Ending Balance 12/31/94		<u>\$ 6,217.82</u>

PASSBOOK ACCOUNT

Beginning Balance 12/31/93	\$43,478.22	
Transfer Out - MMA 8/17/94	(\$4,000.00)	
Interest Earned	\$1,180.48	
Ending Balance 12/31/94		<u>\$40,658.70</u>

NICHOLS FUND TRUST ACCOUNT

Beginning Cash 1/1/94	\$ 5,382.34	
Beginning Portfolio Balance 1/1/94 (book value)	\$170,486.60	
Total Beginning Fund Balance 1/1/94		\$175,868.94
Reinvestment Funds 1994		\$ 3,022.34
Ending Cash 12/31/94	\$ 8,290.68	
Ending Portfolio Balance 12/31/94 (book value)	\$170,600.60	
Total Ending Balance 12/31/94		<u>\$178,891.28</u>

SUPERVISORS OF THE CHECKLIST

There were several laws passed by the NH Legislature this year which pertained to election procedures. As in the past, supervisors may ask for reasonable documentation of age and residency such as a driver's license, passport and birth certificate. However, supervisors must now accept a citizenship affidavit (in lieu of a birth certificate or naturalization papers) as proof of the voter applicant's citizenship. The citizenship affidavit is signed under the penalties of perjury.

A new law passed makes it easier for independent voters to participate in primary elections. Undeclared voters are now allowed to request a party ballot at a state primary and then return to undeclared status at the polling place after voting by completing a card. In Hollis on Primary Election Day on September 13, 1994, there were 47 voters that requested a party ballot of their choice and then immediately returned to the independent status.

Another new law passed by the State Legislature is that persons may now register and vote on Election Day at any state election. On Primary Election Day there were 11 people that registered to vote and voted on the same day. During the General Election on November 8, 1994, 35 people in Hollis registered and voted.

As of November 8, 1994, the official list of legal voters in the town of Hollis was as follows:

1,926	Republicans
1,030	Democrats
31	Libertarians
966	Undeclared
Total Registered Voters: 3,953	

Respectfully submitted,
Kathryn F. Hardy
Judy McCoy
Lydia Schellenberg

HOLLIS SENIORS ANNUAL REPORT

The Hollis Seniors meet every Thursday at 11:30 for lunch and socializing at the Hollis Fire Station. Coffee is provided by a monthly committee.

A business meeting is held on the third Thursday of the month and every get together is followed by card and cribbage playing for an enjoyable time.

On the first Thursday of each month, a nurse from Home Health and Hospice comes to provide free blood pressure testing.

A very enjoyable summer get together was held at Wallace's Grove with seniors providing many goodies for the affair; some of the hearty seniors enjoyed an afternoon of swimming.

Selectman Tom Hildreth joined the seniors on October 13th and introduced Steven Paquette of SK Properties who discussed the possibility of Senior Housing being built in Hollis. Many pictures were shown of housing that have been built in nearby communities, and all were beautiful. Many Hollis seniors put their names on the list as being interested in just such a place.

The seniors filled several baskets of food for Thanksgiving which were donated to the Salvation Army. A new segment was added to our get together by Ray Warren, who introduces a senior celebrity from our group with a short history of their background and presents them with a bouquet of flowers.

The 1994 Annual Christmas Party was held at Howard Johnson's with fifty-six members present. Christmas caroling and gifts were enjoyed by all.

Officers for 1994-95

President:	Virginia Walsh
Vice-president:	Virginia Gemmill
Secretary:	Preston Walsh
Treasurer:	Ruth Seager
Asst. Treasurer:	Fred Gemmill

Respectfully submitted,
Preston Walsh, Secretary

1994 ANNUAL REPORT NASHUA REGIONAL PLANNING COMMISSION

This past year was a particularly active one for NRPC in Hollis. In addition to providing staff assistance to the Planning Board and working on projects like the recodification of the Hollis Zoning Ordinance and an update of the Capital Improvement Program, our circuit rider facilitated the activities of the Long Range Planning Committee and the newly established Transportation Advisory Board.

The following is a brief summary of our other notable accomplishments of 1994, but I also want to use this opportunity to offer a note of thanks and recognition to our Commissioners from Hollis: Selectman Eleanor Whittemore, Ann Caldwell, Phil Mercer and Dan McManus; and by expressing my gratitude for the cooperation and support that we have received from all of Hollis' town officials.

Data Services

With the arrival of additional US Census information, and in our role as a Regional Data Center for the Bureau of the Census, we responded to a broad spectrum of information requests. In addition, we published a completely revised edition of our very popular Regional Data Profile as well as numerous data briefs.

Regional Economic Development

NRPC continued to provide staff support to the Greater Nashua Center for Economic Development. Among its accomplishments in 1994 was the establishment of a revolving loan fund to assist local small businesses in obtaining much needed start up and expansion financing and a fully supported incubator space for emerging new businesses.

Regional Housing Needs Assessment

In accordance with RSA 36:47, II, staff completed the required five year update of the assessment of the housing needs of individuals and families of all income levels throughout the region. The purpose of the Regional Housing Needs Assessment is to assist the region's communities in complying with another state statute, RSA 674:2, III, which requires each local master plan to contain a housing section which analyzes existing housing resources and addresses current and future housing needs of residents of that city or town and of the region as a whole.

Developments of Regional Impact

In compliance with RSA 36:54-57, we provided timely input on a number of development projects deemed to have the potential for regional impact. For Hollis, staff conducted environmental and traffic impact reviews of a proposed 25 lot HOSPED subdivision on Farley Road and the Hollis Line Machine Company's proposed expansion/relocation.

Souhegan River

The Souhegan River Corridor Management Plan was completed and distributed to the participating towns. The first phase of the expanded Souhegan Watershed Study was accomplished including the resource assessment and the issues identification; and phase II, which includes the drafting of recommendations for the future management of the land within the multijurisdictional watershed, was initiated. The project represents an effort to have local land use decisions made with a better understanding of the impacts to local water resources as well as to the entire Souhegan basin.

Merrimack River

We continued our participation in the Merrimack River Initiative, a joint undertaking involving local, regional state representatives from both New Hampshire and Massachusetts as well as federal agency participation in an effort to improve resource protection results throughout the river's two state watershed. One very successful project of this past year was the implementation of an intermunicipal and interstate hazardous material emergency response communication network that involved local public safety officials from riverfront communities.

Planning Board Training

In 1994 we hosted another well attended evening workshop aimed at the needs of our local planning board members, but open to all interested parties in the region. This year's session covered the various state permits required for development. We also produced our third planning board training video on wetlands protection and made copies available for circulation. For the Hollis Planning Board, we tailored an in-service program that included sessions on such topics as the powers and duties of the planning board, planning board management and innovative land use tools.

Solid Waste

In pursuit of a long range intermunicipal solution to the problem of solid waste disposal, we continued to work with both the regional Solid Waste Management District and the City of Nashua to investigate the feasibility of an integrated waste management project for the region. We also prepared an updated summary of the district's solid waste management plan.

Household Hazardous Waste Collection

In conjunction with the Solid Waste Management District, our staff conducted two very successful collection events open to all communities in the Solid Waste District including Hollis. Of particular note, we worked with the NH Department of Environmental Services and the City of Nashua in securing a grant from the Environmental Protection Agency for the establishment of the state's first permanent facility for the regular collection of household hazardous wastes to serve all of our communities. We expect the new facility to be operational next Spring.

Regional Transportation Planning

Our staff prepared an update of the Regional Transportation Plan which includes a twenty year forecast of traffic conditions along with recommendations for short and long range transportation improvements. They also completed a Regional Pedestrian and Bicycle Plan consisting of an inventory of existing facilities, a proposed future route network and cost estimates for implementing the recommended priority system. We also made it a priority to reach out to local officials and members of the public in each of our communities in the development of our Regional Transportation Improvement program which is incorporated into the state's so-called Ten Year Plan.

Traffic Count Program

With automatic counters at over 100 locations, we maintained a regional traffic count system to provide the most accurate and current data to meet the needs of both public agencies and private businesses. Peak hour turning movement counts were also conducted at over 40 locations, trend analyses were done for all locations where multiyear counts were available and a summary report was produced.

Major Transportation Projects

We continued to work with local, state and federal officials to spur the implementation of this region's most significant highway projects including the Everett Turnpike widening and the Circumferential Highway. NRPC also contributed to the preparation of the development of a number of alternative transportation projects for pedestrians, bicyclists and transit riders through the Congestion Mitigation/Air Quality and Transportation Enhancements programs.

Commuter Survey and Newsletter

With the cooperation of the region's major employers, we administered a survey of both management and employees to inventory existing commuter assistance programs and to determine interest in establishing new ones. We also published our quarterly newsletter on transportation alternatives distributed to employers, municipalities and institutions.

Flood Plain Management

In conjunction with the NH Office of Emergency Management, we provided assistance to a number of communities like Hollis participating in the National Flood Insurance Program including assessments of flood prone areas, reviews of current regulations and suggested revisions to existing ordinances.

Respectfully submitted,
Don E. Zizzi, Executive Director

cc: Eleanor Whittemore
Ann Caldwell
Daniel McManus
Philip Mercer

TOWN MEETING MARCH 8, 1994
TOWN ELECTIONS

The meeting was called to order by Moderator James Squires at 7:00AM for voting on the following subjects:

1. To choose all necessary Town Officers for the year ensuing.

RESULTS: Treasurer - 1 Yr. - David R. Heath
Selectman - 3 Yrs. - Richard A. Walker
Fire Ward - 3 Yrs. - George "Bill" Burton
Forest Committee - 3 Yrs. - Craig H. Birch and
George "Bill" Burton
Trustee of the Trust Funds - 3 Yrs. - Richard B. Birch
Budget Committee - 3 Yrs. - William J. Pasko and
Jeff Teele
Library Trustee - 3 Yrs. - J. Howard Bigelow and
Diane H. Hoyt
Town Moderator - 2 Yrs. - James W. Squires
Supervisor of the Checklist - 6 Yrs. - Julia "Judy" McCoy

2. To conduct other business by official ballot.

RESULTS: Proposal 1 - Hollis Floodplain Development Ordinance
YES - 867 NO - 125
Proposal 2 - Hollis Open Space Planned Development
YES - 748 NO - 219
Proposal 3 - Agricultural & Business Zone
YES - 644 NO - 325
Proposal 4 - Definitions
YES - 696 NO - 243
Proposal 5 - Hollis Open Space Planned Development
YES - 728 NO - 214
Proposal 6 - Hollis Sign Ordinance
YES - 784 NO - 175

Polls closed at 7:15 PM. The vote was announced after several recounts at 10:20 PM. The meeting was recessed until Wednesday, March 9, 1994 at 7:30 PM in the Walters Auditorium at Hollis/Brookline Co-operative High School.

Ballots Cast - 1,086 Absentee Ballots Cast - 31
Total Number on checklist - 3828

A True Copy of Record - Attest:
Nancy B. Jambard
Town Clerk

TOWN MEETING MARCH 9, 1994

The meeting was reconvened at 7:40 PM by Moderator James Squires in Walters Auditorium at the Hollis/Brookline Co-operative High School. "The National Anthem" was performed by four students of the Hollis/Brookline Co-operative High School and their band director. They were Brendan LaFlamme, Jason Radokas, Jennifer Harris, and Brett Norton - students, with Rod Ferland the band director. Barbara Baldizar our Senator to Concord from Senate District 12 gave a brief summary of some bills she has been working on that would be of interest to our town. Representatives Susan Durham and George Wright both of Hollis, also, gave a very brief summary to the townspeople on their activities in Concord.

Selectman Thomas Hildreth recognized outgoing Selectman James Belanger for his years of service and dedication to the Town of Hollis. A Charter of Hollis was presented to Jim.

ARTICLE 1 — Motion by Thomas Hildreth to see if the town will appropriate the sum of Four Hundred Fifty-two Thousand Dollars (\$452,000.00) to fund the Town's acquisition of a 28 acre tract of land on Depot Road, across from Nichols Field. The property in question consists of two contiguous parcels of agricultural land: Lot 15, Map 18 consists of 1.5 acres; Lot 14, Map 18 consists of 26.5 acres. The proposed purchase price is \$450,000, to be paid as follows: \$60,000 at the closing in April 1994 with \$390,000 to be paid over seven years pursuant to a promissory note bearing interest at the rate of 5% per annum. One condition of the sale would give the sellers the right to continue to farm the land for the next seven years. The additional \$2,000 sought to be raised by this article is to cover transaction related costs including title search, Phase I environmental site assessment and preparation of the deeds, note and mortgage. The selectmen and the budget committee recommend this appropriation. (2/3 ballot vote). Seconded by James Belanger. Polls opened at 8:45 PM and closed at 9:55 PM. Number of ballots cast - 350. YES - 274 NO - 76 CARRIED.

ARTICLE 2 — Motion by James Belanger to hear reports of Selectmen and other Town Officers and Committees. Seconded by Eleanor Whittemore. Hand vote. CARRIED.

ARTICLES 3-4-5 — Motion by James Belanger and seconded by Thomas Hildreth to vote in the affirmative for the following three articles:

ARTICLE 3 — Shall the town accept the provisions of RSA 31:95-b providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to apply for, accept and expend, without further action by the town meeting, unanticipated money from a state, federal, or other governmental unit or a private source which becomes available during the fiscal year?

This authorization will remain in effect until rescinded by a vote of the municipal meeting or take any other action relative thereto.

ARTICLE 4 — Shall the town accept the provision of RSA 33:7 providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the selectmen to issue tax anticipation notes or take any other action relative thereto?

ARTICLE 5 — To see if the town will vote to authorize the Conservation Commission to retain the unexpended portion of its previous appropriations in accordance with the procedures set forth in RSA 36-A:5, or take any other action relative thereto.

Hand vote on these three articles - CARRIED.

ARTICLE 6-7-8 — Motion by James Belanger and seconded by Thomas Hildreth to vote in the affirmative for the following three articles:

ARTICLE 6 — Shall the town accept the provisions of RSA 202-A:4-c providing that any town at an annual meeting may adopt an article authorizing indefinitely, until specific rescission of such authority, the public library trustees to apply for, accept, and expend, without further action by the town meeting, unanticipated money from the state, federal or other governmental unit or a private source which becomes available during the fiscal year or take any other action relative thereto.

ARTICLE 7 — To see if the Town will vote to authorize the board of selectmen to accept, on behalf of the town, gifts, legacies, and devises made to the town in trust for any public purpose, as permitted by RSA 31:19 or take any other action relative thereto.

ARTICLE 8 — To see if the town will vote to authorize the board of selectmen to accept gifts of personal property which may be offered to the town for any public purpose, pursuant to RSA 31:95-e. The selectmen must hold a public hearing before accepting such gift, and the acceptance shall not bind the town to raise, appropriate, or expend any public funds for the operation, maintenance, repair, or replacement of any such personal property or take any other action relative thereto.

Hand vote on these articles - CARRIED.

ARTICLE 9 — Motion by James Belanger to see if the town will vote to delegate to the selectmen the authority to accept dedicated streets. The selectmen may only accept a street which has first been approved by the planning board as part of a subdivision plat or site plan or street plat. Also, the street must have been "dedicated" by the landowner, meaning the landowner has indicated some intent to have the town take over the road. The selectmen must also hold a public hearing on the proposed acceptance before voting or take any other action relative thereto. Hand vote. CARRIED.

ARTICLE 10 — Motion by James Belanger to see if the town will authorize the selectmen indefinitely, until specific rescission of such authority, to convey any real estate acquired by the town by tax collector's

deed. Such conveyance may be by deed following a public auction, or the property may be sold by advertised sealed bids, or may be otherwise disposed of as justice and the equities of the situation, in the discretion of the Selectmen, may require, pursuant to RSA 80:42 or take any other action relative thereto. Hand vote. CARRIED.

ARTICLE 11 — Motion by June Litwin to authorize the board of selectmen to represent the voters of Hollis, New Hampshire to the State Fish and Wildlife Department as supporting the ban of hunting within its bounds. (By petition). Seconded by James Belanger. Motion by William Riley to move question. Seconded by Ann Caldwell. Hand vote. CARRIED. Article voted on by Hand vote. DEFEATED. Motion to restrict reconsideration of Article 11 and duly seconded. Hand vote. CARRIED. Cannot be reconsidered.

ARTICLE 12 — Motion by James Belanger to see if the town will authorize the selectmen to expend \$50,000 to purchase a new ambulance by withdrawing \$32,231.89 plus accumulated interest to date of withdrawal, from the Ambulance Capital Reserve Fund and to raise and appropriate an additional \$17,768.11, or take any other action relative thereto. The selectmen and the budget committee recommend this appropriation. Seconded by Thomas Hildreth. Motion by Ann Caldwell to move this question and seconded by James Belanger. Hand vote. CARRIED. Article 12 voted on by Hand vote. CARRIED.

Motion by James Seager to adjourn meeting until Thursday evening, March 10, 1994 at 7:30Pm – same place. Seconded by Richard Walker. Hand vote. CARRIED. Adjourned at 10:25PM.

Respectfully submitted,
Nancy B. Jambard
Town Clerk

TOWN MEETING MARCH 10, 1994

The Town Meeting was reconvened at 7:32 PM by Moderator James Squires in Walters Auditorium at the Hollis-Brookline Co-operative High School. There was approximately 150 people present out of a check-list of 3849.

ARTICLE 13 — Motion by James Belanger to see if the town will vote to discontinue the Highway Garage Expansion Capital Reserve Fund created in 1979. The demand for expansion has been minimized at this time and there is no need for this expansion. Said funds, \$57,045.67 with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund or take any other action relative thereto. The selectmen and the budget committee recommend this appropriation. Seconded by David Golden. Hand vote. CARRIED.

ARTICLE 14 — Motion by Eleanor Whittemore to see if the town will vote to raise and appropriate the sum of \$74,833.70 in order to make improvements to the town hall and authorize the withdrawal of \$17,788.12, plus accumulated interest to date of withdrawal, from the Capital Reserve Fund created for that purpose. The balance of \$57,045.67 is to come from general taxation, or take any other action relative thereto. The selectmen and the budget committee recommend this appropriation. Seconded by James Belanger. Motion made by Richard Bonati to move the question. Seconded by Ann Caldwell. Hand vote. CARRIED. ARTICLE 14 - Hand vote. YES - 109 NO - 29. CARRIED.

ARTICLE 15 — Motion by James Belanger to see if the town will raise and appropriate the sum of \$63,000.00 to be placed in the following existing capital reserve funds in the amount indicated for the following purposes:

A.	Grader	\$ 9,000
B.	Fire Truck	\$35,000
C.	Ladder Truck (used)	\$ 4,000
D.	Rescue Van (Fire)	\$10,000

and to create a new capital reserve fund pursuant to RSA 35:1 for Flint Pond Restoration and deposit the amount of \$5,000 in the capital reserve funds or take any other action relative thereto. The selectmen and the budget committee recommend this appropriation. Seconded by Tom Hildreth.

AMENDMENT 1 — Motion by Richard Gagnon to strike out the following phrase from ARTICLE 15 — and to create a new capital reserve fund pursuant to RSA 35:1 for Flint Pond Restoration and deposit the amount of \$5,000 in the capital reserve funds. Seconded by Peter Stauble. Motion by William Riley to move the amendment. Seconded by James Belanger. Hand vote. CARRIED. Vote on AMENDMENT — HAND VOTE. YES - 67 NO - 85. Phrase reinstated to ARTICLE 15. Hand vote on ARTICLE 15 as printed. CARRIED.

ARTICLE 16 — Motion by Tom Hildreth to see if the town will vote to raise and appropriate the sum of \$5,000 (changed from \$22,500 – as printed) to hire a town administrator (deleted as printed – including a six month salary), or take any other action relative thereto. No present member of the Board of Selectmen would be eligible for this position when it is first offered. The selectmen and budget committee recommend this appropriation. Hand vote. DEFEATED. Motion by Ray Valle to restrict reconsideration of this ARTICLE 16. Seconded by Kathy Pasko. CARRIED.

ARTICLE 17 — Motion by David Golden to raise \$3,674,216.00 to defray town charges for the ensuing year and make appropriations of the same. Seconded by Eleanor Whittemore. AMENDMENT 4 – Motion by Morton Goulder to decrease the Town budget by \$188,000 (\$3,486,216). Seconded by Peter Stauble. Motion by William Riley to move amendment. Seconded by Richard Tolstrup. Hand vote. CARRIED. Motion to move the ARTICLE by Rebecca Spitz. Seconded by James Belanger. Hand vote. CARRIED. ARTICLE 17 for \$3,674,216. Hand vote. CARRIED.

Motion by James Belanger to adjourn the meeting at 10:20PM. Seconded by Tom Hildreth. CARRIED.

Respectfully submitted,
Nancy Jambard
Town Clerk

Sworn in after meeting:
Richard Walker
Judy McCoy
William Pasko

CLARIFICATION:

ARTICLE 17 — Motion by David Golden to raise \$3,674,216.00 to defray town charges for the ensuing year and make appropriations of the same. Seconded by Eleanor Whittemore. AMENDMENT 1 – Motion by Morton Goulder to decrease the Town budget by \$188,000 (\$3,486,216). Seconded by Peter Stauble. Motion by William Riley to move the AMENDMENT. Seconded by Richard Tolstrup. Hand vote. CARRIED to move the amendment. Hand vote on the AMENDMENT. DEFEATED. Motion to move the ARTICLE by Rebecca Spitz. Seconded by James Belanger. Hand Vote. CARRIED to move ARTICLE. ARTICLE 17 for \$3,674,216. Hand vote. CARRIED.

A True Copy of Record; Attest -
Nancy Jambard
Town Clerk

BIRTHS

**Date of Birth, Place of Birth
Child's Name, Father's Name, Mother's Name**

1994

January 11	Nashua, N.H., Katherine Elizabeth O'Hara, Charles Francis O'Hara, Kristin Elizabeth Jones O'Hara.
January 26	Nashua, N.H., Susanna Bryan Struckman, Conrad Keith Struckman, Nancy Barbara Birn Struckman.
January 29	Nashua, N.H., Chance Malcolm Tinkham, Malcolm James Tinkham, Diana Lynn Horan Tinkham.
February 5	Nashua, N.H., Colin Joseph Hassett, Steven Edward Hassett, Leigh Taylor Springman Hassett.
February 10	Nashua, N.H., Ashley Rose Medeiros, Paul Andrew Medeiros, Alyce Marie Lizotte Medeiros.
February 16	Nashua, N.H. Peter Edward Sheldon, Patrick Charles Sheldon, Janis Marie Claveau Sheldon.
March 2	Nashua, N.H., Andrew Rodman Stamp, David Pearson Stamp, Sandra Hazard Leavell Stamp.
March 2	Stoneham, MA., Richard Ralph Rossetti, II, Richard Ralph Rossetti, Teresa Marie Distefano Rossetti.
March 3	Nashua, N.H., Jonathan Todd Spencer, Haven Todd Spencer, Susan Rose Schoenberger Spencer.
March 9	Nashua, N.H., Alessandra Elizabeth Howard, Robert James Howard, Mary Evelyn Reardon Howard.
March 16	Nashua, N.H., Casey Elizabeth Ragan, Michael Dennis Ragan, Elizabeth Cruitt Ragan.
March 17	Nashua, N.H., Brian Alexander Chausse, William George Chausse, Jr., Rebecca Lynne Brooks Chausse.
March 24	Nashua, N.H., Rachel Adele Marini, Christopher Nicholas Marini, Jamie Lynn White Marini.
April 6	Nashua, N.H., Beatrix Emma Vandermeer, Albert Gerard Vandermeer, Mary Grace Doherty Vandermeer.
April 6	Nashua, N.H., Martin Edward Vandermeer, Albert Gerard Vandermeer, Mary Grace Doherty Vandermeer.
April 6	Nashua, N.H., Willem Dirk Vandermeer, Albert Gerard Vandermeer, Mary Grace Doherty Vandermeer.
April 17	Nashua, N.H. Brooke Leigh Brady, Mark Anthony Brady, Robin Marie Maltese Brady.
April 28	Nashua, N.H., Christina Marie Madsen, Kenneth Eugene Madsen, Lisa Saporito Madsen.

April 29	Nashua, N.H., Katie Nicole Stopera, Peter Stopera, Terry Ann Hoynoski Stopera.
May 10	Nashua, N.H., John James Bianco, James Michael Bianco, Martha Mary Blais Bianco.
May 17	Nashua, N.H., Lauren Paige St. Hilaire, Kenneth Robert St. Hilaire, Kelly Lynn Madden St. Hilaire.
May 21	Nashua, N.H., Laura Corinne Sercel, Jeffrey Patrick Sercel, Kathy Jean Hansen Sercel.
June 1	Nashua, N.H., Julie Anne Worthen, James Coombes Worthen, Linda Leigh Kemling Worthen.
June 3	Nashua, N.H., Raleigh Elise McElvery, Richard Malcolm McElvery, Jr., Nancy Jeanne Tichanuk.
June 5	Nashua, N.H., Cody Paul Martin, Timothy Paul Martin, Shannon Elizabeth Bellavance Martin.
June 9	Nashua, N.H., Jake Saunders Barisano, Christopher John Barisano, Andrea Elizabeth Saunders Barisano.
June 10	Nashua, N.H., Christopher Joseph Spooner, Roger Martyn Spooner, Jr., Lisa Ann Cheney Spooner.
June 11	Nashua, N.H., Jordan Craig Soifert, Ronald Craig Soifert, Maria Amelia Moitoso Soifert.
June 25	Nashua, N.H., Caroline Marie Hildreth, Thomas Winfield Hildreth, Tamra Marie Garceau Hildreth.
June 30	Nashua, N.H., James William Keeley IV, James William Keeley III, Mary Elizabeth Ansara Keeley.
July 11	Nashua, N.H., Thomas Eugene Hart, James Lloyd Hart, Patricia Smith Hart.
July 11	Nashua, N.H., Mary Katherine Sauter Hart, James Lloyd Hart, Patricia Smith Hart.
July 16	Nashua, N.H., Ashley Christine Lynch, John Joseph Lynch, Jr., Kimberly Ann Trunca Lynch.
July 16	Nashua, N.H., Jillian Rose Curtis, Scott Douglas Curtis, Lisa Joanne Lorden Curtis.
July 17	Nashua, N.H., Nicole Marie Kabel, Allan Martin Kabel, Ruth Ellen Robinson Kabel.
July 19	Nashua, N.H., Christopher Roy Wilkins, Richard Clifton Wilkins, Sr., Ann Marie Garcia Wilkins.
July 24	Nashua, N.H., Samantha Corzilius Shall, David Clifford Shall, Susan Paulena Corzilius.
August 6	Nashua, N.H., Hannah Mary Schwoerer, Brad Frank Schwoerer, Mary Madeline Tremblay Schwoerer.

August 11	Nashua, N.H., Isabel Maxine Lesser Starr, Eugene Austin Lesser, Jennifer Ann Starr.
August 15	Nashua, N.H., Neil Evan Frankavitz, Edward John Frankavitz, Ramona Diane Hussey Frankavitz.
August 20	Nashua, N.H., Sarah Elizabeth Roberts, David John Roberts, Melissa Joyce Roberts.
August 23	Nashua, N.H., Jeremiah Jason Rackliff, Everett William Rackliff, Rebecca Lee Hennen Rackliff.
August 29	Nashua, N.H., Rajal Genevieve Schrubb, Terry Lee Schrubb, Jayshree Amritlal Davé Schrubb.
September 14	Nashua, N.H., Molly Erin Concannon, Timothy Concannon, Debra Lynn Horton Concannon.
September 27	Nashua, N.H., Kira Marie Lovas, Louis Raymond Lovas, Catherine Nora Joost Lovas.
October 14	Nashua, N.H., Samuel Dana Lorden, Dana John Lorden, Kristen Lee McCabe Lorden.
October 27	Nashua, N.H., Mackenzie Elizabeth Woodrow, John Clow Woodrow, Joyce Carol Bourgoïn Woodrow.
October 27	Nashua, N.H., Sarah Jane Ericson, Daniel Wayne Ericson, Bonnie Louise Frisard.
November 1	Nashua, N.H., Samantha Lee Scholefield, Colin Patrick Scholefield, Laura Lee Willett Scholefield.
November 6	Nashua, N.H., Amber Leigh Flora, Kirk Alexander Flora, Tara Marie Butler Flora.
November 8	Nashua, N.H., Charles Andrew Cappetta, Charles Thomas Cappetta, Joan Ellen Prestipino Cappetta.
November 24	Nashua, N.H., Sara Ann Taylor, James Everett Taylor, Lois Ann Marden Taylor.
November 6	Nashua, N.H., Emily Benson Hurley, Joseph Patrick Hurley, Lisa Carol Benson Hurley.
November 29	Nashua, N.H., Michael James Marquis, James Robert Marquis, Lisa Albanese Marquis.
December 12	Nashua, N.H., Kara Jeanne Mullin, Thomas Denis Mullin, Mary Theresa Henry Mullin.
December 25	Nashua, N.H., Heather Joy MacLennan, Stephen Hugh Albert MacLennan, Rebecca Sue Zigelbaum MacLennan.

Respectfully submitted,
Nancy B. Jambard
Town Clerk

DEATHS

**Date, Place of Death, Name of Deceased,
Age, Place of Birth, Place of Burial**

1992

September 24 Boston, MA., Lesley A. Brownlie Lavergne, 41, Boston, MA., Southern New Hampshire Crematory, Derry, N.H.

1993

July 25 Milford, N.H., Adelaide Emerson Trevisani, 83, Lunenburg, MA., North Cemetery, Hollis, N.H.

December 29 Hollis, N.H., Leona A. Meunier McHale, 91, Central Falls, R.I., St. Joseph Cemetery, Chelmsford, MA.

1994

January 31 Nashua, N.H., Roger L. Williams, 74, Groton, MA., Woodlawn Cemetery, Pepperell, MA.

February 3 Nashua, N.H., Bertha A. Burns Locke, 81, Hollis, N.H., East Cemetery, Hollis, N.H.

February 26 Nashua, N.H., Bertha Agnes Watson Colombo, 76, Clinton, MA., Woodlawn Cemetery, Clinton, MA.

February 7 Hollis, N.H., Charles Lewis, 68, Nashua, N.H., East Cemetery, Hollis, N.H.

April 4 Nashua, N.H., Muriel A. Roberts Smith, 76, Medford, MA., Sacred Heart Cemetery, Laconia, N.H.

April 12 Nashua, N.H., Lillian Verna Lewis Loring, 88, Nashua, N.H., Edgewood Cemetery, Nashua, N.H.

June 9 Nashua, N.H., Hermine Marie Parent Deschenes, 76, Springfield, MA., St. Francis Xavier Cemetery, Nashua, N.H.

June 13 Ayer, MA., William George Bliden, 79, Brooklyn, N.Y., Concord Crematorium, Concord, N.H.

July 18 Nashua, N.H., Rita M. Warrington Callum, 75, Nashua, N.H., North Cemetery, Hollis, N.H.

August 3 Hollis, N.H., Dennis R. Fiore, 46, Fitchburg, MA., Saint Bernards Cemetery, Fitchburg, MA.

September 12 Hollis, N.H., Gwendolyn I. Munson Gidge, 77, Lowell, MA., Southern N.H. Crematory, Derry, N.H.

October 5 Nashua, N.H., Lena Louise Frost Parker, 77, Wilton, N.H., West Cemetery, Nashua, N.H.

October 11 Hollis, N.H., Eleanor Esther Daley Grant, 90, Boston, MA., Forest Dale Cemetery, Malden, MA.

- October 19 Nashua, N.H., Albert C. Gravlin, 88, St. Johnsbury, VT.,
Mt. Hope Cemetery, Acton, MA.
- October 29 Goffstown, N.H., Madeline O. Joubert Burt, 86, Middle-
town, CT., East Cemetery, Hollis, N.H.
- November 23 Nashua, N.H., Edward L. Labbe, 84, Windsor, Canada,
St. Louis De Gonzague, Nashua, N.H.
- November 22 Nashua, New Hampshire, Ann Baltusis DePontbriand,
80, Exeter, PA., St. Stanislaus Cemetery, Nashua, N.H.
- December 18 Nashua, N.H., George Burton, 85, Foston, England,
North Cemetery, Hollis, N.H.

Respectfully submitted,
Nancy B. Jambard
Town Clerk

MARRIAGES

Date, Place of Marriage, Names of Groom and Bride, by Whom Married

1994

February 5	Hollis, N.H., Stephen John Spaulding, Audrey Jean Salois Logan, Rev. Olav Nieuwajaar.
February 19	Nashua, N.H., Michael C. Bosworth, Patrice Claire Buczynski, Pastor Michael Rattin.
February 19	Nashua, N.H., Scott Douglas Curtis, Lisa Joanne Lorden, Rev. Robert Odierna.
February 19	Hollis, N.H., Richard Earl Marchant, Deborah Ann Orde, Pastor John Terry.
April 10	Bedford, N.H., Donald Ollie Schrubbs, Terrianne Cline Cothard, Justice of the Peace Julianne Lodes.
April 23	Hudson, N.H., Richard Alfred LaFontaine, Frances Ann Knowles Borichevsky, Justice of the Peace Barbara Rood.
May 14	Salem, N.H., Gerard Eli Desmarais, Laurianne Fleury Vanzandt, Rev. Gerard R. Desmarais.
May 28	Nashua, N.H., Michael Peter Goy, Jo Anne Gurich, Rev. Francis Spencer.
May 30	Hollis, N.H., Thierry Gaetan Ciot, Brigitt Sophie Catherine Fontaine, Justice of the Peace James Belanger.
June 4	Hollis, N.H., Jeffrey Scott Carrier, Sheila Rochelle Arrasin Abney, Justice of the Peace Ronald Dumais.
June 4	Hollis, N.H., David Michael Straub, Joan Beth Davis Read, Justice of the Peace James Addonizio.
June 4	Nashua, N.H., Frank Arthur Carson, Laura Ann Stevenson, Minister James Chaloner.
June 4	Tilton, N.H., Robert A. Kelley, Kathryn F. Riley Kelley, Rev. Conrad LaForest.
June 25	Nashua, N.H., William Julius Gahara, Nancy Bogaert Dupuis, Rev. Denis Horan.
July 2	Hollis, N.H., Marc Clovis Gamache, Jennifer Rae Belanger, Justice of the Peace James Belanger.
July 2	Nashua, N.H., Andrew Barnes Scott, Rachel Ann Watson, Rev. John Spangler.
July 8	Hollis, N.H., Jeffrey Scott Wider, Susan Linda Puhalski, Justice of the Peace James Addonizio.
July 9	Hollis, N.H., Sterling R. Bouxman, Sharyn Virginia Lovejoy, Pastor John Terry.

July 14	Hollis, N.H., Andrew Joseph Goodchild, Kayoko Tazawa, Justice of the Peace Ronald Dumais.
July 16	Nashua, N.H., Michael Carson Hickey, Rebecca Anne Delaney, Pastor Gary Stearn.
August 4	Hollis, N.H., Guido Moreno Mardones, Maria Celi Dewes, Pastor John Terry.
August 20	Hollis, N.H., Robert Selden Rose, Tania Sarkisian, Pastor John Terry.
August 27	Hollis, N.H., Jason Chris Mayou, Michelle Lee Harvey, Justice of the Peace Alan Archambault.
August 28	Hollis, N.H., Charles Douglas Bunch, Eleanor Margaret Resendez, Justice of the Peace James Addonizio.
September 5	West Alton, N.H., Robert John Kulak, Debarah Joyce Gamba, Justice of the Peace Robert Goldman.
September 10	Hudson, N.H., Joseph Peter Philbrick, Nancy Lynn Storm, Justice of the Peace James Addonizio.
September 10	Hollis, N.H., Thomas H. Lynch, III, Lori A. Gray, Justice of the Peace Alan Archambault.
September 17	New London, N.H., Drury Coolidge Vinton, Jeanette Hirschberg, Justice of the Peace Ruth Ansell.
September 17	Nashua, N.H., Michael Paul Bursey, Shelly Anne Ryon, Justice of the Peace Ronald Dumais.
September 17	Hollis, N.H., Michael Todd Gregory, Kathleen Marie Brown, Rev. Vera Wingate.
September 17	Hollis, N.H., Jonathan Alcott Beebe, Shanna Lorraine LaFrance, Rev. John Terry.
September 24	Nashua, N.H., Christopher James Baldwin, Tammy Renee Katz, Justice of the Peace Ronald Dumais.
September 24	Hollis, N.H., Christopher Wayne LeBreton, Lisa Diane Fortune, Justice of the Peace Stanley Morton, Jr.
September 25	Nashua, N.H., Charles Frederick Norris, Donna Jean Conrad Elliott, Rev. Edward Koonz.
October 22	Nashua, N.H., Jon Edmund Kling, Mary Diane Ward Toth, Rev. Albion Bulger.
November 6	Hollis, N.H., Seth Martin Cohen, Kari Michelle Topjian, Justice of the Peace Natalie Manor.
November 12	Nashua, N.H., David Paul Weisser, Kristin Marie Nannicelli, Justice of the Peace Karl Dowd.
November 19	Milford, N.H., Harold Nicholas Kluis, Marie Rose Vlaun Houvener, Fr. Gerard Dion.

- November 26 Hollis, N.H., Bruce Harold Hardy, Becky Jo Newell,
Rev. John Terry.
- December 21 Hollis, N.H., Kirk J. Torok, Irene Frances Walworth,
Justice of the Peace James Belanger.
- December 30 Hollis, N.H., Daniel Frederick Sherwin, Jr., Marion
Louise Muzzey Orde, Rev. John Terry.
- December 31 Hollis, N.H., William Hoyne Pursley, Gina Maria
Sorbello, Rev. John Terry.

Respectfully submitted,
Nancy B. Jambard
Town Clerk

HOLLIS SCHOOL DISTRICT
For the Year Ending June 30, 1994

HOLLIS SCHOOL DISTRICT
SCHOOL OFFICERS
1993-94
Hollis School Board

Mr. Michael Harris	Term Expires 1995
Mrs. Kathleen Pasko	Term Expires 1996
Mr. Charles Rozwat	Term Expires 1996
Mr. Cliff Conneighton	Term Expires 1997
Mrs. Nancy Riley	Term Expires 1997

Mrs. Paula Makepeace	Clerk
Mrs. Evelyn Lutz	Treasurer
Dr. James Squires	Moderator
Hollis Police Department	Truant Officer

SAU #41 Administration

Mr. Damon A. Russell	Superintendent of Schools
Miss Deirdre M. Farrell	Business Administrator
Mr. Gerald L. Prustman	Director of Special Education

HOLLIS SCHOOL DISTRICT WARRANT

The State of New Hampshire

To the inhabitants of the School District in the Town of Hollis in the County of Hillsborough, State of New Hampshire, qualified to vote upon District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE WALTERS AUDITORIUM, HOLLIS/BROOKLINE HIGH SCHOOL IN THE TOWN OF HOLLIS ON MONDAY, THE THIRTEENTH DAY OF MARCH 1995, AT 7:30 O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS:

1. To see if the school district will vote to raise and appropriate the sum of \$1,550,000 for the purchase of land and professional service fees and any items incident to and/or necessary for said purchase, and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$1,550,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The Hollis School Board and the Hollis Budget Committee recommend this appropriation. (A 2/3 ballot vote required). Note: Action on this warrant article is contingent on the results of the Hollis/Brookline Cooperative School District's vote on the new high school.
2. To see if the school district will vote to approve the salaries of the school district officers as follows: Moderator \$ 0 , School District Clerk \$ 0 , Treasurer \$240, four School Board Members at \$600 each and the School Board Chair \$700. The school board and budget committee recommend this appropriation.
3. To see if the school district will vote to raise and appropriate a sum of \$86,268 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1995-96 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation.
4. To see if the school district will vote to raise and appropriate the sum of \$26,184 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 1995-96 fiscal year which resulted from good faith negotiations with the support staff, and which represents the

negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation.

5. To see if the district will vote to establish a position of 'Technology Support Coordinator' at 60% of full time and raise and appropriate a sum of \$23,105 which represents the budgeted amount for salary and fringe benefits and to raise and appropriate a sum of \$8,820 for the purchase of 6 computers and printers for the Readiness/First grade students. The school board and the budget committee recommend this appropriation.
6. To see if the district will vote to raise and appropriate \$4,432,047 for the support of schools, for the payment of salaries and benefits for employees, and for the payment of the statutory obligations of the district. The school board and budget committee recommendations are reflected on the posted budget.
7. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis this 15th day of February, 1995.

Charles Rozwat, Chair
Cliff Conneighton
Michael Harris
Kathleen M. Pasko
Nancy Riley
SCHOOL BOARD

A true copy of warrant - Attest:

Charles Rozwat, Chair
Cliff Conneighton
Michael Harris
Kathleen M. Pasko
Nancy Riley
SCHOOL BOARD

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 A.M. - Will Not Close Before 7:00 P.M.

To the inhabitants of the School District in the Town of Hollis qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE FIRE STATION IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH 1995, AT SEVEN O'CLOCK IN THE MORNING TO ACT UPON THE FOLLOWING SUBJECTS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose one member of the School Board for the ensuing three years.

Given under our hands and seals at said Hollis this 8th day of February, 1995.

Charles Rozwat, Chair
Cliff Conneighton
Michael Harris
Kathleen M. Pasko
Nancy Riley
SCHOOL BOARD

A true copy of warrant - Attest

Charles Rozwat, Chair
Cliff Conneighton
Michael Harris
Kathleen M. Pasko
Nancy Riley
SCHOOL BOARD

MINUTES - HOLLIS SCHOOL DISTRICT
ANNUAL SCHOOL DISTRICT MEETING
MONDAY, MARCH 7, 1994

Dr. Jim Squires called the Hollis Annual School District Meeting to order at 7:33 pm. Dr. Squires detailed the rules of etiquette to be followed during the meeting and the 2 minute question/comment time limit.

Dave Golden gave a brief overview of the Budget Committee's function and procedures.

Bill Pasko then gave a presentation explaining the escalation of the tax percentages over the years and their impact. Bill also went over the enrollment projections, and detailed the Upper Elementary School Plan.

Dr. Squires read a Resolution for Judy Gromer and thanked her for her services. (Judy was not present)

Mike Harris addressed Article 1, moving "To see if the school district will vote to raise and appropriate the sum of \$4,900,000.00 for the construction, renovation and equipping of an addition to the existing Hollis/Brookline Junior High School, and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$4,900,000.00 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon. The school board and budget committee recommend this appropriation. (A 2/3 ballot vote required)

The motion was seconded by Chuck Rozwat.

Dave Golden said that the Budget Committee recommends the passage of Article 1 with a vote of 6-2. Dave said that it is the responsibility of the School Board and Budget Committee to provide services needed at the most reasonable dollar amounts.

JIM SEAGER - How many current classrooms are there?
How many will there be after the renovations?

Mike Harris answered with the use of slides

BASIL MASON - Why don't we find out if Brookline is going to move with Milford before we make any final decision. The general population of Hollis won't be able to pay for this.

JOHN LOMBARD - How will the School Board cope if both projects don't pass?

MIKE HARRIS - The project stands on it's own merits. The issue of the High School Bond not passing should be brought up at the Co-op meeting next week. Hollis School District is responsible only for grades K-6.

FRED GEMMIL - Is any of the 4.9 million dollars for anything other than the middle school expansion and renovation? Was there a choice of building a new Elementary school on the land we will be acquiring?

MIKE HARRIS - The land has to be usable. Out of the 11 acres, we need at least 9 usable acres.

FRED GEMMIL - Would the cost be more than the 4.9 million?

MIKE HARRIS - Yes.

REBECCA SPITZ - I urge that we pass the bond and stop worrying about the other districts.

MORT GOULDER - It seems reasonable that with the current Elementary and the new land, we should be able to accommodate the Elementary School. The Junior High is adequate for now and will be for a long time. Just solve the Elementary problem right now.

BILL RILEY - The Junior High is already above capacity. The existing high school capacity will soon be exceeded. Building a new Elementary School alone is not the answer. He strongly urged that the bond issue be passed.

JIM BENDER - We have an obligation to the children who cannot take care of this themselves. The Elementary

School is badly overcrowded. This proposal has been well thought out, it is a good, sound, program. Communities that don't take care of their schools, pay for it in other ways.

NINA GLASTETTER - All the buildings are overcrowded. Sooner or later all the schools will be. A lot of thought has gone into this plan. We voted for the Hollis/Brookline Co-op, let's back it! I hope you pass this bond.

JIM SEAGER - What are the state requirements for grades 4,5, and 6? Is the 1,100 sq. ft. mandated or recommended? What's necessary for portable classroom size?

MIKE HARRIS - For 4,5, and 6 1,100 ft. is recommended. It's recommended not mandated. Mandated is 900 sq. ft. per classroom. The portable is between 800 and 900 sq. ft.

MORT GOULDER - I believe in quality education. I would be willing to have taxes raised to improve the quality of education of this town. I guarantee that putting money into the new building does not guarantee a quality education.

DICK BENNET - Made a motion to move the question.

ANN CALDWELL - Seconded the motion.

The motion passed. Voting began at 9:17 pm. The polls remained open until 10:22

The total number of votes cast: 706

YES: 470 (.4 less than 2/3)

NO: 236

Total number registered to receive "Yes/No" ballots - 700

The discrepancy was discussed and debated. Basil Mason suggested calling in the Attorney General.

BILL RILEY - Made a motion to reconsider the vote. The motion was seconded. A card vote was taken to reconsider the vote. The vote passed.

JIM SQUIRES - The vote cannot be reconsidered until at least 7 days after the initial vote.

BILL PASKO - Made a motion to revote, two weeks hence, Monday, March 21 at 7:30 pm. The motion was dually seconded, voted on, and passed.

The meeting was then adjourned, to be continued on Monday, March 21, at 7:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paula Makepeace".

Paula Makepeace
School District Clerk

MINUTES - HOLLIS SCHOOL DISTRICT
ANNUAL SCHOOL DISTRICT MEETING
MONDAY, MARCH 21, 1994

The second session of the Annual School District Meeting was called to order by moderator Dr. Jim Squires at 7:35 pm.

Dr. Squires outlined the problem with the first meeting's vote. He said that he had called Mr. Gardner, Sec. of State and that Mr. Gardner could not ever recall a similar situation, although he felt that the actions taken by Moderator Squires and the voters were appropriate.

Dr. Squires then pointed out a rule of Parliamentary Procedure which states that no motion can be reconsidered twice.

Dr. Squires asked the School Board to limit their presentation since it had been previously viewed at the first meeting, leaving more time for discussion.

BASIL MASON - Said that he had spoken with some lawyers and that they feel that some legal authority is needed in regards to the proceedings of the March 7th meeting. Basil said that he would like to see something in writing from the Attorney General or courts as to how the meeting should proceed.

DR. SQUIRES - The town's people make the decisions.

BASIL MASON - Whatever happens here tonight, may not be the end!

DR. SQUIRES - If 2/3 of the people want to spend money, they will so vote.

BRANDON BUTEAU - Can we take a vote on the manner of the procedure, to see if the people want to vote again?

DR. SQUIRES - We'll have a card vote. Do we want to vote on voting again?

A card vote was held and passed.

Nancy Riley made a short presentation on Article 1. She stated that the bond was unanimously voted on by the School Board.

TERRY MCKENNA - A former director of math in a Massachusetts town, said that she had previously been in a similar situation in her town. The original plan was voted down, but that the people could not simply wish away the problem and that when the problem was finally addressed it was far more costly. She said that the longer we wait, the more it will cost and the less we will get for our money.

CATHY WHITE - Could Mrs. Riley summarize the reduction of programs due to the space problem?

NANCY RILEY - Showed a slide detailing the eliminations and reductions to date.

CLIFF CONNEIGHTON - Said that he had heard some people talking after the high school vote and some people apparently had voted "no" because they didn't trust the people on the Ed. Specs. Committee. Cliff then asked those people to stand and explained that these people are dedicated volunteers, our neighbors, and not out to gain anything from the vote either way. He concluded by saying "I trust these people and ask that you do too."

JIM SEAGER - Questioned the rational of the physical size of the classrooms which would be going from the current 900 sq. ft. to 1,100 sq. ft. (targeted) Jim said that he thinks that more 900 sq. ft. classrooms would be more beneficial than fewer 1,100 sq. ft. classrooms. He feels that the 900 sq. ft. rooms would house fewer students, thus providing a better education.

He then asked the principal to address the question of when was the last time that we had a class size over 30, or even over 25?

NANCY RILEY - 900 sq. ft. is lower than the state recommends. It would compromise the education, the 1,100 sq. ft. figure is already a compromise.

MARY KAPLAN - The standards were written in the early 70's. Brookline just passed a new school having 1,000 sq. ft. rooms. 1,000 is not uncommon.

JIM SEAGER - Do we have any classes that are currently over 25 students?

NANCY RILEY - The school board policy is that grades 3-6 are not to exceed 26 students per classroom, lower grades are not to exceed 22 students, and the kindergartens are not to exceed 18 students per class. We are already over these limits.

JANA STOPAS - Addressed the conditions at the current Junior High building :

The temperature cannot be evenly regulated ✓

The air quality is very poor

The school smells

There are no windows or natural light

There are no handicapped restrooms

There are no signs for emergency exits

The partitions between classrooms are not fireproof

Jana's two most important concerns were:

No fire doors between floors

No sprinkler system

She concluded by saying " I encourage you to support the bond.

JOHN LOMBARD - This is a simple issue that's having trouble passing. Saying that he would like to trust the School Board, he referred to an article by Jody Phillips in the Times and asked if we could expand the Elementary School on the adjacent land?

DR. SQUIRES - Do you want to modify the Warrant?

JOHN LOMBARD - I Think the people would vote on a larger bond if you took it one step at a time.

DR. SQUIRES - I can't allow the modification of the Article.

BARBARA DAMON - Are there currently any non-resident students at Hollis Elementary School?

NANCY RILEY - No.

BASIL MASON - How many students are there now?

NANCY RILEY - 660

BASIL MASON - I don't get the point as to why we have to take the Junior High for the Elementary School.

Basil Mason then proposed an Amendment to Article 1.
(attached)

TO THE HOLLIS SCHOOL DISTRICT
AMEND ARTICLE #1 TO TABLE ACTION ON THIS ARTICLE
FOR ONE YEAR, IN ORDER TO EXPLORE OTHER OPTIONS
AND KNOW THE OUTCOME OF THE HIGH SCHOOL BOND.
SUBMITTED BY BASIL MASON, MARCH 21, 1994

The motion was seconded by Joseph Ferrante.

Dr. Squires declared the motion "non debatable" and called for a vote. It was then petitioned (attached) for a ballot vote.

The polls were opened from 8:27 to 9:10 pm.

705 ballots were cast.

Yes - 235

No - 470

The motion to table the vote on Article 1 for one year was defeated.

JIM LIBERTY - What we were just put through ticks me off! The motion was proposed to ignore the problem. The problem is : The building is too small. These kids are all our kids. If you don't recognize this, you're very short sighted. The atmosphere does not lend itself to quality education. There is a problem!

The question was then moved, and the polls opened at 9:45 to vote on Article 1. The polls remained open for one hour.
TOTAL VOTES CAST - 940

YES - 643

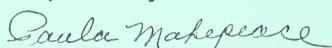
NO - 297

The moderator declared the Article passed by more than a 2/3 vote.

Dr. Squires said that the meeting would be adjourned until Thursday, March 24, due to a sports event Tuesday and another meeting on Wednesday.

Frank Durham made a motion to adjourn the meeting until Thursday at 7:30 p.m. Several people seconded.
The meeting adjourned at 11:05 p.m.

Respectfully Submitted



Paula Makepeace - School District Clerk

MINUTES - HOLLIS SCHOOL DISTRICT
ANNUAL SCHOOL DISTRICT MEETING
THURSDAY, MARCH 24, 1994

Referring to the meeting as round three, Dr. Squires called the meeting to order at 7:37 p.m. He said that he had had a lot of calls in reference to the reconsideration issue. Using ROBERT'S RULES as a guide, Dr. Squires said that a motion to reconsider must be made by a member of the prevailing side. (card vote). Again quoting ROBERT'S RULES Dr. Squires said that "No motion can be twice reconsidered", and that a "Motion to Restrict" reconsideration only says that if it is voted to be reconsidered, it must be posted like a bond.

TED KARWOSKI - Made a motion to reconsider the vote on Article 1. He urged everyone to vote *against* the motion to reconsider, and lay the issue to rest once and for all.

The motion was seconded.

CLIFF CONNEIGHTON - Also urged everyone to vote no on the reconsideration.

BILL RILEY - Moved the question.

A card vote was held and the Motion to Reconsider was defeated.

Chuck Rozwat addressed Article 2, moving "To see if the district will vote to raise and appropriate a sum not to exceed \$325,000.00 for the purchase and development of land and buildings adjacent to the existing Hollis Elementary School. The school board and budget committee recommend this appropriation."

The Article was seconded by Kathy Pasko. Chuck gave a brief summary of Article 2 and said that if the Article passes, the construction on the play fields would begin as soon as the school year ends.

Dave Golden, speaking for the Budget Committee, recommended passing the Article.

BASIL MASON - "I have to argue 100% with buying the land. I would like to add an amendment stating that the SAU should retain the building on the land. I'd like to see in writing what the SAU intends to do with the building."

DR. SQUIRES - This is a technical issue, the SAU is a separate governing body.

BASIL MASON - "My main objective is to see that that building is not destroyed."

CHUCK ROZWAT - "The intention is to use that land for play fields, or expansion of the lower elementary school. We have not decided yet as to the fate of the building. We can't go to the SAU and require them to move into that building.

BASIL MASON - " We had the same problem with the White Building."

CHUCK ROZWAT - "The intention is not to tear the building down"

BASIL MASON - "I want to see in writing that the building will be retained."

CHUCK ROZWAT - "I think we should leave the warrant Article as is and vote on it.

DR. SQUIRES - " Basil has a point. I need an amendment."

BASIL MASON - I would like to reword it to say "The building on this parcel must be retained."

LAURIE L. HARRIS III - Seconded the motion.

The motion was then opened for discussion. (Amendment to Article 2)

STEVE KOON - "Can the School Board at some future time sell the building?"

CHUCK ROZWAT - "No".

BILL RILEY - "I think the motion implies a mistrust of the School Board. I urge you to defeat this motion.

KATHY PASKO - " Just as a point of information the SAU cannot own property."

DR. SQUIRES - We will have a vote on the Amendment to Article 2. "That the building would be retained."

A card vote was held and the Amendment was defeated.
Discussion continued on Article 2 itself.

BILL PASKO - Bill felt that the School District would be extremely ill advised to purchase the land without some site evaluation and the possibility that perhaps there might be some unknown chemicals on the land. Perhaps there should be an Amendment to the Article reading that the purchase of the land should be "pending an environmental assessment."

SHIRLEY COHEN - " This land abuts the Elementary School. If we lose it, this opportunity will never come again. I think we should act on it now.

PAUL MOREY - "If this Amendment does not pass, what happens to the money."

DR. SQUIRES - The is a separate Warrant Article. The money can only be for this purpose.

JIM WESTBERG - Jim stated that he is with an Environmental Consultant Firm and that a Phase 1 assessment of the land, which is pretty superficial, would cost between \$3,000 and \$5,000. A Phase 2 assessment would be between \$8,000 and \$10,000.

TOM ENRIGHT - " I'm confused. Are we looking for a Phase 1 assessment or a Phase 2? It is typical to do a Phase 1, it is not typical to do a Phase 2."

MIKE HARRIS - "The site is unlikely to have records on industrial chemicals, if it has any records at all. What would the point of a Phase 1 be without a Phase 2?"

TOM ENRIGHT - "Through verbal questioning you can find out the past history and get a pretty good idea. I think that it would be a waste of money to go to a Phase 2. I recommend a Phase 1 Assessment."

BILL LASSINS (44 SILVER LAKE RD.) - "As the owner of the property I can clarify . I have lived there for 43 years.

Part of it was an orchard. The land where the Elementary School is now was farm land. It was sold in 1951. As far as I know the only stuff used there was stuff to spray the trees. I just had my water tested, and it came out perfect."

DR. SQUIRES - "Mr. Lassins, you have just done our Phase 1 site evaluation."

Bill Riley moved the question. A card vote was held, and the question was moved.

Having accepted the suggested amendment, Dr. Squires held a card vote on the Amendment to Article 2, which would read, "Pending an environmental assessment." The Amendment was defeated.

Dr. Squires held a card vote on Article 2, as printed. Article 2 passed.

Dr. Squires introduced Article 3.

Mike Harris moved "To see if the district will vote to raise and appropriate a sum of \$79,440.00 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1994-1995 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation."

Judy Gromer seconded the motion.

Mike detailed the increases. Dave Golden, speaking for the Budget Committee, thanked the School Board and teachers for their hard work and said that the Budget Committee "supports this Article".

BASIL MASON - "How many teachers will this cover? What about Aides?"

MIKE HARRIS - It covers 48 teachers. The support staff is in the next Article.

Article 3 was voted on by card vote, and passed.

Kathy Pasko addressed Article 4, moving "To see if the district will vote to raise and appropriate a minimum of \$20,309.00 to fund the increase in cost items relative to support staff salaries and fringe benefits of the 1994-1995 school year which resulted from good faith negotiations with the support staff, and which represents the

negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation."

Mike Harris seconded the motion.

Kathy Pasko outlined the Article.

Discussion was held on Article 4. A card vote was held on Article 4 as printed, the Article passed.

Dave Golden addressed Article 5, moving "To see if the district will vote to raise and appropriate \$3,804,214.00 for the support of schools, for the payment of salaries and benefits for school district officials, employees, and for the payment for the statutory obligations of the district. The school board and budget committee recommendations are reflected on the posted budget."

Mike Harris seconded the motion.

Dr. Golden outlined the operating budget, putting into perspective the cost of operating the school for the next 20 years. He also addressed Federal Mandates over which the Budget Committee has no control. Dr. Golden then explained that the budget could be cut any amount at this meeting, but that it could only be raised by 10% above the operating budget.

Nancy Riley then detailed the proposed budget. She said that the food services program is totally self sufficient so that whatever expenditures there are in that column would be totally reimbursed by the hot lunch program. She also mentioned the addition of another portable classroom, saying that \$45,000 should be adequate for the portable and site preparation.

STEVE MCKENNA - "On the food services, do we expend that money?"

NANCY RILEY - "We pay for the food and salaries, and the revenue brought in by students totally reimburses this expenditure."

DAVE GOLDEN - "We have to act on the money that is expended, we do not have anything to do with the revenue."

BILL RILEY - "I move the question."

DR. SQUIRES - " I think that it's too early to close discussion."

FRED GEMMIL - "I have a question on the numbers in the operating

budget, Does this include the interest on Article 1?"

DAVE GOLDEN - addressed Fred's question, explaining that the operating budget does not include other Articles.

JIM LIBERTY - "Can you elaborate on the expenses incurred by the Superintendent's office? With record keeping being taken care of, why does this line keep going up?"

KATHY PASKO - The old superintendent was paid \$60,000. The new superintendent is paid \$72,500. The current superintendent's salary is on a par with other superintendents in the area. This year we are providing insurance for families, which was not previously done. We also have rent. We are also looking at more computerization. Our current computer is 9 years old and is no longer serviced by the vendor.

ROGER SAUNDERS "What is the nature of health insurance? What % of coverage are we offering school employees ?

KATHY PASKO - outlined the insurance plan.

ROGER SAUNDERS - "Is that figure comparable with what other school districts allow?"

KATHY PASKO - "We have a generous plan."

ROGER SAUNDERS - "We should consider in the future whether we're going a bit overboard with the insurance."

KATHY PASKO - "We do have a committee looking into it."

ELLEN DILORENZO - "What was the elementary surplus for the year? What happens to the surplus?"

MIKE HARRIS - "The surplus was \$126,000. It goes to offset taxes."

Dr. Squires put Article 5 as printed to a vote. A card vote was held, and the Article passed. There was no new business, and the meeting was adjourned at 9:10 p.m.

Respectfully submitted,



Paula Makepeace
Hollis School District Clerk

	HOLLIS SCHOOL DISTRICT BUDGET				BUD COMM
	BUDGETED SY 93-94	ACTUALS SY 93-94	ADOPTED SY 94-95	PROPOSED SY 95-96	RECOMMEND SY 95-96
1100 REGULAR INSTRUCTION	\$1,411,384	\$1,436,167	\$1,575,815	\$1,683,433	\$1,683,433
1200 SPECIAL EDUCATION	\$388,076	\$345,276	\$529,756	\$532,190	\$532,190
1250 GIFTED EDUCATION	\$78,239	\$83,904	\$84,612	\$80,312	\$80,312
1400 CO-CURRICULAR	\$2,826	\$695	\$3,171	\$3,200	\$3,200
2120 GUIDANCE	\$52,301	\$52,791	\$56,753	\$57,172	\$57,172
2130 HEALTH	\$34,966	\$34,941	\$35,409	\$35,438	\$35,438
2190 OTHER SERVICES	\$270	\$144	\$270	\$440	\$440
2210 IMPROV. OF INSTRUC.	\$50,177	\$51,206	\$45,037	\$60,200	\$60,200
2220 EDUCATIONAL MEDIA	\$74,772	\$62,753	\$76,237	\$76,461	\$76,461
2310 SCHOOL BOARD EXP.	\$59,325	\$36,592	\$58,667	\$60,457	\$60,457
2320 OFFICE OF SUPT.	\$146,159	\$146,157	\$152,463	\$167,594	\$167,594

	ADOPTED SY 93-94	ACTUALS SY 93-94	ADOPTED SY 94-95	PROPOSED SY 95-96	BUD COMM RECOMMEND SY 95-96
2400 OFFICE OF PRINCIPAL	\$177,117	\$173,198	\$181,205	\$177,981	\$177,981
2540 OPERATION OF PLANT	\$312,623	\$331,369	\$263,048	\$301,728	\$301,728
2550 TRANSPORTATION	\$128,946	\$141,667	\$133,546	\$136,432	\$136,432
2560 FOOD SERVICE	\$103,440	\$93,165	\$112,285	\$123,859	\$123,859
2900 FRINGE BENEFITS	\$502,075	\$465,423	\$516,304	\$511,244	\$511,244
4600 BLDG & SITE IMPROV.	\$35,000	\$34,359	\$5,270,000	\$0	\$0
5000 DEBT SERVICE	\$0	\$0	\$34,385	\$470,643	\$470,643
GRAND TOTALS	\$3,557,697	\$3,489,817	\$9,128,963	\$4,478,784	\$4,478,784

HOLLIS SCHOOL DISTRICT REVENUE

	APPROVED BY DRA 1993-94	ACTUALS 1993-94	APPROVED BY DRA 1994-95	PROPOSED 1995-96	BUD. COMM. RECOMMEND 1995-96
TOTAL APPROPRIATIONS	\$3,557,697	\$3,556,147	\$9,128,963	\$4,478,784	\$4,478,784
REVENUE & CREDITS					
Unencumbered balance	\$126,324	\$87,525	\$87,525	\$75,000	\$75,000
Catastrophic Aid	\$10,461	\$11,134	\$0	\$17,670	\$17,670
Foundation Aid	\$0	\$0	\$0	\$0	\$0
School Building Aid	\$0	\$0	\$0	\$104,814	\$104,814
School Lunch	\$104,000	\$133,820	\$109,143	\$123,859	\$123,859
Other State/Federal	\$0	\$1,300	\$0	\$0	\$0
Tuition	\$0	\$0	\$5,000	\$0	\$0
Trust Fund	\$200	\$0	\$0	\$0	\$0
Temporary Deposits	\$4,200	\$4,600	\$5,000	\$4,000	\$4,000
Vocational Ed Reimburs	\$0	\$0	\$0	\$0	\$0
Other Local	\$0	\$4,126	\$3,000	\$53,219	\$53,219
Driver Education	\$0	\$0	\$0	\$0	\$0
Sale of Notes or Bond	\$0	\$0	\$4,900,000	\$1,550,000	\$1,550,000
Block Grants	\$3,400	\$4,400	\$3,400	\$3,400	\$3,400
TOTAL REVENUE	\$248,585	\$246,905	\$5,113,068	\$1,931,962	\$1,931,962
DISTRICT ASSESSMENT	\$3,309,112	\$3,309,242	\$4,015,895	\$4,096,822	\$4,096,822

**FINANCIAL REPORT OF THE
HOLLIS SCHOOL BOARD
July 1, 1993-June 30, 1994**

REVENUE ALL FUNDS

Fund Equity July 1, 1993	\$210,254.01
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Local Receipts:

Current Appropriations	\$3,309,242.00
Earnings on Investment	4,600.24
Lunch Program	106,000.00
Trust Funds	0.00
Other Local Revenue	<u>4,126.42</u>

Total Local Revenue	\$3,423,968.66
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State and Federal Receipts:

Foundation Aid	\$ 0.00
Building Aid	0.00
Vocational Education	0.00
Catastrophic Aid	11,135.58
Drivers Education	0.00
Lunch Program	27,820.00
Block Grant	4,400.00
Other State & Federal	<u>1,300.00</u>

Total State & Federal	\$44,653.58
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TOTAL REVENUE ALL FUNDS	<u>\$3,468,622.24</u>
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TOTAL AMOUNT AVAILABLE ALL FUNDS	\$3,678,876.25
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STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY

TOTAL AVAILABLE ALL FUNDS	\$3,678,876.25
LESS GENERAL FUND EXPENDITURES	\$3,452,799.53
LESS OTHER FUND EXPENDITURES	<u>\$ 79,092.52</u>

FUND EQUITY JUNE 30, 1994	\$146,984.20
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BALANCE SHEET
Fiscal Year Ended June 30, 1994

ASSETS

General Fund	\$35,216.65	
Special Revenue Fund	9,258.00	
Food Service Fund	<u>106,000.00</u>	
Total Assets		\$150,474.65

LIABILITIES

General Fund	\$38,664.97	
Special Revenue Fund	0.00	
Food Service Fund	<u>0.00</u>	
Total Liabilities	\$38,664.97	

FUND EQUITY

General Fund	\$24,285.05	
Special Revenue Fund	87,524.63	
Food Service Fund	<u>0.00</u>	
Total Fund Equity	\$111,809.68	

Total Liabilities & Fund Equity	\$150,474.65
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STATUS OF SCHOOL NOTES & BONDS

Indebtedness June 30, 1994		
Elementary School	\$	0.

Certification

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of our knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 71-A of the Revised Statutes Annotated for Local Education

Agencies on file with the Administrative Procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Charles Rozwat
Cliff Conneighton
Michael Harris
Kathleen Pasko
Nancy Riley

Damon A. Russell
Superintendent of Schools

The books and records of the Hollis School District have been audited by the CPA firm of Plodzik and Sanderson, Concord, NH. The audit report for Fiscal 1994 has not been received as of this printing.

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Nicholas Hardy	19	Principal	Northeastern	CAGS
Terri Forsten (2/94-1/95)	9	Assistant Principal	UNH	MEd
Joey Nichol (eff. 2/95)	19	Assistant Principal	Lesley College	MEd
Suzanne Alleca	7	Kindergarten (p-t)	So. Illinois Univ.	MS
Maureen Amaral	4	Music (p-t)	Univ. of Mass.	MM
Greg Ashley	8	Grade 3	Antioch New England	MEd
Claudine Augello	18	Grade 5	State Univ. of NY	MA
Pamela Banks	11	Speech Pathology	U. Conn.	MA
Jan Beech	14	Grade 4	Lesley College	MEd
Sandra Bothmer	11	Grade 3	Northern IL Univ.	BEd
Maria Bunce-Crim	16	Grade 2	Univ. MA, Amherst	Ed.D.
Nadine Clark	21	Library/Media	Univ. of RI	MLS
Patricia Collins	21	Special Needs/Primary	Fitchburg State	MA
Amy Crisp	1	Kindergarten	Boston Univ.	MEd
Paul Curtis	24	Grade 5	Fitchburg State	BS
Peter Durso	12	Grade 6	Univ. Kansas	MEd
Sylvia Eggleston	22	Music	Syracuse Univ.	MEd
Maria Gagliuso	6	Guidance	Rivier	MA
Phyllis Gray	25	Grade R/1	Rivier	MEd
Constance Grimes	31	Grade 6	Rivier	MA
Susan Hanley	2	Computer	Notre Dame College	BA
Ethelind Hanninen	11	Grade 3	Antioch (New England)	MEd
Linda Harris	22	Learning Center	Notre Dame	MEd
Susan Homan	5	Grade 3	Brigham Young	BS
Mark Illingworth	9	Grade 5	Univ. of VA	BS
Carole Jackson	20	Grade 2	Worcester State	MEd
Nancy Jones	2	Grade 6	Lyndon State College	BA
Dennis Kane	15	Kindergarten	Univ. of MA (Amherst)	BA
June Keleher	17	SAIF	UNH	MEd

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Karen Kelley	16	Grade 5	Antioch (New England)	MEd
Patricia Kitredge	19	Grade R/1	Suffolk Univ.	BA
Bonnie Jean Kuras	5	Spec. Ed.	Notre Dame	MEd
Joan Leonard	6	Grade R/1	Univ. of VA	BA
Priscilla Levasseur	21	Grade R/1	Rivier	MEd
Sandra Lindahl	9	Guidance	Notre Dame	MEd
Cheryl Linscott	24	Grade 4	Plymouth State	MA
Janet MacFarland	16	Environmental Science	Univ. of MA (Amherst)	BA
Mary Magennis	18	Grade 4	Simmons	MA
Susan Manigan	20	Grade 2	Fitchburg State	MEd
Amy Oles	10	Learning Disabilities	Univ. of N. Iowa	BA
David Olszewski	9	Physical Education	Bridgewater State	BS
Cheryl Paradis	19	Grade 4	Keene State	BA
Leslie Russell	9	Art	RI School of Design	MA
Nancy Saunders	22	Grade R/1	Newark State	BS
Carol Smiglin	18	Grade 2	Antioch (New England)	MEd
Mary Ann Smith	15	Grade 2	Antioch (New England)	MEd
Susan Smith	3	Grade 6	Whittier	BA
Linda Szabunka	21	Grade 4	Fitchburg State	BA
Dorothy Thistle	17	School Nurse	NE Baptist Hospital	BA
Sharon Thompson	11	Resource Room	Keene	BSEd
Linda Walsh	12	Learning Center	U. Conn.	MA
David Ward	18	Grade 3	Univ. of MA (Boston)	BA
Linda Watson	10	Reading	Rivier	MA
Tricia York	3	Speech Pathology	UNH	MA
Amy Ziminsky	14	R/1	Antioch (New England)	MA

Hollis Elementary School Principal's Annual Report

Once again this year, Hollis Elementary School has experienced great change in administration. I began as principal in August of 1994. Mrs. Terri Forsten, Assistant Principal since February of 1994, was elected to position of Principal in Laconia, NH, and left Hollis Elementary School on January 13, 1995. Parents, staff, and administration interviewed a strong group of candidates, and Mrs. Kathryn Nichol was selected as the new Assistant Principal, to start February 6, 1995.

The entire Hollis Elementary School community has been supportive, gracious, and outgoing during this transition period, and helped create an outstanding opening of school in September.

In addition to administrative positions, we welcomed other new staff this year: Suzanne Alleca, Kindergarten, Maureen Amaral, Instrumental Music, Pam Banks, Speech Language Pathologist, Richard Bothmer, Environmental Science, Susan Hanley, Computer Teacher, Nancy Jones, Grade Six Teacher, and Linda Walsh, Learning Center.

We also have welcomed the following aides and tutors: Patricia Flynn, Special Education Aide, Brenda Golia, Special Education Aide, Deberah Guilmain, Kindergarten Aide, Andrea Johns, Kindergarten Aide, Amy Levesque, Special Education Aide, Vileena Laronde, ESL Tutor, Maureen Nichols, Special Education Aide, Cindy Sorenson, Special Education Aide, Katherine Tomes, Individual Aide, and Linda Zank, Instructional Aide.

There is a new Student Council at Hollis Elementary School, created to emulate the organization of the United States government. We held elections in the Fifth and Sixth grades to elect Senators. Grades One through Four will elect members to Congress. We are excited to see this group progress and grow.

Other areas of activity, interest, and growth are the Learning Center Program, Assessment, the Language Arts curriculum, and the integration of Science and Math skills.

There has been a tremendous amount of time spent by parents, community members, board members, Hollis Elementary School staff, and Superintendent Damon Russell in preparing for the renovation and additions at the future Upper Elementary School. The Upper Elementary School committee has researched and planned for everything from cabinets and bookcases to floor plans and telephone

systems. A separate group is working on planning for the eventual restructuring to two buildings. This group is looking at everything from traffic patterns to K-6 curriculum development in two separate buildings.

Just like the rest of the world, Hollis Elementary School is moving forward with technology. The Imagineers, a group of parents, community members, and staff, continue to provide valuable guidance and resources to the school. Through their efforts this year, Hollis Elementary School established a Macintosh network in the computer lab and purchased AlphaSmart keyboards in a pilot program. Generous parents and community members have donated equipment for use in our classrooms. We added five more computers to the computer lab, and a great deal of new software. Additionally, we were able to add a multi-media Macintosh workstation in the library through proceeds from our annual book sale.

Hollis Elementary School is lucky to have tremendous parent support. Our parent group, Hollis Elementary People (HEP), provides enrichment opportunities for students (Nashua Symphony and many other artists and writers), parents (Developing Capable People), and the community (Halloween Festival). They also coordinate our parent volunteer program, support teacher requests for special projects, and sponsor appreciation days throughout the year. Hollis Elementary School wouldn't be the same without them. We are proud to have earned a Blue Ribbon School Achievement Award for our outstanding school volunteer program. We have earned this award every years since 1983!

Our physical facilities are still in need of major renovation and expansion. Four additional portable classrooms were added in the summer of 1994, bringing the total number to six. Common areas, such as the media center, hallways, and cafeteria/gym are over used and crowded. During the summer of 1994, extensive work was completed on portions of the roof and the fire alarm system.

I would like to thank the Hollis Elementary School staff for doing a tremendous job every single day. I would also like to congratulate our students in grades Kindergarten through Grade Six for doing their best and making us proud of their achievements.

Respectfully submitted,
Nick Hardy, Principal
Hollis Elementary School

SUPERINTENDENT'S REPORT

This Superintendent's report covers the school year of 1993-94. I was accepted to fill the position through until June 30, 1995 and have had a full agenda with the renovations of the high school, a bond issue for an addition to the Brookline Elementary School as well as a bond issue to completely renovate and add on to the present junior high school. It was most rewarding to have both bond issues passed and development of the plans completed.

That is the good news. The bad news is the failure of the high school bond. Not once, but twice. The first vote was 804 in favor with 691 against. There were 54% of the voters in support, which failed to meet the required 66 2/3% support. The second time around had 913 yes votes with 484 no votes. This resulted with 66 1/3% in support, which falls short, by 19 votes, of the required 66 2/3%. This requirement means that 35% of the voters can cancel out the wishes and desires of an overwhelming majority. And the real losers, in my opinion, are the students of the two communities.

Educational specifications were developed for all three building projects, which involved a thorough review of the curriculum and the manner in which the curriculum will be delivered. Many dedicated people came together to work with the staff, administrators, and architects in the development of these specifications. I would say thousands of man hours have been gratefully volunteered in this process and thousands of "Thank You's" need to be said.

Negotiations progressed nicely and were completed in a timely manner, even though each collective bargaining unit and school board had to go to mediation. Budgets were developed and adopted by the respective school boards and school districts.

Added staff at the Brookline Elementary School has resulted in the school now meeting all of the requirements and has been approved by the State. Hollis Elementary made several changes in the programs, such as inclusionary education, combining readiness with first grade, and during the year, the hiring of a new assistant principal. The students at the high school tolerated the renovation of the school during the school year. They need to be congratulated for enduring the year with dust, dirt, noise, and strangers day in and day out.

I wish to express my sincere appreciation to the school board members who have helped me to become acclimated to your school systems. They are dedicated people doing their best for you and for the students. I also want to say thank you to the many people donating their time to the educational goals of Hollis and Brookline. It has been truly amazing. And thanks need to be stated for the cooperation and dedication of the staff in the central office.

Respectfully yours,
Damon A. Russell,
Superintendent of Schools

REPORT OF THE DIRECTOR OF SPECIAL EDUCATION

Last year the Director of Special Education, Mary Anne Byrne, took a new position in Londonderry. Mary Anne's leadership and dedication to providing quality services for all students will have a lasting impact on the way SAU #41 operates for a long time to come. Her efforts in guiding the special education staff through the risky waters of "inclusionary teaching practices" will be sorely missed.

The special education program of SAU #41 aims at providing an appropriate education program to students who have significant learning problems. Support services are offered through a variety of interventions and service programs. Most noteworthy are the Early Intervention and Preschool Program offered in our districts to students with special needs from ages 0-5 years. Early Intervention Services are provided to the 0-3 year old students through Area Agency. The public school continues to provide special services to students when they turn 3 and still qualify for special education. Both the public school system and the Area Agency have been working collaboratively to smoothly transition these students from early intervention to the public school preschool programs. There is no doubt that these services are imperative in maximizing the long term educational success of the special needs children.

There has also been a major commitment in SAU #41 to develop different, alternative curriculum and learning strategies for the special needs students. There have been a number of training opportunities for all teachers in the current practices of teaching identified students in the mainstream classroom.

The future success of the special education program will be based on the effectiveness of our inclusionary program model and adequate resources and training to maintain this model, especially at the elementary level. The inclusionary model helps to minimize the number of students who will need expensive out-of-district placements as well as extended in-district service programs. All students need opportunities to feel good about themselves and succeed. Special Education is one avenue to assist any student with learning differences to become a better student.

Respectfully submitted,

Gerald Prutsman
Director of Special Education
School Administrative Unit #41

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

ANNUAL REPORT

for the Year Ending June 30, 1994

Hollis/Brookline Junior High School
Robert McGettigan, Principal

Hollis/Brookline High School
Ann Neal Rodriguez, Ph.D., Principal
(eff. 8/94)

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
SCHOOL OFFICERS

Hollis/Brookline Cooperative School Board
1993-1994

Mrs. Carol Connor	Term Expires 1995
Mrs. Nina Glastetter	Term Expires 1995
Mr. Glenn Bolduc	Term Expires 1995
Mr. Jack Flanagan	Term Expires 1996
Mr. Michael Harris	Term Expires 1996
Mr. Thomas Enright	Term Expires 1997
Mrs. Kathleen Pasko	Term Expires 1997

Mrs. Joanne Decker	Clerk
Mrs. Susan Hanselman	Treasurer
Mrs. Joan Wheeler	Moderator

SAU #41 Administration

Mr. Damon A. Russell	Superintendent of Schools
Miss Deirdre M. Farrell	Business Administrator
Mr. Gerald L. Prutsman	Special Education Director

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT WARRANT

The State of New Hampshire

To the inhabitants of the School District in the Towns of Hollis and Brookline in the County of Hillsborough, State of New Hampshire, qualified to vote upon District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE WALTERS AUDITORIUM, HOLLIS/BROOKLINE HIGH SCHOOL IN SAID DISTRICT ON TUESDAY, THE SEVENTH OF MARCH 1995, AT 7:30 O'CLOCK IN THE EVENING TO ACT UPON THE FOLLOWING SUBJECTS:

1. To see if the school district will vote to raise and appropriate the sum of \$14,950,000 for the purchase of land, site development, construction and original equipping of a new high school, including equipment and furnishings, architectural fees, professional service fees and any items incident to and/or necessary for said construction, and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$14,650,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds in the amount of \$300,000 for the above purpose. The Hollis/Brookline Cooperative School Board and the Hollis/Brookline Budget Committee recommend this appropriation. (A 2/3 ballot vote required).

(NOTE: IT IS THE INTENT OF THE HOLLIS/BROOKLINE COOPERATIVE SCHOOL BOARD THAT DISCUSSION ON THIS ARTICLE WILL COMMENCE AT 7:30 P.M. AND CONTINUE UNTIL SUCH TIME AS THE VOTERS DETERMINE THEY WISH TO VOTE. AT THAT TIME POLLS WILL STAY OPEN UNTIL 11:00 P.M. OR UNTIL ALL VOTERS PRESENT HAVE HAD THE OPPORTUNITY TO VOTE ON THE BOND ISSUE. THE MEETING WILL THEN ADJOURN UNTIL 7:00 A.M. ON WEDNESDAY AT THE HOLLIS FIRE DEPARTMENT FOR VOTING ALL DAY THROUGH 7:00 P.M. AT 7:00 P.M., THE MODERATOR WILL DECLARE THE POLLS CLOSED AND THE MEETING WILL RECONVENE AT 8:00 P.M. AT THE WALTERS AUDITORIUM IN THE HOLLIS/BROOKLINE HIGH SCHOOL.)

2. To see if the district will vote to raise and appropriate \$200,000 for

payment of the first six months interest on the approved bond issue. The school board and the budget committee recommend this appropriation.

3. To see if the school district will vote to authorize the Hollis/Brookline Cooperative School Board to sell up to 2 1/2 acres of the Hackett site pursuant to a binding, recorded, right of first refusal with an abutter, and to negotiate a fair and reasonable selling price if the right of first refusal is exercised. The school board and budget committee recommend this article.

4. To see if the Supervisory Area Unit #41 Board will begin to immediately consider other Non-High School solutions to provide a good education for all the students of the current district using the following guidelines during the consideration of other options:

1. Provide a good education for its students.
2. Provide the most cost effective solutions for both Hollis and Brookline taxpayers.
3. Provide a cooperative solution for educating the children which would strengthen, rather than divide, the Cooperative district and would also fairly consider the needs of both the Brookline Elementary School system and the Hollis Elementary School system. (Submitted by petition)

5. To see if the voters will vote to amend the Articles of Agreement of the Hollis/Brookline Cooperative School District as provided in article 11 of the approved Articles of Agreement:

A. Delete the words 'junior and senior' so Article 1 will now read -
Article 1: The school districts of Brookline and Hollis shall combine to form a cooperative high school district which shall be named the Hollis/Brookline Cooperative School District.

B. No amendments to Article 2.

C. Delete the words 'seven (7)' and replace with the words 'nine (9)' so Article 3 will now read:

The Hollis/Brookline Cooperative School District shall be responsible for grades nine (9) through twelve (12).

D. Delete the words 'and the Hollis Junior High School' so Article 4 will now read:

Article 4: The Hollis/Brookline Cooperative School District shall lease the Hollis High School "White Building" from the Hollis School District upon such terms and conditions as the Cooperative School Board negotiates and determines to be in the best interest of

the Cooperative School District. The Hollis/Brookline Cooperative School District shall acquire, at no further cost, the existing land, building, and contents comprising that portion of the Hollis AREA High School initially constructed in 1962, including subsequent additions.

E. Delete the number '7' and replace it with the number '9' so Article 5 will now read:

Article 5: The capital and operating expenses of the Hollis/Brookline Cooperative School District, payable in each fiscal year, shall be apportioned fifty percent (50%) on the average daily membership (ADM) of the students in grades 9 through 12 from each pre-existing district of the Cooperative School District during the preceding fiscal year, as determined by the State Department of Education, and fifty percent (50%) on the most recent equalized valuation of the pre-existing districts, as determined by the Department of Revenue Administration.

F. Delete the word 'seven' and replace with the word 'nine', also delete the number '7' and replace it with the number '9', so Article 6 will now read:

Article 6: The State Aid to which each pre-existing district would be entitled if it were not part of the Cooperative School District, grades nine through twelve (9-12), shall be credited to such district's share of the total operating budget.

In the event of a construction project, the State Building Aid which may be available to the Hollis/Brookline Cooperative mSchool District shall be applied to reduce the capital expenditure prior to the apportionment of costs under the provisions of Article 5.

G. No amendments to Articles 7, 8, 9, 10, 11, 12, and 13.

H. Article 14 refers to the hiring of staff for the 1991-92 school year and is no longer applicable.

I. Adopted amendments will take effect July 1, 1996. (Submitted by petition)

6. To see if the Hollis/Brookline Cooperative School District will vote to make the following amendments to the Articles of Agreement between the Districts of Hollis and Brookline:

A. Delete the words 'junior and senior' so Article 1 will now read -
Article 1: The school districts of Brookline and Hollis shall combine to form a cooperative school district which shall be named

the Hollis/Brookline Cooperative School District.

B. No amendments to Article 2.

C. Delete the words 'seven (7)' and replace with the words 'Readiness (R)' so Article 3 will now read -

Article 3: The Hollis/Brookline Cooperative School District shall be responsible for grades Readiness (R) through twelve (12).

D. Delete the words 'and the Hollis Junior High School' so Article 4 will now read -

Article 4: The Hollis/Brookline Cooperative School District shall lease the Hollis High School "White Building" from the Hollis School District upon such terms and conditions as the Cooperative School Board negotiates and determines to be in the best interest of the Cooperative School District. The Hollis/Brookline Cooperative School District shall acquire, at no further cost, the existing land, building, and contents comprising that portion of the Hollis AREA High School initially constructed in 1962, including subsequent additions.

(The use of existing facilities to become part of an R-12 Cooperative will be done in accordance with RSA 195:9, "Taking Over Property.")

E. Delete the number '7' and replace it with the letter 'R' so Article 5 will now read -

Article 5: The capital and operating expenses of the Hollis/Brookline Cooperative School District, payable in each fiscal year, shall be apportioned fifty percent (50%) on the average daily membership (ADM) of the students in grades R through 12 from each pre-existing district of the Cooperative School District during the preceding fiscal year, as determined by the State Department of Education, and fifty percent (50%) on the most recent equalized valuation of the pre-existing districts, as determined by the Department of Revenue Administration.

F. Delete the word 'seven' and replace with the word 'Readiness', also delete the number '7' and replace it with the letter 'R', so Article 6 will now read -

Article 6: The State Aid to which each pre-existing district would be entitled if it were not part of the Cooperative School District, grades Readiness through twelve (R -12), shall be credited to such district's share of the total operating budget.

In the event of a construction project, the State Building Aid which may be available to the Hollis/Brookline Cooperative School

District shall be applied to reduce the capital expenditure prior to the apportionment of costs under the provisions of Article 5.

G. No amendments to Articles 7, 8, 9, 10, 11, 12, and 13.

H. Article 14 refers to the hiring of staff for the 1991-92 school year and is no longer applicable.

I. Adopted amendments will take effect July 1, 1996. (Submitted by petition)

7. To see if the school district will vote to approve the salaries of the school district officers as follows: Moderator \$ 0, School District Clerk \$ 0, Treasurer \$360, six School Board Members at \$450 each and the School Board Chair \$600. The school board and budget committee recommend this appropriation.
8. To see if the district will vote to raise and appropriate a sum of \$134,546 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1995-96 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation.
9. To see if the school district will vote to raise and appropriate the sum of \$12,988 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 1995-96 fiscal year which resulted from good faith negotiations with the support staff, and which represents the negotiated increase over last year's salaries and fringe benefits. The school board and budget committee recommend this appropriation.
10. To see if the district will vote to establish a position of 'Technology Support Coordinator' at 40% of full time and raise and appropriate a sum of \$15,417 which represents the budgeted amount for salary and fringe benefits. The school board and the budget committee recommend this appropriation.
11. To see if the district will vote to raise and appropriate \$10,000 to fund the first phase of a long term electronic communication program. The first phase will introduce and provide shared information capabilities, conferencing, and electronic mail for selected teachers and staff of the High School. The selected departments and library will have full access to Internet to begin to integrate its offerings with the overall curriculum. (Submitted by petition)

12. To see if the district will vote to raise and appropriate \$6,605,442 for the support of schools, for the payment of salaries and benefits for employees, and for the payment of the statutory obligations of the district. The school board and budget committee recommendations are reflected on the posted budget.

13. To transact any other business which may legally come before said meeting.

Given under our hands and seals at said Hollis, New Hampshire on this 6th day of February, 1995.

Antonina Glastetter, Chair
Glenn Bolduc
Carol Connor
Thomas Enright
Jack Flanagan
Michael Harris
Kathleen M. Pasko
SCHOOL BOARD

A true copy of the warrant - Attest:

Antonina Glastetter, Chair
Glenn Bolduc
Carol Connor
Thomas Enright
Jack Flanagan
Michael Harris
Kathleen M. Pasko
SCHOOL BOARD

SCHOOL WARRANT
The State of New Hampshire

Polls Open at 7:00 AM - Will not Close before 7:00 PM (HOLLIS)
Polls Open at 10:00 AM - Will not Close before 7:30 PM (BROOKLINE)

To the inhabitants of the Hollis/Brookline Cooperative School District in the Towns of Hollis and Brookline qualified to vote in District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE FIRE STATION (Hollis) and BROOKLINE ELEMENTARY SCHOOL (Brookline) IN SAID DISTRICT ON THE FOURTEENTH DAY OF MARCH, 1995, SEVEN O'CLOCK AND TEN O'CLOCK IN THE MORNING, RESPECTIVELY, TO ACT UPON THE FOLLOWING SUBJECTS:

1. To choose a Moderator for the ensuing year.
2. To choose two members of the School Board for the ensuing three years (from Hollis).
3. To choose one member of the School Board for the ensuing three years (from Brookline).
4. To choose two Budget Committee members for the ensuing three years (from Hollis).
5. To choose one Budget Committee member for the ensuing three years (from Brookline).

Given under our hands and seals at said Hollis, New Hampshire on this 6th day of February, 1995.

Antonina Glastetter, Chair
Glenn Bolduc
Carol Connor
Thomas Enright
Jack Flanagan
Michael Harris
Kathleen M. Pasko
SCHOOL BOARD

A true copy of the warrant - Attest:

Antonina Glastetter, Chair
Glenn Bolduc
Carol Connor
Thomas Enright
Jack Flanagan
Michael Harris
Kathleen M. Pasko
SCHOOL BOARD

Hollis/Brookline Cooperative School District
Apportionment Study Committee Report
7 March 1995

Kathleen Pasko, Hollis, Chair Lorin Rydstrom, Hollis, Vice-Chair

Carolyn Araujo, Hollis	Mort Goulder, Hollis
Carol Connor, Brookline	Peter Hacker, Hollis
Dexter Decker, Brookline	Mike McQuaid, Brookline
Larry Doty, Hollis	Al O'Donnell, Hollis

The Apportionment Study Committee of the Hollis/Brookline Cooperative School Board consists of residents of Hollis and Brookline, school board members, and finance and budget committee members from all three school districts. The committee began biweekly meetings in the summer with a goal of issuing a report in October. With the decision of the school board to cease the request for a Special District Meeting the committee met monthly to complete its work.

There have been many hours of hard work, vigorous debate, and mutual respect for each other for the members of this committee to make the recommendations in this report. All the members have devoted their time and energy to researching and recognizing the many aspects of this issue and to attempt to develop a resolution that would be acceptable to voters in the Cooperative District.

A survey was done of all cooperative districts in the state regarding the history of the apportionment formulas used in each district. The survey and data are available at the SAU #41 office in the Village Marketplace.

Legal questions arose during the course of the committee's discussions and were referred to the District's counsel. The Hollis/Brookline Cooperative School District cannot act to change the apportionment formula until March, 1996. The statute requires five years of historical data before a vote can be taken unless the mix of schools and/or grades is changed.

Certain data was utilized in the course of the discussions. The apportionment formula is currently "50/50", which means that 50 percent of the budget for the Cooperative District is apportioned by the Average Daily Membership (ADM) of each town and 50 percent of the budget is by the Equalized Valuation (EV) of Hollis and Brookline. The actual distribution of the costs of the Cooperative District using the "50/50" formula since 1 July 1991 has been:

Year Data

Used by

Dept. of Rev. Adm.	1991-92	1992-93	1993-94	1994-96	1995-96	1996-97
Brookline Share	26.3%	24.0%	24.7%	25.4%	37.8%	28.3%
Hollis Share	73.7%	76.0%	75.3%	74.6%	72.2%	71.7%
Brookline ADM	30.3%	27.5%	26.1%	27.6%	31.8%	32.5%
Hollis ADM	70.0%	72.5%	73.9%	72.4%	68.4%	67.5%
Brookline EV	22.4%	20.5%	23.3%	23.3%	24.1%	24.2%
Hollis EV	77.6%	79.5%	76.7%	76.7%	75.9%	75.8%

To date, the percentage of costs paid by each town has remained relatively constant. There are approximately three times as many Hollis voters as Brookline voters. The Equalized Valuation of Hollis has been approximately three times that of Brookline. The proportion of Brookline students to Hollis students has been increasing and will continue to increase in the near future. The valuation per student (valuation/# of students) is greater in Hollis than in Brookline.

The fact that there is a shift in the proportion of students compared to all other comparisons between Hollis and Brookline has resulted in more attention being paid to the apportionment formula. In past years, there was little difference between any of the possible methods used to assess apportionment. With the change in student numbers, this is no longer the case as is outlined in the above table. While the apportionment formula has been an issue with some members for several years, the majority of the committee feels that the growing difference in these figures is creating tension in the communities.

All members of the committee agree that the formula used for apportionment should be "fair". The heart of the issue is the definition of "fair". From the perspective of the town of Brookline, equal tax rates throughout the district are the financially most advantageous means of determining costs (100% EV). Each household pays its share of the services received on the same basis as all the other services provided by school, county and town. From Hollis' perspective, the financially most advantageous solution is to assess costs based on the number of students sent by each town (100% ADM). The cost per pupil for each town under this system is identical and each community pays for the services received by its own students. This has been the historical basis of assessing costs between Hollis and Brookline. The AREA contract used cost per pupil plus a rental charge to determine the tuition paid by Brookline. Both means have been used singly and in combination throughout New Hampshire for many years.

The committee has also discussed changing the formula in a gradual manner

over a five year period, in order to soften the impact of the reapportionment. This type of formula is allowed under state law, provided it is clearly detailed in the warrant article.

The committee deliberated for many hours over several meetings throughout the winter. The members have reached consensus on several points, which led to the committee recommendations. First, the actual cost per pupil paid by each town for its students is indeed an issue with a number of Hollis voters. It is believed that, as Hollis is currently contributing \$ per student and Brookline \$ per student, there is a rapidly growing disparity in the contributions made by each town. In addition, Brookline voters have an equally strong issue with the impact on Brookline's tax rate with a change in apportionment toward 100% ADM, which would cause the tax rate to increase faster due to the higher percentage of Brookline students.

The committee is generally split along town lines, with Brookline residents philosophically favoring Equalized Valuation and Hollis residents favoring Average Daily Membership. However, a majority of the committee is willing to compromise on some combination of the two competing philosophies. At this date no single viewpoint has the support of a majority of the committee or of members from both towns.

Under all the scenarios developed by the committee, except 100% ADM, the cost per pupil paid by Hollis is greater than that of Brookline. This is due to the inclusion of Hollis' greater tax base in the apportionment formula.

The Cooperative District tax rate for each town is higher for Brookline under all scenarios except 100% EV. The tax rate increases in Brookline as greater emphasis is put on ADM, thus causing Brookline residents to pay more dollars per household for the same service.

The conundrum faced by the committee is simply that, assuming the budget remains constant, changing the formula so that the costs for Hollis are reduced raises them for Brookline and vice versa. A majority of the committee agrees, pending further feedback from the communities, that many Hollis residents are prepared to allow some degree of difference in the cost per pupil in order for the Cooperative School District to continue. The limiting factor is the difference between these two numbers.

The committee recognizes that any change in the apportionment formula is fixed for only five years by RSA 195:7. The committee strongly recommends that the formula be reviewed every five years whether or not it is changed. Circumstances sometimes change over time and a periodic review will help to avoid apportionment issues building up to situations where the apportionment formula takes precedence over educational issues

in the District.

At this time the committee cannot agree on a recommended change to the apportionment formula. A majority of the Hollis members of the committee are willing to compromise their position supporting 100% ADM to change the Apportionment Formula to 80% ADM/20% EV. The Brookline members are unwilling to support any position other than 50% ADM/50% EV. The Brookline members feel strongly that the current formula remains the most equitable means of sharing costs in the District. Some Hollis residents are unwilling to accept any formula except 100% ADM, feeling that this is the only way to apportion the costs of the Cooperative School District.

Committee members also recognize that the voters of the Cooperative School District bear the final responsibility to decide this issue. The committee urges all the voters in the towns of Hollis and Brookline to research and vote on this issue in March 1996. The will of the people is clearly known when a significant majority of the electorate take part in the process.

Since the issue cannot be resolved by the voters in March 1995, the committee recommends that its work continue throughout 1995, reporting back in March 1996 for action by the District meeting.

Hollis/Brookline Cooperative School District Annual Meeting
March 14, 1994
Walters Auditorium - Hollis/Brookline High School

The meeting was called to order by Moderator, Joan Wheeler at 7:42 p.m. The meeting opened with several announcements, introduction of the head table and a review of the rules of conduct for the annual meeting. The Moderator indicated that if a continuation was needed, the meeting would reconvene at 7:30 p.m. on Tuesday, March 15, 1994 in the Walters Auditorium at the Hollis/Brookline High School and if a third night was needed, it would be scheduled for March 28, 1994. As Article I is a bond issue, the polls would be open for at least one hour, or as long as necessary to allow all qualified voters to cast their ballot.

Kathy Pasko asked those present to join her in thanking John Andruszkiewicz and Barbara Burckes for their hard work on the Cooperative School Board. Neither of these Board Members will be continuing in this capacity in the ensuing year.

ARTICLE I It was moved by Nina Glastetter and seconded by Cheryl Liebling that the school district vote to raise and appropriate the sum of \$17,900,000 for the purchase of land, site development, construction and original equipping of a new high school, and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$17,400,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds in the amount of \$500,000 for the above purpose.

Presentations were made by the budget committee, the school board and the architectural firm regarding the need, location, cost and scope of the proposed new high school after which the Moderator opened discussion to the floor for debate.

At 9:20 Carl Traber moved the question. This motion was duly seconded. This motion was carried by a 2/3 majority teller card vote. (753 yes, 192 no) Polls were opened at 9:40 for voting on Article I.

It was moved by Mike Harris and duly seconded that the meeting continue with other business before the closing of the polls. The motion carried by a majority of teller card votes.

ARTICLE 2 It was moved by Mike Harris and seconded by Jack Flanagan that the district vote to raise and appropriate \$73,345.00 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1994-95 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits as recommended by school board and the budget committee. Article 2 passed by teller card vote.

There being no one else present desiring to cast a ballot on Article 1, the polls were closed at 10:50 by the Moderator. The counters were then charged with securing and counting the ballots.

ARTICLE 3 It was moved by Jack Flanagan and seconded by John Andruszkiewicz that the district vote to raise and appropriate a minimum of \$13,206.00 to fund the increase in cost items relative to support staff salaries and fringe benefits for the 1994-95 school year which resulted from good faith negotiations with support staff, and which represents the negotiated increase over last year's salaries and fringe benefits as recommended by the school board and the budget committee. Article 3 carried by a teller card vote.

The results of the ballot on Article 1 were reported as follows: Yes-804, No-691. Having failed to receive a 2/3 affirmative vote, Article 1 failed.

It was moved by Jack Flanagan and duly seconded that the meeting be adjourned, to reconvene at 7:30p.m. on March 15, 1994. The motion carried by teller card vote.

The meeting was adjourned at 11:00 p.m. to Tuesday March 15, 1994 at 7:30 p.m. in the Walters Auditorium at the Hollis/Brookline High School.


JoAnne Decker, Clerk

Hollis/Brookline Cooperative School District

Tuesday, March 15, 1992 Continuation of Annual Meeting of the
Hollis/Brookline Cooperative School District

The meeting was reconvened at 7:40 p.m. by moderator Joan Wheeler.

Mary Kaplan moved and Peter Webb seconded that Article 1 be reconsidered on Wednesday, May 11, 1994 at 7:30 p.m. at the Hollis/Brookline High School. After discussion, a ballot card vote was taken and declared by the moderator. This declaration was challenged by Basil Mason. A second ballot card vote was taken and the motion was carried. (yes - 292, no - 159)

It was moved by Judy Cook and seconded by Jack Flanagan that we move on to Articles 4 and 5. The motion carried by teller card vote.

Article 4 It was moved by Jack Flanagan and seconded by Kathy Pasko that the district vote to authorize the Cooperative School Board to establish a committee to review the basis for the apportionment of the capital and operating expenses of the Hollis/Brookline Cooperative School District and to report their findings at the 1995 annual school district meeting. The motion carried by teller card vote. (yes - 138, no - 75)

An amendment to Article 4, moved by Mike Lynch and duly seconded, inserting the words, "to report their "preliminary" findings "prior to the bond vote and their final findings" at the 1995.... was defeated. (yes-95, no-125)

Article 5 It was moved by Mary Norton and seconded by Nanci Mitchell that the district vote to raise and appropriate \$6,536,672.00 for the support of schools, for the payment of salaries and benefits for school district officials, employees, and for the payment for the statutory obligations of the district as recommended by the budget committee. John Andruszkiewicz moved to amend the motion by adding \$19,882 back into the budget for staff increases (2 teaching periods in science), increase hours for staff at the Jr. High, increasing the school board stipend from \$200 per year to \$600 per year, and to fund an assistant wrestling coach. The amendment was seconded by Nina Glastetter. The amendment passed by teller card vote. (yes - 103, no - 91) The motion was declared carried by the moderator. (teller card vote)

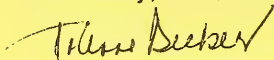
Other Business Mort Goulder moved that we increase the school district budget by \$200,000. (after discussion re: need to be

computer proficient, not just computer literate) Seconded by Jack Flanagan. The motion failed.

It was moved by Bill Riley and seconded by John Andruszkiewicz we restrict reconsideration on Articles 2, 3 and 5. The motion carried.

There being no further discussion, moderator Joan Wheeler adjourned the meeting to May 11, 1994 at 7:30 p.m.

Sincerely,

A handwritten signature in dark ink, appearing to read "JoAnne Decker". The signature is fluid and cursive, with a long horizontal stroke extending to the left.

JoAnne Decker, Clerk

Hollis Brookline Cooperative School District

May 11, 1994

Hollis/Brookline Cooperative School District

Continuation of annual meeting

Hollis/Brookline High School Auditorium with Interactive TV Hook-up at the Hollis/Brookline Jr. High

Tom Arnold has been sworn in as Assistant Moderator at the Jr. High site.

The meeting was reconvened by Moderator Joan Wheeler at 7:30 p.m.

Nina Glastetter, chairman of the cooperative school board announced that Dennis Joy, Principal of the High School would be leaving at the end of the year to accept a position as Superintendent in Newmarket.

The rules governing these proceedings were restated by the Moderator.

The purpose of this meeting is to reconsider Article 1 of the annual meeting. It was moved by Nina Glastetter and seconded by Jack Flanagan that the school district vote to raise and appropriate the sum of \$17,900,000 for the purchase of land, site development, construction and original equipping of a new high school, and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$17,400,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and interest earned on the investment of these bond proceeds in the amount of \$500,000 for the above purpose.

It was moved by Nina Glastetter and seconded by Jack Flanagan to amend Article 1 to read: That the district vote to raise and appropriate \$14,674,000 for the purchase of land, site development, construction and original equipping of a new high school, and said sum to be in addition to any federal, state or private funds made available therefore, and to authorize the issuance of not more than \$14,300,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds in the amount of \$374,000 for the above purpose, as recommended by the school board and budget committee. Presentations were made regarding the new proposal.

The Moderator accepted a privileged motion from Basil Mason to allow debate of Article 1 on May 11, 1994 and to reconvene on Saturday, May 14, 1994 from 8:00 a.m. to 5:00 p.m. for the sole purpose of voting at the Hollis/Brookline Cooperative High School. Seconded by Mort Goulder. (Petitions pertaining to this motion were received and retained by the clerk) This motion failed by card vote yes-135, no-386.

It was moved by Tom Enright and duly seconded that we restrict reconsideration of the motion to vote on Saturday. The motion was carried by card vote.

After a presentation and discussion on the amended Article I, a vote on the amendment was taken by card vote and carried yes-446, no-25.

It was moved by Peter Lewis and duly seconded to amend Article 1 as follows: To see if the school district will vote to raise and appropriate the sum of \$15,064,000 for the purchase of land (land in close proximity to the building already owned by the district), site development, construction and original equipping of a new high school, and said sum to be in addition to any federal, state, or private funds made available therefore, and to authorize the issuance of not more than \$14,700,000 of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA Chapter 33) and to authorize the school board to issue and negotiate such bonds or notes and to determine the rate of interest thereon; furthermore, to authorize the interest earned on the investment of these bond proceeds in the amount of \$400,000 for the above purpose.

After discussion on this amendment a teller card vote was taken and the motion was declared failed by the moderator.

Discussion ensued regarding Article 1 as amended. Roger Hammond moved and Art Liteboard seconded the motion to limit debate. The motion carried by a 2/3 teller card vote.

The ballot box opened at 9:35 p.m. and will remain open for a minimum of 2 hours.

It was moved and seconded (Mike Harris, Jim Belanger) to extend the meeting beyond 11:00 p.m. The motion carried.

It was moved and seconded (Jack Flanagan, Ernie Hudziec) that Article 5 be amended as follows: Contingent upon the passage of Article 1, we amend the appropriation by adding \$100,000 to cover the first six months interest costs for the approved bond issue. The motion carried by card vote.

A motion to restrict reconsideration of Article 5 (moved by Bill Riley, seconded by Kathy Pasko) was carried by card vote.

Ernie Hudziec moved a non-binding resolution that the school board set up a committee to choose a name for the new high school. The moderator acknowledged the sense of the meeting approved of the resolution.

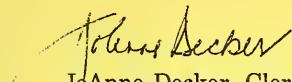
It was moved and duly seconded (Tom Arnold) that at the completion of the ballot count, the meeting be dissolved. The motion carried.

The moderator declared a recess until 11:35 p.m.

At 11:35 p.m. the polls were declared closed by the moderator and the counters were charged with securing the ballot. The ballot count was yes-913, no-484. There not being a 2/3 vote in the affirmative, Article 1 failed.

The meeting was dissolved at 11:55 p.m.

Sincerely,

A handwritten signature in cursive script, appearing to read "JoAnne Decker".

JoAnne Decker, Clerk

Hollis/Brookline Cooperative School District

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT BUDGET

	BUDGETED SY 93-94	ACTUALS SY 93-94	ADOPTED SY 94-95	PROPOSED SY 95-96	BUD COMM RECOMMEND ³
1100 REGULAR INSTRUCTION	\$2,149,372	\$2,185,539	\$2,258,783	\$2,347,329	\$2,347,329
1200 SPECIAL EDUCATION	\$1,063,370	\$808,541	\$1,237,367	\$1,041,465	\$1,041,465
1250 GIFTED EDUCATION	\$18,746	\$2,783	\$22,623	\$12,304	\$12,304
1400 CO-CURRICULAR	\$146,674	\$140,336	\$152,247	\$154,365	\$154,365
2120 GUIDANCE	\$212,337	\$212,265	\$219,173	\$221,845	\$221,845
2130 HEALTH	\$69,248	\$69,701	\$70,802	\$70,922	\$70,922
2190 OTHER SERVICES	\$1	\$0	\$1	\$1	\$1
2210 IMPROV. OF INSTRUCT.	\$88,437	\$94,277	\$69,137	\$100,000	\$100,000
2220 EDUCATIONAL MEDIA	\$153,685	\$115,487	\$159,936	\$154,897	\$154,897
2310 SCHOOL BOARD EXPENSE	\$78,290	\$29,752	\$69,740	\$71,868	\$71,868
2320 OFFICE OF SUPT.	\$169,065	\$169,065	\$178,718	\$173,726	\$173,726
2400 OFFICE OF PRINCIPAL	\$292,019	\$287,573	\$319,163	\$331,461	\$331,461
2540 OPERATION OF PLANT	\$427,884	\$432,747	\$439,174	\$449,479	\$449,479

	BUDGETED SY 93-94	ACTUALS SY 93-94	ADOPTED SY 94-95	PROPOSED SY 95-96	BUD COMM RECOMMEND
2550 TRANSPORTATION	\$225,924	\$249,734	\$224,924	\$267,298	\$267,298
2560 FOOD SERVICE	\$141,388	\$39,142	\$141,462	\$124,046	\$124,046
2900 FRINGE BENEFITS	\$788,671	\$779,486	\$796,561	\$816,821	\$816,821
4000 BLDG & SITE IMPROV.	\$1,420,000	\$1,320,000	\$0	\$0	\$0
4300 SITE SELECTION SERVICE: (Amendment to Article 5)	\$100,000	\$51,356	\$0	\$0	\$0
5100 DEBT SERVICE	\$28,375	\$34,759	\$283,294	\$271,275	\$271,275
GRAND TOTALS	N/A	N/A	N/A	N/A	N/A

As of this printing, the Budget Committee has recommended a \$35,000 reduction in the bottom line. Specific accounts have not yet been identified.

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT REVENUE

REVENUE & CREDITS	ADOPTED 1993-94	BY DRA 1994-95	PROPOSED 1995-96
UNRESERVED FUND BALANCE	\$40,000	\$377,419	\$100,000
DRIVER EDUCATION	\$16,000	\$16,000	\$16,000
CATASTROPHIC AID	\$125,000	\$71,366	\$65,000
VOCATIONAL EDUCATION	\$1,500	\$1,500	\$1,500
CHILD NUTRITION	\$141,388	\$140,562	\$124,046
EARNINGS ON INVESTMENTS	\$10,000	\$10,000	\$10,000
EARNINGS FROM BOND INVESTMENT	\$18,599		\$300,000
STATE BUILDING AID		\$92,000	\$92,000
OTHER LOCAL SOURCES	\$28,498	\$35,998	\$30,000
ATHLETIC FEES	\$7,500	\$10,000	\$10,000
HOLLIS TRUST FUND INCOME	\$10,500	\$10,000	\$10,000
BLOCK GRANT	\$4,894	\$4,894	\$4,984
BONDS	\$1,135,000	\$0	\$14,650,000
TOTAL REVENUE & CREDIT	\$1,538,879	\$769,739	\$15,413,530
DISTRICT ASSESSMENT	\$5,483,664	\$5,873,366	\$6,508,613

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT

GENERAL FUND RECEIPTS

Fund Equity July 1, 1993	\$517,250.00
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Local

Current Appropriations	\$5,496,520.00
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Earnings on Investments	17,188.00
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Other Local	49,648.00
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TOTAL LOCAL	\$5,563,356.00
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State/Federal

Foundation Aid	\$ 0.00
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Building Aid	0.00
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Catastrophic Aid	\$218,131.00
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Other	0.00
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TOTAL STATE/FEDERAL	\$218,131.00
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TOTAL REVENUE	<u>\$5,781,487.00</u>
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BALANCE SHEET

All Funds
June 30, 1994

ASSETS

Cash on Hand	\$537,797.00	
Receivables - All Funds	1,558.00	
TOTAL ASSETS		\$539,355.00

LIABILITIES & FUND EQUITY

Accounts Payable	\$24,617.00	
Reserved for Encumbrances	137,319.00	
Unreserved Fund Balance	<u>377,419.00</u>	
TOTAL LIABILITIES & FUND EQUITY		\$539,355.00

CERTIFICATE

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of my knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 71-A of the Revised Statutes Annotated and regulation Chapter Rev 1100, Financial Accounting for Local Education Agencies on file with the Administrative Procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Antonina Glastetter
Glenn Bolduc
Carol Connor
Thomas Enright
Jack Flanagan
Michael Harris
Kathleen Pasko

Damon A. Russell, Superintendent

The books and records of the Hollis/Brookline Cooperative School District have been audited by the CPA firm of Plodzick and Sanderson, Concord, NH. The audit report for Fiscal 1994 has not been received as of this printing.

HOLLIS/BROOKLINE COOPERATIVE SCHOOL DISTRICT
STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY

For Year Ending June 30, 1994

	General	Special Projects	Capital Projects
Fund Equity 7/1/93	\$517,250	\$ 0	\$ 0
Revenue	5,781,487	6,175	1,135,000
Expenditures	5783,999	7,194	978,600
Fund Equity 6/30/94	\$514,738	(\$1,019)	\$156,400

TEACHER ROSTER
HOLLIS/BROOKLINE JUNIOR HIGH SCHOOL

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Robert McGettigan	31	Principal	Keene State	BEd +60
Deirdre Adams	15	School Nurse	UNH	BS
Margaret Beale	15	Library/Media	Syracuse Univ.	MLS
Elaine Bennett	29	Learning Disabilities	Univ. of Lowell	MEd
Peggy Ann Bolduc	14	English	Bethany College	BA
David Bond	14	Science	Univ. of MA	MA
Gayle Bottcher	19	Physical Education	Univ. of Bridgeport	MSEd
Carolyn Cicciu	22	English	Mt. St. Mary College	MA
Jeanne Cleveland	16	Math/Science	Northeastern	MEd
Gail Dingwell	13	Learning Disabilities	Bridgewater State	MEd
Lauren Dokas	11	Computer	UNH	MS
Carolyn Evans	16	Science	Boston Univ.	BS
Margaret Gruppiso	17	English	Univ. of MA (Amherst)	BA
Dean Jahns	18	Computer	St. Cloud State Univ.	BS
Jacqueline Lucas	22	Developmental Reading	Westfield State	MA
Barry Lyle	9	History	Univ. of MA	BS
Rosemary Mezzocchi	17	Mathematics	Northeastern Univ.	BA
Jean Morrow	18	Guidance	Clarion State (PA)	MA
Paul Picariello	15	Industrial Arts	Fitchburg State	MEd
Louise Rankins	23	French	Rivier	MEd
Anne Richard	1	Special Education	Worcester State	BS
Lucille St. Onge	13	Home Economics	Rivier	MA
Michelle Sabourin	3	Spanish	UNH	BA
Patricia Smith	6	Reading	Worcester State	BS
Pamela Tafe-Fard	14	Art	Rivier	BA
Charles Twichell	25	Social Studies	UNH	MEd
A. Nancy Wood	31	Remedial Reading	Plymouth State	MA

TEACHER ROSTER
HOLLIS/BROOKLINE HIGH SCHOOL

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Ann Rodriguez	8	Principal (eff. 8/94)	Bowling Green State Univ.	PhD
Victor Sokul	0	Interim Assistant Principal	UNH	MEd
Carole Anderson	4	English/Social Studies	Univ. of Miami	MEd
Carmen Barraford	5	French	Suffolk Univ.	BA
Barbara Boucher	5	Media/Library	UNH	MEd
Norine Calvano	10	German	Rutgers	BS
Henry Castonguay	2	Biology	Univ. of MA	BA
Steven Chamberlin	7	Mathematics	Univ. of MA (Springfield)	MEd
Deb Christenson	14	English/Social Studies	Univ. of Nebraska	BA
Cynthia Clark	2	Clothing	Univ. of MA (Amherst)	BS
Carol Dochstader	19	Guidance	Rivier	MEd
Vina Duffy	11	Mathematics	Keene State	BEd
Alexis Eaton	18	Special Education	Fitchburg State	MS
Roderick Ferland	27	Music	Boston Univ.	MA
Donna Flanagan-Sousa	8	Psychotherapist	Boston Univ.	MSW
Jane Flythe	6	Special Needs	UNH/Rivier	MA
Michael Fox	28	English	Middlebury	MA
Geraldine Haley	17	Mathematics/Science	College of St. Rose	MA
Elpinike Karavasilis	28	Foreign Language	Columbia Pacific Univ.	Ph.D.
Mary Kelley	14	Guidance	Rivier	MEd
John Kittredge	22	Anatomy/Physiology	Suffolk Univ.	MEd
Elias Korcoulis	31	Physical Education	Keene State	BEd
Jane Lavigne	13	School Nurse	New England College	BS
Carolyn Lazenby	26	English	Harvard/Radcliffe	MA
Jean Maguire	18	Business Education	Notre Dame College	BA
Richard Manley	16	Social Studies	Northeastern Univ.	MA

TEACHER ROSTER
HOLLIS/BROOKLINE HIGH SCHOOL

NAME	EXPERIENCE	ASSIGNMENT	COLLEGE	DEGREE
Brian Maynard	24	Physics	Suffolk Univ.	MEd
Richard Mehlhorn	21	Math/Computer Sci.	Keene State	MA
Helen Melanson	26	English/Social Studies	Dartmouth	MA
Joel Mitchell	28	Social Studies	Dartmouth	MA
William Neller	19	Social Studies	UNH	MAT
Victoria Parady-Guay	14	Physical Education	Plymouth State	BS
Stella Pierce	17	Speech Pathology	Georgia State	MS
Carolyn Dorr Rich	30	Home Economics	Framingham State	MA
Richard Riley	30	Guidance	Boston State	MEd
Ron Rupp	8	Chemistry	Univ. of NC	BA
Wilma Sherman	22	English/Drama	Univ. of CT	MA
Janet Silva	14	Spanish	UNH	MA
Jeanne Smith-Cripps	24	Art	MA College of Art	MS
Frank Tkaczyk	14	Special Needs	UNH	BA
Robin Tulloch	18	English	Keene State	MA
Connie Upschulte	14	Mathematics	Quincy College	BA
Linda Wheeler	23	French/Spanish	Univ. of ME	BA
Julie Whitcomb	8	Health Education	Potsdam College	BA
Barbara Wilkins	31	Mathematics	Univ. of Lowell	MMT
Gerald Wilkins	23	I/A-Technology	Lowell Tech	BA

Hollis/Brookline Junior High School
Principal's Report

The 1994-95 school year began with four new staff members: Jeanne Cleveland, Math/Science/History; Gail Dingwell, Special Education; Pam Tafe-Fard, Art; Elaine White, Special Education Aide.

I would like to thank the community for supporting the additional computers necessary in updating the computer lab.

We are pleased that twenty-seven of our students have qualified to take their SATs. This program is organized by Johns Hopkins University, Center for Talented Youth. Last year sixteen of our students received recognition from Johns Hopkins University for outstanding performance in the program.

A number of our students received awards for excellence in writing:

1. Scholastic Publication, "History of My Family" - National Contest: Matt Lencsak,
Robbie Miller
Grant Webb
Matt White
2. Martin Luther King Arts and Writing Contest - State Competition: Matthew Bennett
3. Merlyn's Pen - National Contest: Matthew Bennett
4. The Race Unity Writing Contest - State Competition: Seth Pointer, Swapna Takkallapelli

We have continued to expand our use of technology in the Library/Media Center. Through the use of grant monies we have expanded our access for student use of CD-ROM materials. We are also making use of the Internet through America-OnLine.

The staff has been researching, planning and implementing components of the process of teaming. This is permitting academic teachers at each grade level, to meet together, in a common time to discuss educational concerns.

Next year, we will be faced with a major addition and remodeling project in this building. We will work closely with the builder to minimize any disruptions to the educational process.

I would like to thank all the wonderful volunteers who have donated many hours of their time to assist our students.

Respectfully submitted,

Robert McGettigan
Principal

HOLLIS/BROOKLINE HIGH SCHOOL PRINCIPAL'S ANNUAL REPORT

Since last year's report a number of changes have taken place in the Hollis/Brookline High School administration. Denis Joy accepted the Superintendency of the Newmarket School District. I left my first year as your assistant principal to become principal. Victor Sokul, a recent graduate of a masters program in Educational Administration joined us at the end of November 1994 to become interim assistant principal.

As an entire school community, parents, citizens, faculty, and staff have undertaken, since the spring of 1994, a thorough self-evaluation to meet the requirements of accreditation with the New England Association of Schools and Colleges. An appointed evaluation team from around the New England area will visit us for four days in November 1995, to assess the work we have done this year in analyzing where we are. We, in turn, will be in a unique position to analyze, with the data recently gathered, where we want to be and how to get there.

Many members of the Brookline and Hollis communities have spent months on the Facilities, Site, Communications, and Finance Committees to prepare a new, cost-effective, realistic, and much-needed proposal for the new high school to be presented to the voters in March 1995. While watching carefully the bottom line, the committees have not compromised the integrity of the new building and site in meeting the needs of the educational programs our students need and deserve.

Recent additions to our teaching staff are three. Carole Anderson joins us with many years of experience in the Manchester Schools to teach Social Studies and English. Frank Tkaczyk comes to us after 14 years with the Clearway Program for special needs students to work with the students in our Pre-Vocational Program. Barbara Boucher left the Hudson Schools to take the helm in our Library/Media Center, working diligently to meet the needs of students and teachers alike and has taken an active role in bringing our facilities a more active focus on technology.

We further explored interdisciplinary units. Two teams of three teachers (Deb Christenson, Michael Fox, Julie Whitcomb and Rod Ferland, Carolyn Lazenby, Jeanne Smith-Cripps) shared their experiences with the rest of the faculty, focusing on the pros and cons of their work with the students in developing these unique units. This is an activity we expect to work with in more depth each year.

We continue to enjoy tremendous support from volunteers throughout the communities who help us go the extra miles and give us the extra energies for the benefit of our students. Among only eight high schools in the state, we have received the Blue Ribbon Award for the ninth year in a row. Thank you to all of you who tirelessly give of your time and enthusiasm.

Respectfully submitted,
Ann Neal Rodriguez, Ph.D., Principal
Hollis/Brookline High School

Class of 1994

Michele L. Albee *
 Kara Kay Anthony
 Marcus Archambeault
 Labid A. Aziz
 Joshua David Bailey *
 Jeremy D. Baker
 Joseph Benner
 Craig Dale Brewer
 Erica Susan Brown * †
 Matthew Chapin MacKinnon Brown
 Renae Leigh Buckner
 Jeffery Jay Caine
 Heidi Lee Callahan * †
 Nicole Leigh Camera
 Sara Ann Campbell
 Jeffrey L. Candito †
 Elias James Carlston
 Bret Ronald Carmichael
 Isabelle J. Cattiaux *
 Erika C. Chenard
 Courtney Paige Christenson
 Ronald Omer Christman, Jr.
 Melissa Anne Clark ~
 Thomas Haughton Clough
 Kevin Coleman
 Matthew Y. Croteau
 Benjamin David Damon
 Seth Ober Darling
 Angela May Davis
 David J. Day, Jr. †
 Natasha Lee Densmore * †
 Michael Dusthimer *
 Russell Robert Eldridge
 Jennifer Nye Elliott *
 Sandra Marie Falzarano
 Amy Jean Gardent
 Brian E. Georges *
 Stacey Gili
 Marilyn Grace Glastetter *
 Heidi Michelsen Golden *

Brian J. Goodchild
 Nikola Guenther
 Alicia M. Havey
 Catherine E. Hayden *
 Roberta Jean Hoover *
 Elizabeth Anne Jones *
 Teale Kate Katz-Merens
 Michael K. Kazanjian, II
 Amber Keesee * †
 Melissa A. Kelley
 Trisha Beth Kelloway
 Zachary Robert Landis
 Kara Ann Landry * †
 Dana Thomas Larose
 Kathryn Lefebvre
 Aristotle Lyles
 Jessica Dawn Marchant * †
 Corinne Lee Marderosian
 Thomas Andrew Margarit
 Sean O. Mathews
 Wendy Michaud
 Richard Montgomery
 Brenda Lee Morissette
 Michael O'Connell
 Andrea Lynne Perry
 Melissa Allyson Ramsey
 Tanya Kristina Rancourt
 Karl Rockwell
 Douglas M. Sanders
 Brandi Lee Skillings
 Kate Margaret Sommer *
 Steven Joseph Springer
 Peter S. Stewart
 Kimberlee Torres
 Natalie M. Traber *
 Trevor VanDeusen
 Eric Welch
 Lynne Nicole Wifholm
 Joshua Matthew Willett
 Jodie Lynn Zank

* Denotes National Honor Society Member

† Denotes Tri-M Music Honor Society Member

1994 GRADUATION AWARDS

VALEDICTORIAN - Kara Landry
SALUTATORIAN - Elizabeth Jones

NATIONAL HONOR SOCIETY

Michele Albee	Marilyn Glastetter
Joshua Bailey	Heidi Golden
Erica Brown	Catherine Hayden
Heidi Callahan	Roberta Hoover
Isabelle Cattiaux	Elizabeth Jones
Natasha Densmore	Amber Keesee
Michael Dusthimer	Kara Landry
Jennifer Elliott	Jessica Marchant
Brian Georges	Kate Sommer
	Natalie Traber

TRI-M NATIONAL MUSIC HONOR SOCIETY

Erica Brown	Natasha Densmore
Heidi Callahan	Amber Keesee
Jeffrey Candito	Kara Landry
David Day	Jessica Marchant

NATIONAL MERIT SCHOLARSHIP FINALIST
RUTH E. WHEELER SCHOLARSHIP
HOLLIS HISTORICAL SOCIETY BOOK AWARD
Erica Brown

BROOKLINE HISTORICAL SOCIETY BOOK AWARD
Michael Dusthimer

HOLLIS WOMEN'S CLUB VALEDICTORIAN AWARD
TANDY TECHNOLOGY SCHOLARS AWARD
Kara Landry

TANDY TECHNOLOGY SCHOLARS AWARD
CENTURY III LEADERS CERTIFICATE OF MERIT
PRINCIPAL'S LEADERSHIP AWARD PROGRAM
D.A.R. GOOD CITIZEN
Elizabeth Jones

TANDY TECHNOLOGY SCHOLARS
PREMIER INDUSTRIAL CORPORATION SCHOLARSHIP
14TH ANNUAL WARREN H. TOWNE MEMORIAL SCHOLARSHIP
NASHUA ROTARY SCHOLARSHIP
Catherine Hayden

CAVALIER OF THE YEAR
Renae Buckner

ANNUAL STUDENT COUNCIL SCHOLARSHIP
JOHN H. HILLS MEMORIAL SCHOLARSHIP
Thomas Clough

NANCY ARCHAMAULT MEMORIAL SCHOLARSHIP
Melissa Clark

HOME ECONOMICS AWARD
Melissa Kelley

LAURIE HARRIS MEMORIAL SCHOLARSHIP
Heidi Callahan

KRISTINA WHITTY MEMORIAL SCHOLARSHIP
Richard Montgomery

ART/HOME ECONOMICS AWARD
Marilyn Glastetter

2ND ANNUAL PRINCIPAL'S AWARD
Roberta Hoover

DOLLARS FOR SCHOLARS SCHOLARSHIP AWARDS
Erica Brown
Isabelle Cattiaux
Brian Georges
Jessica Marchant

NICK CONIARIS MEMORIAL SCHOLARSHIP
Kara Landry

MOE PERKINS SCHOLARSHIP
Corinne Marderosian

NASHUA ROTARY SCHOLARSHIP
HOLLIS WOMEN'S CLUB SCHOLARSHIP
COACH KORCOULIS SCHOLARSHIP
HOLLIS EDUCATION ASSOCIATION SCHOLARSHIP
Isabelle Cattiaux

ATRIUM/DODDS SCHOLARSHIP
Brian Georges

COMMUNITY CHRISTMAS CARD SCHOLARSHIP
Benjamin Damon

9TH ANNUAL ALAN FRANK MEMORIAL AWARD
Heidi Golden

SCATE AWARD
Angela Davis

GREATER NASHUA BOARD OF REALTORS SCHOLARSHIP
5TH ANNUAL NANCY MULCAHY SCHOLARSHIP
Kate Sommer

ATHLETE-CITIZEN-SCHOLAR AWARD
Michael O'Connell
Elizabeth Jones

HOLLIS/BROOKLINE BOOSTER CLUB SCHOLARSHIP
Michael O'Connell
Michele Albee

ED BERNA MEMORIAL SCHOLARSHIP
COLONIAL GARDEN CLUB SCHOLARSHIP
Douglas Sanders

ADAMS STATE COLLEGE SCHOLARSHIPS
Douglas Sanders
Jodie Zank

TEAM OF THE YEAR
Baseball Team - Class M Champs
Senior members: Jay Caine Michael Kazanjian
 Matthew Croteau Brian Georges
 Michael Dusthimer Michael O'Connell Karl Rockwell

Colleges that accepted Hollis/Brookline High School 1994 Graduates

Adams State College	New Hampshire College
Albright College	New Hampshire Technical College at Manchester
Arizona State University	New Hampshire Technical College at Nashua
Assumption College	New Hampshire Technical Institute
Bates College	Northeastern University
Brandeis University	Pepperdine University
Bridgewater State College	Radford University
Castleton State College	Rice University
Colby College	Rivier College
Colby Sawyer College	Savannah College of Art & Design
College of William and Mary	Shenandoah University
Cornell University	Skidmore College
Dartmouth College	St. Michaels College
Elmira college	UNH, Thompson School
Franklin Pierce College	University of Massachusetts-Lowell
Georgia Institute of Technology	University of Nebraska at Lincoln
Green Mountain College	University of New Hampshire
Ithaca College	University of Southern Maine
Johnson State College	University of Tampa
Keene State College	University of the South
Mansfield College	University of Vermont
Mount Ida College	Weber State University
Nashua Technical	Wesleyan University
New England College	Wheaton College
	Worcester Polytechnic Institute

